

Delafield Public Library Board of Trustees Meeting
Tuesday June 13 2006 7:00 pm
Council Chambers City Hall

Call to Order by Jeff Krickhahn at 7:01 pm

Present: Anita Ziffren, Dick Reul, Jeff Krickhahn, Marty Webb, John Maddente
(absent 7:15-8:03), Barb Rambadt, Karen Irwin, Robert Mitchell (arrived 7:39)

Excused: Jody Goswitz

Also present Robin Flory, Delafield Library Director

Approval of Agenda:

MOTION MADE TO APPROVE THE AGENDA (REUL/WEBB) CARRIED
(RAMBADT, IRWIN, MITCHELL-ABSENT FOR VOTE)

Approval of Minutes:

MOTION MADE TO APPROVE MINUTES FOR JUNE 13, 2006
(MADDENTE/ZIFFREN) CARRIED (MITCHELL-ABSENT)

Election of Officers:

MOTION TO APPROVE JEFF KRICKHAHN AS PRESIDENT (WEBB/REUL)

AYES: ZIFFREN/REUL/KRICKHAHN/WEBB/MADDENTE/RAMBADT/IRWIN

MOTION TO APPROVE JOHN MADDENTE AS VICE-PRESIDENT

(KRICKHAHN/IRWIN) AYES:

ZIFFREN/REUL/KRICKHAHN/WEBB/MADDENTE/RAMBADT/IRWIN

MOTION TO APPROVE MARTY WEBB AS SECRETARY (REUL/MADDENTE)

ZIFFREN/REUL/KRICKHAHN/WEBB/MADDENTE/RAMBADT/IRWIN

MOTION TO APPROVE KAREN IRWIN AS TREASURER (MADDENTE/WEBB)

AYES: ZIFFREN/REUL/KRICKHAHN/WEBB/MADDENTE/RAMBADT/IRWIN

Public comments/discussion: no comments

Farber Fund: Karen reported there is \$138,564.47 in the brokerage account, cash in the brokerage account is \$1,154.53 and the checking account has \$1,363.91 as of today

Communications: Thank-you notes were received from children at the Hope House in Milwaukee for the donated books and computers

Director's Report:

Three public forums for library governance will be held next week, dates will be sent to the board

Envisionware soft ware was purchased from Constellation money. It is an internet management system with ability to set usage parameters and will require less staff time for sign up and off, the software will time people out. Available in a couple weeks, \$5000 is left after this purchase.

cc: C. K. J.

Nate is back working for the summer on projects, substituting for summer vacations.
Robin is taking a week off the end of July
Summer reading programs have started off great; Terry and Judy have worked hard and created new programs, ideas, and story times.
Robin is working on library policies; this will be finished in July and distributed for study. This includes collection development internet, bulletin boards, etc..
Robin met with Kate from the Delafield Chamber of Commerce spoke to Jim Behrend regarding talking to the Rotary, and has set a meeting date with Tom Aul in July and will report back to the board.

Grant Search: Jeff will check with Michelle DeYoe and report back to the board

Library Hours/Staff: brief discussion, no action taken

Reserve Account/Financial Proposals: no action taken

Collection/Circulation: Discussion on fines
MOTION MADE TO CHARGE 10 CENTS FOR ALL MATERIALS ADULT AND CHILDREN, 50 CENTS PER DAY FOR DVD/VIDEO, AND A \$20.00 CAP ON EVERY CARD FOR FINE LIMITS (WEBB/REUL) CARRIED (MADDENTE-ABSENT)

2007 Budget Update: Robin informed the board of a 2.95 % budget increase forecast from Marilyn, and a Financial Advisory Quarterly Meeting on July 19, 2006 at 7:00 pm

Delafield Days: Robin requested the library be closed on July 8 for Delafield Days since so many were volunteering. The board felt the library should be open to encourage people to use it

Library Director Performance Objectives: Bob, Jody, Jeff, and Dick met to put together a Draft, Mitch will edit the Draft and present it to the board for discussion.
Jeff suggested the board send a letter thanking and acknowledging the Friends gifts and efforts promoting the Library. Mitch will compose the letter and send it to Caryl Mc Callister, Mary Schuman, and Michelle DeYou

Committee Reports: no committees met

Bill Approval:
MOTION MADE TO APPROVAL THE BILLS (MITCHELL/MADDENTE)
CARRIED

Set/confirm next meeting date: July 11, 2006, Tuesday, 7:00 pm Council Chambers

Adjournment:
MOTION MADE TO ADJOURN AT 8:36 PM (IRWIN/REUL)CARRIED

Minutes prepared by Marty Webb, Library Board Secretary