

Minutes of the
Delafield Public Library Board of Trustees Meeting
Tuesday October 9, 2007, 7:00 PM

Call to Order by President Jeff Krickhahn at 7:00 pm

Present: Jeff Krickhahn, Marty Webb, Denise Labott, Dick Reul, Andrea Shrednick,
Dick Niles, Char Hall, Robert Mitchell

Also Present: Terry Zignego, Library Director

Roll call and introduction of Guest: Noel Aicher, Plan B Committee

Approval of Agenda:

MOTION TO APPROVE AGENDA (SHREDNICK/NILES) CARRIED

Approval of minutes September 11, 2007: correct spelling LaBott to Labott

MOTION TO APPROVE SEPTEMBER 11, 2007 MINUTES AS CORRECTED
(HALL/NILES) CARRIED

Approval of minutes September 25, 2007: correct spelling LaBott to Labott; correct
length of existing bond for Robert Mitchell, Treasurer, from 6mos to end of calendar year

MOTION TO APPROVE SEPTEMBER 25, 2007 MINUTES AS CORRECTED
(SHREDNICK/LABOTT) CARRIED

Public Comments/Discussion: Noel will speak under committee reports

Financial and Farber Fund Report: Bob reported there was approximately \$19,400 in
cash, he will keep \$5,000 in the checking account and the balance invested. The renewal
bond as of January 8, 2008 will be for the same amount (\$150,000)

MOTION TO DESIGNATE WELLS FARGO INVESTMENTS, LLC AS THE
HOLDER OF EQUITIES OWNED BY THE FARBER FUND OF THE DELAFIELD
PUBLIC LIBRARY AND TO DISIGNATE WELLS FARGO BANK, N.A. AS THE
DEPOSITORY OF FUNDS KNOWN AS THE "CASH SWEEP". (MITCHELL/REUL)
CARRIED

Discussion and adopt library policies: Jeff asked Terry to have the city attorney check
the policies. In the POLICY: Unattended Children document the board changed #2 from
Children ages 6 and 7 to ages 6 to 9, #3 from Children age eight and over to 10 and over.

Director's Report:

- United Properties will purchase the cart necessary for the book drop
- the 2008 Flory budget is over \$48,000 due to benefits and a salary for the full time
reference librarian, the fund balance will be used for some of the short fall, and additional
cuts will be made in the budget.
- the board Okayed a teen-lock in with permission slips from parent.
- check out the webpage by Chris, info on Halloween happenings and other info.
- Children's librarian position was posted about two weeks ago.

- Terry talked to the SJN librarian; not enough reasons that it would be a good fit. Terry is meeting with staff individuals regarding performance evaluations and ways to improve the library.
- Friends of the Library book sale generated \$500.
- Reminder of Library Trustee & Friends event on Nov 7th, Merrill Hills
- Terry met the new middle school librarian and distributed library materials at Lake Country School

Committee reports and other reports: Denise and Andrea presented the Performance Goals and Objectives, Terry found it reasonable, Mitch thought it should be a little more specific, they will meet with Terry before the next board meeting. Terry attended the first meeting between City and St Johns/Northwestern. Noel gave out several well constructed documents compiled by the Plan B Committee. After a lengthy discussion, the board has not changed its position stated in the September 11, 2007 minutes. There will be a Plan B meeting Friday (09/12/07) at 11:00 am in the chambers.

Audit and approval of monthly expenditures:
MOTION TO APPROVE BILLS (WEBB/MITCHELL) CARRIED

Set/confirm next meeting date: November 13, 2007 Andrea will be excused for the Nov meeting.
MOTION TO ADJOURN AT 9:38 PM (WEBB/LABOTT) CARRIED

Minutes prepared by Marty Webb, Board Secretary