

Delafield Public Library Board of Trustees Meeting
Minutes for January 10, 2006

Call to Order by President Jeff Krickhahn at 7:05 PM, Council Chambers, City Hall
Present: Karen Irwin, John Maddente, Marty Webb, Jeff Krickhahn, Robert Mitchell, Jody Goswitz, Barb Rambadt, Dick Ruel, Anita Ziffren (left at 8:25 PM)
Also present: Library Board Director Robin Flory

Approval of Agenda: Jeff Krickhahn amended the Agenda to move the Financial Report & Bill Approval after the Review 2006 Budget, in addition, move the Committee Reports after the Public comments/discussion
MOTION MADE TO AMEND AGENDA AS STATED (MADDENTE/RAMBADT)
CARRIED

Public Comments/Discussion: Mary Schumann and Caryl McAllister, Friends of the Library were present. A Delafield Chamber of Commerce meeting will be held this January to discuss Delafield Days, Friends will be invited to this meeting. Two book sales are planned for 2006, May 13, and in July during Delafield Days, both held at the Fish Hatchery. Friends are still interested in selling books on EBay and are looking for a knowledgeable person to take on this task.

Committee Reports: Jeff announced an open meeting forum will be held in the morning of the last Saturday in April, the City Attorney and League of Municipal Policies will be holding the meeting. All city board members and council persons are encouraged to attend. Tri Partisan committee will get getting together soon for a possible Winter Carnival. The ad hoc vacation committee has not met at this time.

Approval of Minutes:
MOTION MADE TO APPROVE NOVEMBER 8, 2005 MINUTES
(MITCHELL/MADDENTE) CARRIED
Due to lack of quorum, no December, 2005 meeting was held

Farber Fund: Karen reported \$143,282.42 balance, cash balance of \$4317.22. Financial Advisor, Brian Faracy is starting employment with Wells Fargo.
MOTION MADE TO STAY WITH BRIAN FARACY AND TO ALLOW HIM TO TRANSFER THE FARBER FUND TO WELLS FARGO (GOSWITZ/WEBB)
CARRIED

Communications: None

Goals & Standards Committee: Bob Mitchell is heading a committee with Dick Ruel and Jody Goswitz meeting January 15, 2006. Some suggestions to evaluate our new director's attributes/abilities were community outreach, budget, public relations, team work, and beacon for the new library.

Library Hours, regular and holiday: Jody discussed changing the hours back to
9:00 AM - 8:00 PM, Monday – Thursday
9:00 AM - 5:00 PM, Friday
9:00 AM - 2:00 PM Saturday
1:00 PM - 4:00 PM Sunday

After a discussion no action was taken, will be placed on agenda next month.

Electric project/discuss bid: Robin advised the board that some wiring needed to be moved and new sockets added on a couple of walls in the library to bring it up to code, a bid from Lyons Electric was approximately \$1165.00. Robin will talk to Matt Carlson regarding this matter and report back to the board at the next meeting.

Security System: Jody polled the board about installing a security system in the present library, she feels it would pay for itself, most of the board wanted to wait until the new library is built. Robin will check out the cost and present it at the next meeting.

Directors Report: Robin is getting acquainted with the staff, friends and WCFLS
A “Patron Appreciation Day” was held today with a “Life’s a Beach Theme”, refreshments and desserts were provided.
Diane Basting was hired to for processing and circulation. Jenny Chamberlin resigned as of January 8, 2006. Robin is looking for a replacement for her.
Robin started weeding books, primarily non fiction, the Friends have give her \$5000 to replace with up to date non fiction books.

Disposal of Equipment no longer needed:
MOTION MADE TO DISPOSE OF A COLOR INKJET PRINTER AND A CPU
(GOSWITZ/ZIFFREN) CARRIED

Review 2006 Budget: a handout was provided by Robin to the members. Jody suggested Matt Carlson come to a meeting and explain where other funding comes from, beside the city

Financial report & Bill approval:
MOTION MADE TO APPROVE THE BILLS (MADDENTE/WEBB) CARRIED

Set/confirm next meeting date: Monday, February 13, 2006, possibly the Fire Department Training Room.

Adjournment:
MOTION MADE TO ADJOURN AT 8:43 PM (RUEL/MADDENTE) CARRIED

Minutes prepared by Marty Webb, Secretary