

Delafield Public Library Board of Trustees Meeting
Tuesday, March 14, 2006, 7:00 pm
Council Chambers, City Hall

Call to Order: by President Jeff Krickhahn at 7:03 pm

Present: Karen Irwin, Jody Goswitz, Barb Rambadt, Jeff Krickhahn, Dick Reul, Robert Mitchell, Anita Ziffren, Marty Webb, John Maddente (arrived at 7:45 pm)

Also present: Delafield Library Director: Robin Flory

Approval of Agenda:

Corrections to the Agenda: Amend the Agenda to include the Financial Report & Bill Approval to follow the Director's Report. Remove the Employee Vacation Policy from the Agenda.

MOTION MADE TO APPROVE THE CORRECTED MARCH 14, 2006 AGENDA (REUL/GOSWITZ) CARRIED

Approval of Minutes:

MOTION MADE TO APPROVAL FEBRUARY 13, 2006 MINUTES (MITCHELL/IRWIN) CARRIED

Public comments/discussion: no comments

Space Needs Discussion/ Geason Presentation:

John Geason, Joe Geason, Dan Eckerman (Engineer), and Leo Seidl (Architect), presented a site development plan and answered questions regarding the proposal to build and lease to the city a complex on about 20 acres of Geason property off Highway 83 to include the Administration Department, Police Department, Fire Department, Public Library, and Public Works Department. The Library building would be approximately 20,000 square feet. By April 21st they will have cost estimates and a foot print ready to present to the city council, by September a formal proposal will be submitted to the city. Should the city accept/sign the proposal, it will take about 18 months to build.

Farber Fund:

Karen reported that she is now able to go online to move funds. Presently there is \$4079 in the cash balance and \$142,093 in the account balance. The library has approximately \$1300.00 left of the \$4000 allotted by the board to spend on Books on CDs and DVD movies.

Communications: Mayor Paul Craig and the city council sent a letter to the Act 150 Library Planning Committee questioning the board's recommendation (Section 12 Library Establishment) regarding the possibility of losing County Funds should the city build a new library and are unable to sustain our 'walk in' library users after three years at a level they have formulated. This letter was read & presented to the Planning committee by Alderperson Michelle DeYoe on March 2, 2006. Copies were sent to the Library Board Trustees.

Director's Report:

- WCFLS is purchasing/distributing hand held wands after SIRSI upgrades for inventory purposes
- Neal Bogda is the new part time reference Librarian.
- A new computer has been added for a total of five for public access.
- Robin asked the board to consider closing Mother's Day, May 14th this will be discussed at the next meeting to check on circulation from last year.
- Robin updated the board on the Act 150 Committee meeting held on March 2, 2006, the Planning committee "strongly recommends to the County Board and to municipalities with libraries" that no new facilities be constructed until the settlement of the library governance options issue. This could be at least one year or longer per Tom Hennen. A recommendation from the committee to appoint a committee to study the county funding distribution formula after the governance options issues is resolved. The Himmel & Wilson study is due the end of August. Robin reminded board members the next meeting is scheduled for March 16, 2006 at the Pewaukee Library at 7:00 pm
- Robin recommends the library open at 9:30am and close at 8:00 pm, Jody requested the library hours be discussed at the next meeting.
- Additional funds from the Farber Fund were requested, this will be discussed at the April meeting.
- Adult programming includes dog training, Medicare Part D, and eBay

Committee Reports:

There will be a Tri-Partisan meeting sometime this month regarding Delafield Days on July 8, 2006.

Financial Report & Bill Approval:

MOTION MADE TO APPROVE THE BILLS (MADDENTE/REUL) CARRIED

Set/confirm next meeting date: Tuesday, April 11, 2006, 7:00 pm, Council Chambers

Adjournment:

MOTION MADE TO ADJOURN AT 9:06 PM (WEBB/RAMBADT) CARRIED

Minutes prepared by Marty Webb, Library Board Secretary