

Minutes for March 8, 2005 presented on April 13, 2005

Delafield Public Library Board of Trustees Meeting March 8, 2005

The meeting was called to order by Jeff Krickhahn at 7:02 p.m.

Attendance:

Karen Irwin	Excused	Lorinda Quinlivan	Present
Jeff Krickhahn	Present	John Maddente	Present
Jody Goswitz	Present	Robert Transon	Present
Robert Mitchell	Present	Marty Webb	Present

Also in attendance – Jocelyn Bubolz and Chris Cramer, Delafield Library staff;
Brian Faracy (Raymond James Financial Services)

Approval of Agenda

MOTION MADE TO MOVE AGENDA ITEM “FARBER FUND” TO FOLLOW
“PUBLIC COMMENTS/DISCUSSION.” (WEBB/GOSWITZ) CARRIED.

Farber Fund

Brian Faracy presented an overview and history of the Farber Fund. He included information regarding allowable investments and fund purchases. Mr. Faracy reviewed the investment goals the Board had established, the values of the current accounts, and the investment growth. He provided portfolio analysis, and described some possibilities the board could consider in the future.

Public comments or discussion

None

Approval of minutes

MOTION MADE TO APPROVE THE FEBRUARY 8, 2005 MINUTES.
(GOSWITZ/WEBB) CARRIED.

Financial report & bill approval

MOTION MADE TO APPROVE THE BILLS. (WEBB/KRICKHAHN) CARRIED.
The Farber Fund account has just under \$140,000. There is \$9,473.73 in the Building Together Fund. J. Goswitz mentioned a suggestion she'd had earlier that the Library might consider installing an electronic security system to protect the library's collection investment by preventing loss of materials. J. Bubolz had polled other libraries regarding their experiences and recommendations regarding security systems. It was determined that it would make the most sense to consider a security system in the future with a new library.

Communications –

We received a thank you note from the Next Door Foundation for magazines we no longer needed that we donated to them.

Committee Reports

Space Needs Committee: Before the Space Needs Committee presented their final Building Project recommendations, Bob Lang rescinded his offer to sell the Madison

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Building. The committee did recommend several other solutions to solve the City's space needs.

- The Board was informed that the North Woods League baseball group might develop a ball park in partnership with St. John's. They are no longer interested in the library site.
- The Tri-Partisan Committee will meet next Thursday and are concentrating on developing activities for the Chamber of Commerce's Delafield Days (Lake Country Idol, Battle of the Bands, Book Sale plus Children's activities).
- The Friends of the Delafield Library and the Milwaukee Street Traders are planning to place some books not needed by the library at the Coffee shop. Coffee shop customers could browse this collection, read books there or borrow them. The Friends might insert a bookmark in each item highlighting the Delafield Library's services and collection. The bookmark could include a statement such as "If you enjoy this book, please consider making a donation to the Delafield Public Library."

Directors Report

- February's "I Love My Library" campaign: Over 600 cards were passed out and 150 cards were redeemed for the candy bars that were donated by the Friends. Patrons were pleased to participate and enjoyed the campaign.
- Annual report: This was handed in and there have been no corrections made to it as of this date.
- USA Patriot Act, Confidentially Guidelines, Library Privacy policy: Background information and our policy statement were handed out for Board members to review for possible future discussion.
- The State's "Channel" newsletter plus the New Berlin Public Library's newsletter highlighting their new library were passed out to board members.
- Copies of the Library's Display and Bulletin board policies were passed out for board members to consider in regards to a request to post military recruitment brochures in the library. We will place these brochures with our non-college career brochures on our Career Bookshelf
- The subcommittee of the Library Board planning a thank you to honor Carol Snyder for her seventeen years of service to the community and the library as a Library Trustee discussed their plans.

Policies / Employee Handbook / Benefits

Jocelyn has started to update the library employee handbook. In the process, she has found that there are many legal issues that need to be addressed. In April, she will attend a personnel workshop where personnel issues and employee manuals will be discussed.

New Library - It was mentioned that the private citizens' committee continues to work for the new library.

Set/confirm next meeting date – Tuesday, April 12, 2005, 7:00 pm.

Adjournment - MOTION MADE TO ADJOURN AT 9:02 PM (TRANSON/WEBB)
CARRIED