

Delafield Public Library – Minutes from February 11, 2005
Call to order by Vice President Jeff Krickhahn at 7:11 pm

Approval of Agenda: MOTION TO REMOVE EMPLOYEE HANDBOOK FROM THE AGENDA (WEBB/IRWIN) MOTION CARRIED

PRESENT: Jeff Krickhahn, Karen Irwin, John Maddente, Marty Webb, Robert Transon, Jody Goswitz

EXCUSED: Robert Mitchell, Lorinda Quinlivan

Also present: Jocelyn Bubolz, Library Director, and Kelly Smith, Lake Country Reporter

Public comments/discussion: no comments

Approval of minutes: Bob Transon amended the Farber Fund amount reported in the January minutes to \$137,035.61

MOTION TO APPROVE JANUARY 11, 2005 MINUTES AS AMMENDED (MADDENTE/GOSWITZ) MOTION CARRIED.

Financial Report & bill approval: Jocelyn passed out a preliminary financial report
MOTION TO APPROVE BILLS (TRANSON/GOSWITZ) MOTION CARRIED,

Farber fund: Bob stated the fund was now at \$138,932.42. A discussion followed regarding an available cash balance of approximately \$6,000. When this figure is over \$3,000, we typically invest the amount over the \$3,000. It was suggested Brian Faracy, our investment advisor, be invited to the next meeting to meet new board members and discuss investment possibilities. Bob will contact Brian.

Building Together Fund: Bob reported the fund was now at \$9,461.53.

Communications: Carol Snyder's letter of resignation from the Library Board was received on Jan.19, 2005; Jody suggested a parting gift to honor her for her many years of service to the Library. Suggestions were made and will be followed up on by Jody, Marty and Jocelyn.

Committee Reports: John reported on the Space Needs Committee meeting. There are currently three recommendations regarding the library: staying in the present building, moving to Mr. Lang's Madison building, or building on existing land by the Bark River. It may mean that the library/administration or Fire/ Police could stay/move, or all departments could move to another location. Another meeting is scheduled for Feb.17, 2005.

Jeff reported on the Tri-partisan Fundraising Committee. There was a meeting at 6:00 p.m. prior to the Library Board meeting. Scott Steinhorst, President of the Chamber of Commerce, was in attendance. The Library and the Friends of the Delafield Library are planning to sponsor activities at Delafield Days this year. The Chamber of Commerce is delighted to have our participation. Several family events are tentatively planned for

Delafield Days, July 9, 2005: Kid Fest Carnival, Battle of the Bands and Lake Country Idol were a few of the ideas. The next planning meeting is set for Feb.23, 2005.

Director's Report: A promotion card in honor of February's Love your Library month (Fall in love with a good book...) is being handed out to patrons. Visit the library three times in February and have your card punched. Then you may redeem the card for a treat. Treats were supplied by our Friends and consist of a candy bar inside a special library wrapper designed by staff members.

Friends of the Delafield Library are sponsoring two small fundraisers for the library. A "Looking for change? So are we." jar is available on the checkout desk to encourage donations. In addition, gently used recent magazines are being sold for a quarter.

At the library staff meeting long range planning was discussed. Staff wrote imaginary newspaper articles describing "what the Delafield library was like in 2008." The results were insightful.

Election of Officers: Bob nominated Jeff to fill Carol's presidency until July 2005, Jeff accepted. MOVE TO NOMINATE JEFF KRICKHAHN FOR PRESIDENT (TRANSON/GOSWITZ) MOTION CARRIED.
Bob nominated John to fill Jeff's vice presidency until July 2005, John accepted. MOVE TO NOMINATE JOHN MADDENTE FOR VICE-PRESIDENT (TRANSON/GOSWITZ) MOTION CARRIED. .

State Report: Jocelyn handed out copies of the Public Library Annual Report 2004, and the Standards document library boards are asked to fill out to evaluate how their library is doing. Jocelyn briefly went through the points of interest in both the State Report and Standards document. MOTION TO ACCEPT STATE REPORT AS WRITTEN WITH A CONTINGENCY THAT ANY CORRECTIONS WILL BE MADE BY THE DIRECTOR WHO WILL INFORM BOARD MEMBERS AT THE NEXT MEETING (TRANSON/MADDENTE) MOTION CARRIED

Review Policy (weather closings): A discussion followed. It was decided to continue the current policy to close the library if area schools close due to weather conditions; however, the Director can modify this procedure if s/he thinks it is warranted (such as open later in the day). On Saturday or Sunday the Director (or if unavailable, the staff person who is next in charge) would make a decision based on radio/television closing decisions and weather reports.

Set/confirm next meeting date: March 8, 2005, Tuesday, 7:00 pm, council chambers.

Adjournment: MOTION TO ADJOURN AT 8:35 PM (TRANSON/WEBB) CARRIED

Minutes prepared by Marty Webb, Library Board Secretary