

Delafield Public Library Board of Trustees Meeting  
Tuesday September 12, 2006, 7:00 pm  
Council Chambers, City Hall

**Call to Order** by President Jeff Krickhahn at 7:02 pm

Present: Anita Ziffren, Jeff Krickhahn, Marty Webb, Karen Irwin, Barb Rambadt, Char Hall, John Maddente (absent 7:45-840), Robert Mitchell

Excused: Dick Reul

Also present: Robin Flory, Delafield Library Director

**Roll call and introduction of guest:** Robin introduced and welcomed the newest board member, Char Hall, who is replacing Jody Goswitz.

**Approval of agenda:**

MOTION TO APPROVE AGENDA (MADDENTE/MITCHELL) CARRIED

**Approval of minutes August 8, 2006**

MOTION TO APPROVE MINUTES (MADDENTE/RAMBADT) CARRIED

**Public comments/Discussion:** none present

**Financial and Farber Fund Report:** Karen reported the Farber checking account at \$1,363.91, brokerage account \$140,894.80 and the cash account \$1,781.72

Robin passed out the 2007 Budget draft, a discussion ensued. The Board strongly recommended the 2007 budget remain at the level of the 2006 Budget

**Director's Report:**

- Café software upgrade went well with few problems, has been well received by public. next upgrade scheduled sometime this year
- Envisionware Internet management software installation on September 20
- Productive staff meetings continue, evaluation and growth development a priority
- Circulation figures highest in August, 200+ adults registered for summer reading programs, double last year statistics
- Installation of the security system will take place September 14. Security strips have been added to new material, it will take a few months to add strips to the collection, volunteers are welcome.
- Robin is taking UW-Madison's SILS online course "Public Library Administration" for continuing educational requirements, also upcoming day seminars on hiring, fundraising, and serving those with physical challenges.
- Computer classes for seniors will be beginning September 19, the lab will be held in Council Chambers

**Consideration of revised Library Internet policy:** After discussion the board directed Robin to contact Mark Sewell regarding changes/possible liability to the existing policy to be presented at the October meeting.

**Consideration of director responsibilities with regard to hiring staff:** Additional hours and inclusion of benefits for Diane Basting were discussed. Robin will bring recommendations. Changes in payroll will continue to be approved by the Board

**Committee Reports or other reports:** Jeff reported the Friends of the Library and Children's Entertainment Company will be hosting a "Pizza with Santa" on Friday, December 15 in the evening at the Fish Hatchery

**Audit and approval of monthly expenditures:**

MOTION TO APPROVE THE BILLS (MITCHELL/IRWIN) CARRIED-MADDENTE  
NOT PRESENT

**Set/Confirm next meeting date:** October 10, 2006, 7:00 pm

**Adjournment:**

MOTION TO ADJOURN AT 8:40 PM (RAMBADT/IRWIN) CARRIED-MADDENTE  
NOT PRESENT

Minutes prepared by Marty Webb, Library Board Secretary