

Minutes of the  
Delafield Public Library Board of Trustees Meeting  
Tuesday November 13, 2007, 7:00 PM

Call to Order by President Jeff Krickhahn at 7:00 pm

Present: Robert Mitchell, Char Hall, Dick Reul, Marty Webb, Jeff Krickhahn, Denise Labott, Dick Niles, Noel Aicher

Excused: Andrea Shrednick

Roll call and Introduction of guest: Jeff welcomed new board member Noel Aicher. Ed McAleer was also present.

Approval of Agenda:

Correction to agenda: Approval of minutes should read Oct 9, 2007 not Oct 7, 2007

**MOTION TO APPROVE CORRECTED NOVEMBER 13, 2007 AGENDA**

**(WEBB/REUL) CARRIED**

Approval of minutes October 9, 2007

Correction: Under Farber Fund the correction should be “as of January 8, 2008” not (Jan 8 1908)

**MOTION TO APPROVE CORRECTED MINUTES FOR OCTOBER 9, 2007**

**(HALL/LABOTT) CARRIED**

Public comments/Discussion: Ed asked us to speak up as we do not have microphones

Financial and Farber Fund Report: Mitch now has password access. Total assets are \$154,194.10, gained approximately \$2,500 in October. Will discuss possible expenditures in January/February 2008

Discuss Performance Objectives: Denise and Andrea worked with Terry, new additions: 1) Evaluate and weed collection, 2) consider eliminating VHS media, 3) completing written expectations and evaluations of staff members by Feb 2008, 4) adult service librarian investigating creating an adult library blog, 5) collect testimonials from library users for a web site and public relations materials, 6) take an Excel class (Director), 7) adult service librarian will develop adult programming survey to be administered Jan 2008, 8) Revitalize Friends

**MOTION TO ACCEPT PERFORMANCE OBJECTIVES AS STATED BY THE COMMITTEE AND APPROVED BY THE LIBRARY DIRECTOR (REUL/NILES) CARRIED**

Discussion and adopt library policies: Under privacy and records – originally 18 and under parents were allowed to look at their children’s records, an attorney advised it has changed to 16 and under. The board will discuss this matter next month.

Dick R. questioned why we were not open on the Friday after Thanksgiving, a discussion followed, no action was taken.

Director's Report:

-Book drop at Village Square is open; the DPW is collecting on Mondays and Fridays  
-Terry has 8 applications for the part-time Children's Librarian position; she would like to have someone hired by Jan 2008.

-Programs:

Story hour: 3 session's 60-75 children per week

Special Children's Programs: Halloween (16) Bob the Builder (17)

Teen Programs: Teen Snack Attack: cooking with 16 teens

DDR/Guitar Hero program with 18 teens

Teen Read Week 30 teens voted for prizes

Wisconsin Ghost Stories at Fish Hatchery; 50 people

-Terry attended workshop on Fund Raising for Libraries, packets given out to trustees

-Public Relations:

-Starting in 2008 library events will be included in the chamber calendar and website.

-Lake Country School District newsletter is included in our library news.

-Terry wrote a letter thanking other departments for their help through the year, to be presented at the next council meeting.

-The staff has created a coffee corner with two comfortable chairs and a coffee maker, purchased by the Friends.

-Terry would like to have an event in Jan. 2008, to raise awareness and money before the referendum.

Discussion of upcoming referendum: a handout was given to the board with questions and answers. Examples of questions: When is the referendum? Who is eligible to vote? Where will I vote? What the referendum provides? Anticipated schedule. With the pervasive presence of the internet, why do we need libraries at all? Why should I support the library if I don't use it? Why not just charge a fee to anyone who uses the library and then it can support itself? How much will I be paying anyway? What is the bottom line? What was the libraries other options to raise money? What other sources of income does the library have? How will library tax dollars be used? Why don't you seek more grant monies and donations?

Noel will check with Matt Carlson regarding packets of information and what the city is doing, Char is calling the friends to get ideas. Others are calling their districts council-person to get information on what they are doing in their own districts, and can we help.

Committee reports and other reports: "Pizza with Santa" December 7<sup>th</sup>, Friday at the Fish Hatchery. Set up from 400pm-600pm, serving and cleanup 600pm-800pm.

Audit and approval of monthly expenditures:

**MOTION TO APPROVE BILLS (MITCHELL/REUL) CARRIED**

Set/confirm next meeting date December 11, 2007

**MOTION TO ADJOURN AT 8:53PM (WEBB/LABOTT) CARRIED**

Minutes prepared by Marty Webb, Board Secretary