

CITY OF DELAFIELD FINANCE ADVISORY BOARD COMMITTEE MINUTES

CALL MEETING TO ORDER

B. Faracy called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Brian Faracy
Steve O'Brien
Laurie O'Loughlin
Gerry MacDougall

Also Present

Michele DeYoe, Alderperson
Erv Sadowski, Alderperson
Beth Leonard, Alderperson
Jeff Krickhahn, Alderperson
Mayor Phil Schumann
Scott Taubel, Police Chief
Jack Edwards, Fire Chief
Tom Hafner, Director of Public Works
Terry Zignego, Library Director
Matt Carlson, City Administrator
Marie Williams, Accountant

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. CITIZENS' COMMENTS ON ITEMS PERTAINING TO THIS AGENDA

No Citizens wished to comment.

2. APPROVE MINUTES OF JULY 24, 2007

S. O'BRIEN MOTIONED TO APPROVE THE MINUTES FROM THE JULY 24, 2007 MEETING. B. FARACY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. OLD BUSINESS

None.

4. NEW BUSINESS

a. INTRODUCTION OF NEW FINANCE ADVISORY BOARD MEMBER LAURIE O'LOUGHLIN

Laurie O'Loughlin was introduced as a new member to the Finance Advisory Board.

CITY OF DELAFIELD FINANCE ADVISORY BOARD COMMITTEE MINUTES

- b. SUNSET OF FINANCE ADVISORY BOARD ON DECEMBER 31, 2007

G. MAC DOUGALL MOTIONED TO EXTEND THE LIFE OF THE FINANCE ADVISORY BOARD AND ELIMINATE THE SUNSET CLAUSE. S. O'BRIEN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- c. 2008 BUDGET "SHOW AND TELL"

- (1) OPERATING BUDGET PRESENTATION

A handout was provided to each Board member from Chris Smith, Chairman of the Park & Rec Commission and Erv Sadowski, Alderperson.

M. Williams, Accountant, discussed 2008 budget items for the Administration Department.

The Library budget was discussed, followed by the Police & Fire Department. The question arose whether or not the Merton-Sussex contract is making money for Delafield. It was determined that it is positive revenue.

In discussing the Department of Public Works budget, the asphalt monies were determined to be part of CIP budget. The last time a full-time employee was hired for DPW was in 2003. Due to new services being requested of DPW, a new employee is needed. This would allow the resources to re-introduce the May and October brush collection that the City used to provide. It was felt that the hiring date for this potential new employee would be at the beginning of the second quarter, after the heavy snowfall removal, as this would enable better opportunity for brush pick-up training and general training without the stress/heavy workload of snow removal.

- (2) CAPITAL BUDGET PRESENTATION

T. Hafner began the discussion regarding the Capital Budget. He talked about the stormwater pond at Highway 83 and Oakwood, which straddles the property line between Oakwood Church and the future city park. It is identified in the Hey and Associates Stormwater Study and identified for design in 2009 with construction in 2010. This project will be linked to the development of the park at that location, so the timing will be adjusted as necessary to synchronize when the park develops. The City will likely pursue funding this stormwater pond in the same manner as it did the Milwaukee Street pond. This would create Stormwater Utility #2 which would be consistent with past

CITY OF DELAFIELD FINANCE ADVISORY BOARD COMMITTEE MINUTES

practice. It would not be a separate assessment, but a stormwater utility district that would be made in the properties that are within that drainage area. They would receive a quarterly bill similar to how the properties in Stormwater District #1 currently do. Property south of Oakwood would drain into this new pond.

The DNR is unwilling to allow a municipal boat dock to be located in St. John's Bay. A recreational boating facility grant for this facility may be pursued; if it is not a boating facility it would no longer qualify for the grant. Another option would be to make it a fishing pier. E. Sadowski mentioned that last year \$15K had been allocated for the pier and wondered why it was now \$20K. It was clarified that the \$5K difference was recommended by the Public Works Committee for strengthening the posts and the sturdiness of the pier. This difference needs to have the funding source changed.

The Public Works Committee recommended a feasibility study regarding the traffic congestion and lack of good traffic flow around Heritage Drive/Wal-Mart Center off of Highway 83. Golf Road is currently budgeted for reconstruction in 2011; in 2009 a feasibility study is proposed to look at alternatives for modifications to traffic flow in that area; in 2010 it is suggested that the design be proposed. The Genesee Street Project is undefined at this time due to questions about the City taking jurisdiction of the bridge north of the downtown area and if Waukesha County would fund this project. It may be possible to get this into the CIP two to three years out.

5. QUESTIONS AND COMMENTS

A question arose about whether the City should be considering special assessment financing for the transportation study at the Golf Road/Highway 83/I-94 corridor and the reconstruction of Golf Road on the east side. M. Carlson stated that the Finance Advisory Board would look at this and report at its next meeting. Other resources of the City will also be required to address this issue.

A question came up regarding the paramedic intercept vehicle. Three years ago, a Suburban was authorized for the Fire Department. There are currently three vehicles and this would be a replacement. They are used for support vehicles as well. Financing needs to be addressed.

In 2009, it will be Delafield's 50th anniversary. Discussion took place regarding putting some money in the 2008 and 2009 budget for related festivities. The sum of \$5-10K was discussed.

6. CORRESPONDENCE

CITY OF DELAFIELD FINANCE ADVISORY BOARD COMMITTEE MINUTES

None.

7. ADJOURNMENT

L. O'LOUGHLIN MOTIONED TO ADJOURN FROM THE MEETING. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:23 P.M.

Minutes Prepared By:

Accurate Business Communications, Inc.