

DRAFT Minutes of the
Delafield Public Library Board of Trustees Meeting
Tuesday, August 14, 2007, 7:00 PM
Council Chambers, City Hall

Call to Order by President Jeff Krickhahn at 7:02 PM

Present: Anita Ziffren, Dick Reul, Dick Niles, Marty Webb, Char Hall, Jeff Krickhahn,
Denise Labott, Robert Mitchell

Also present: Library Director, Robin Flory

Roll Call and Introduction of guests: Lake Country Reporter Kelly Smith, Plan B
committee member Noel Aicher

Approval of agenda:

MOTION TO APPROVE THE AGENDA (ZIFFREN/NILES) CARRIED

Approval of minutes: July 10,2007: Amend agenda to correct Dick Ruel to Dick Reul

MOTION TO APPROVE AGENDA AS AMENDED (REUL/HALL) CARRIED

Public comments/Discussion:

None at this time

Financial and Farber Fund Report:

No Farber Report due to Irwin's resignation, September agenda to include nomination
and election for Treasurer

Discussion and possible action on resignation & replacement of library director:

MOTION TO ACCEPT ROBIN FLORY'S RESIGNATION (HALL/REUL) CARRIED

Jeff advised us that Terry Zignago has indicated an interest in the job opening for
Library Director, Terry has been Interim Library Director after Polly Gropen and Jocelyn
Bubolz resignations, and also the library director at the Sussex library prior to her
working at the Delafield Public Library.

Several members want to post for a full time director, and go through the interview
process; others want to talk to Terry before posting the job. Questions were raised
whether the job has to be posted. Also questions were raised about waiting until after the
referendum to seek a candidate.

Terry was asked if she would consider the Interim Library Directors position upon
Robin's departure, and consideration for the full time opening, she will advise the board
of her decision by Aug 20, 2007.

MOTION TO OFFER TERRY ZIGNAGO THE FULL TIME LIBRARY DIRECTORS

JOB (REUL/WEBB) AYES: REUL/WEBB/KRICKHAHN, NAYS:

MITCHELL/ZIFFREN/HALL/NILES, ABSTAIN: LABOTT

MOTION FOR A SPECIAL MEETING TO BE HELD ON AUGUST 25TH WITH
POTENTIAL FOR CLOSED SESSION AFTER TERRY ZIGNAGO'S DECISION IS

MADE KNOWN TO THE BOARD AFTER MONDAY, AUGUST 20, 2007
(HALL/NILES) AYES: ZIFFREN/MITCH/LABOTT/NILES/HALL, NAYS:
REUL/KRICKHAHN/WEBB

Discussion and possible action on library space needs: Board members met with ARCHDESIGN and looked at the plan; more input is needed from the director, staff, and board members regarding the floor plan.

Plan B committee will be attending the August 31, 2007 city council meeting to discuss a November or February Referendum.

Jeff recommended to City Administrator Matt Carlson that both the Delafield Public Library Board and the St. Johns/Northwestern Board meet and discuss possible shared library spaces.

Discussion and possible action on drop box: United Properties have come forward to donate \$2,500-\$3,000 for a drop box at the Village Square in the libraries name.

MOTION TO ACCEPT UNITED PROPERTIES OFFER OF A FULLY FUNDED BOOK DROP BOX AT VILLAGE SQUARE IN THE GAZEBO. (WEBB/HALL)
AYES: KRICKHAHN/WEBB/NILES/HALL/ZIFFREN/LABOTT/REUL NAY:
MITCHELL

Director's Report:

-Robin is working on the 2008 budget, to get as much done as possible before she leaves.

-Minitex sent a check for \$13,127 for the return of the security system, deposited in the revenue account.

-Summer reading programs and other programs were a hit

-Robin stated that the board members were a fine to work for and appreciated the latitude given her to operate the library

-Terry Zignago reported she and Judy Becker doubled the number of programs offered in 2006. Circulation figures were up 15% compared to 2006, and overall the program ran smoothly, many patrons complimented them on the quality and variety of their programs

Committee reports and other reports: Jeff set the Pizza with Santa date for Friday, Dec. 7, 2007. There was discussion about having two dates; a decision was made to go with just one date this year.

Audit and approval of monthly expenditures:

MOTION TO APPROVE THE BILLS (REUL/MITCHELL) CARRIED

Set/confirm next meeting dates:

Special Meeting, August 25, 2007, Saturday 9:00 am city council chambers

Regular meeting September 11, 2007, 7:00 pm city council chambers

Adjournment:

MOTION TO ADJOURN AT 9:16 PM (MITCH/WEBB) CARRIED

Minutes prepared by Marty Webb, Library Board Secretary

