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Minutes of August 21, 2008

Lake Country/Delafield Fire Department Expansion Committee Meeting
Nashotah Village Hall
N44 W32950 Watertown Plank Road, Nashotah, WI

1. Meeting call to order and Pledge of Allegiance
Meeting called to order by Rich Lartz at 7:00 p.m. followed by the Pledge of Allegiance.
2. Roll Call
Committee members present were Rich Lartz, Nashotah; Bryce Styza, Chenequa; Cate Rahmlow, Delafield; Julie Petras, Nashotah; Gordon Gunnlaugsson, Chenequa; Ed McAleer, Delafield; Rick VanderVeen, Nashotah; and Gerry MacDougall, Delafield.
Susan Wilkey, Chenequa was absent.
3. Approval of minutes of the August 7, 2008 meeting
Motion by Styza to approve minutes of August 7, 2008 meeting, second by Rahmlow. All ayes, motion carried
4. Merger funding – Consider hiring financial advisor
McAleer suggested getting someone to review our current funding formula and give us direction on what the committee should be addressing. Rahmlow thought it should be someone with merger/consolidation experience. The committee agreed.
Styza said they don't need to help with the budget because we should know that better than someone from the outside.
Rahmlow wanted to know if the committee should have a list of questions prepared.
Gunnlaugsson suggestions were: having the funding formula reviewed; what challenges may we face while the departments were blending; what levels of service should be expected, specifically rescue; what things have you seen work well and what doesn't; don't want just another sales pitch. Rahmlow asked Stotts for input and he questioned how the board responsibilities would change.
MacDougall wanted to ask how things would be affected if another municipality wanted to merge and to see if he has any other substantial suggestions and what his potential is to help. It was decided to have Stefanski invite Ed Henschel to the next meeting for a presentation.
5. Combined Operating Budget
Jack Edwards explained detail of first draft of a combined budget. The increase in salaries was due to Delafield hiring three full time employees to handle paramedic calls. Because of the new Aurora being built, the revenues will be questionable until contracts are confirmed. MacDougall wondered if LCFD would be interested in starting paramedic training and applying for one of these positions. It may not work due to timing, but will be considered. LCFD building maintenance and utilities, excluding phone, are paid through the villages whereas Delafield is not. It was agreed to proceed with a budget that did not include utilities. VanderVeen asked why the paramedic intercepts doubled for 2009. Edwards said it was because Pewaukee has been added.
Gunnlaugsson asked why the old budgets combined don't equal the new budget. Stefanski said it was because some of the totals have been changed because of the increase in costs that

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would be incurred in a new department budget that was previously paid by Delafield, i.e. bookkeeping, payroll service, and insurance. It is not a true cost increase, just a redistribution between the fire department and the municipality. There will also be cost decreases, but Edwards and Hagemann are continuing to meet and work on those figures.

Gunnlaugsson asked to review why this merger is a good thing if it's not going to be a cost savings. Edwards noted items such as: increased paramedic level of care; full-time staffed stations; faster response time; no need for ambulance contracts; and long-range savings in apparatus purchases by not duplicating equipment. It was suggested this might be something a financial advisor could also address.

Styza asked about a long-range vehicle replacement plan for a combined department. This is something Edwards and Hagemann are continuing to work on. Vehicles will not be put in the budget. It was agreed this would continue to be the municipalities shared responsibility using the formula. Gunnlaugsson asked if the value of the vehicles being brought into the department were close to the formula percentages, (about 10%, 10%, 80%), that maybe they could just become property of the department. Stotts had worked on these figures using rough estimates and it did not come close to the current formula, (Delafield \$1,300,000 – 67%; Chenequa \$450,000 – 23%; Nashotah \$195,000 – 10%).

6. Review LCFD Merger Agreement
Tabled.
7. Public Comments
None.
8. Set next meeting date
The next meeting will be held at the Nashotah Village Hall on September 11, 2008 at 7:00 p.m.
9. Adjournment
Motion to adjourn made by Rahmlow at 9:02 p.m., second by VanderVeen. All ayes, motion carried.

Respectfully submitted by Eileen Stefanski, Secretary