

**Delafield-Hartland
Water Pollution Control Commission**

416 Butler Drive, Delafield WI 53018-1871

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Commission Meeting Minutes for November 17, 2009
Delafield-Hartland WPCC Treatment Plant Board Room

Time
7:00 PM

CALL MEETING TO ORDER

Chairperson M. DeYoe called the meeting to order at 7:02 p.m.

ROLL CALL

Delafield

Michele DeYoe
Beth Leonard
Gerald MacDougall
Ed McAleer

Village of Hartland

Karen Compton
Richard Landwehr
Michael Meyers
Rick Stevens (absent)

Also Present

Rose Frick
Scott Luczak

Guests

Sam Anderson – Teamsters Local No. 695
Gene Morauski – Del-Hart Union Steward

ALL ITEMS ON THE AGENDA ARE SUBJECT TO ACTION BY THE COMMISSION EXCEPT WHERE OTHERWISE NOTED:

APPROVE MINUTES OF OCTOBER 20, 2009 COMMISSION MEETING

M. MEYERS MOTIONED TO APPROVE THE MINUTES FROM THE OCTOBER 20, 2009 COMMISSION MEETING AS PRESENTED. R. LANDWEHR SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. SIX WERE IN FAVOR. E. MC ALEER ABSTAINED. MOTION CARRIED.

CLOSED SESSION

MOTION TO CONVENE INTO CLOSED SESSION UNDER WISCONSIN STATUTES SECTION 19.85(1)(E) FOR THE PURPOSE OF NEGOTIATING A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH LOCAL NO. 695. FOLLOWING THE CLOSED SESSION, THE COMMISSION WILL THEN RECONVENE INTO OPEN SESSION TO TAKE ANY ACTION IF NECESSARY REGARDING THE DISCUSSED FOREGOING MATTERS AND TO CONTINUE WITH REMAINING AGENDA ITEMS.

B. LEONARD MOTIONED TO CONVENE INTO CLOSED SESSION UNDER WISCONSIN STATUTES SECTION 19.85(1)(E) FOR THE PURPOSE OF NEGOTIATING A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH LOCAL NO. 695. FOLLOWING THE

CLOSED SESSION, THE COMMISSION WILL THEN RECONVENE INTO OPEN SESSION TO TAKE ANY ACTION IF NECESSARY REGARDING THE DISCUSSED FOREGOING MATTERS AND TO CONTINUE WITH REMAINING AGENDA ITEMS. R. LANDWEHR SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN: K. COMPTON, AYE; M. DEYOE, AYE; R. LANDWEHR, AYE; B. LEONARD, AYE; G. MACDOUGALL, AYE; E. MCALEER, AYE; M. MEYERS, AYE. MOTION CARRIED. CLOSED SESSION WAS ENTERED AT 7:04 P.M.

MOTION TO RECONVENE INTO OPEN SESSION AND TAKE ACTION IF ANY

R. LANDWEHR MOTIONED TO RECONVENE INTO OPEN SESSION. E. MCALEER SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN: K. COMPTON, AYE; M. DEYOE, AYE; R. LANDWEHR, AYE; B. LEONARD, AYE; G. MACDOUGALL, AYE; E. MCALEER, AYE; M. MEYERS, AYE. MOTION CARRIED. THE MEETING RECONVENED INTO OPEN SESSION AT 8:01 P.M.

UNION CONTRACT RENEWAL

No action was taken at this time.

GENERAL MANAGER'S REPORT

SAWYER ROAD/BARK RIVER WAUKESHA COUNTY CONSTRUCTION PROJECT

S. Luczak reported that all permits are in place and bids are being solicited by Yaggy Colby for the job. The expected start date is December 2009.

INTERNET WEBSITE

S. Luczak asked for clarification as to what the Commission wanted on the website and whether Del-Hart needed its own website or just links on the City's and Village's website directing to a Del-Hart webpage. Discussion took place with the consensus being that links to a Del-Hart webpage could be placed on the City's and Village's website. R. Frick informed the Commissioners that Del-Hart board members are listed on the City's website under "Boards & Commissions" and the Del-Hart agendas and minutes are currently posted under "Agendas & Minutes". S. Luczak stated it would be possible to create and maintain a webpage for Del-Hart that both municipalities' websites could link to. It was suggested that the webpage include information on hours of operation, sludge pick-up, and Del-Hart's history. S. Luczak will bring a sample page to the next meeting. G. MacDougall volunteered to coordinate Del-Hart's webpage to the City's website along with links to the Village.

FINANCE DIRECTOR'S REPORT

YAGGY COLBY INVOICE

M. MEYERS MOTIONED TO APPROVE THE YAGGY COLBY INVOICE #85247 DATED NOVEMBER 10, 2009 IN THE AMOUNT OF \$1,651.66. K. COMPTON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

FINANCIAL STATEMENTS

R. Frick reviewed the financial statements and answered questions about the Commission's year-to-date operating loss and net income figures. She remarked that although the Commission has a current operating loss, the entity as a whole has generated a good net income because of investment income. There has been a very good market rebound evidenced by the Fair Value Adjustments to investments and all investments are looking very good. The budget variance report reflected that the Commission is operating very close to budget without regard to the Fair Value Adjustment that is quite substantial and very favorable. The Fair Value Adjustment to investments is very volatile and unpredictable and it is not included in the budget.

APPROVE EXPENSES & DISBURSEMENTS

B. LEONARD MOTIONED TO APPROVE THE EXPENSES & DISBURSEMENTS AS PRESENTED. R. LANDWEHR SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

NEXT COMMISSION MEETING'S AGENDA ITEMS - NO DISCUSSION OF REQUESTED ITEMS

The following items will be on the next Commission meeting's agenda:

- Re-evaluation of Domestic User Equivalent (DUEs) and the Impact on User Fees
- Union Contract Renewal
- Update on Internet Website

A Christmas party will be held on December 18, 2009 during the noon hour for the Del-Hart Staff and Commissioners. R. Frick will send out invitations with a request for RSVPs.

ADJOURN MEETING

E. MCAALEER MOTIONED TO ADJOURN FROM THE MEETING. R. LANDWEHR SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:26 P.M.

Respectfully submitted:

Minutes prepared by:

Rosemary Frick, CPA
Finance Director

Accurate Business Communications, Inc.