

Delafield-Hartland
Water Pollution Control Commission
416 Butler Drive, Delafield WI 53018-1871
Phone: 262-646-4364/Fax: 262-646-5187

Commission Meeting Minutes for October 20, 2009
Delafield-Hartland WPCC Treatment Plant Board Room

Time
7:00 PM

CALL MEETING TO ORDER

Chairperson M. DeYoe called the meeting to order at 7:00 p.m.

ROLL CALL

Delafield

Michele DeYoe
Beth Leonard
Gerald MacDougall
Ed McAleer (excused)
Ray Putchinski (alternate)

Village of Hartland

Karen Compton
Richard Landwehr
Michael Meyers
Rick Stevens

Also Present

Rose Frick
Scott Luczak

Guests

Sam Anderson – Teamsters Local No. 695 (entered 7:01 p.m.)
Gene Morauski – Del-Hart Union Steward (entered 7:01 p.m.)

ALL ITEMS ON THE AGENDA ARE SUBJECT TO ACTION BY THE COMMISSION EXCEPT WHERE OTHERWISE NOTED:

M. DeYoe announced that a Closed Session would be conducted at the conclusion of the regular agenda items.

APPROVE MINUTES OF SEPTEMBER 15, 2009 COMMISSION MEETING

M. MEYER MOTIONED TO APPROVE THE MINUTES OF THE SEPTEMBER 15, 2009 COMMISSION MEETING AS PRESENTED. R. STEVENS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

GENERAL MANAGER'S REPORT

UNION PROPOSAL FOR CONTRACT RENEWAL

S. Anderson from Teamsters Local No. 695 asked if the meeting was duly posted. M. DeYoe confirmed that it was. The union requested a closed session for future meetings. S. Anderson distributed copies of the union's proposal for the contract renewal. He explained that new language was noted in red, and old language to be deleted was shown as black-lined. The union was asking for additional vacation time and 15% above the hourly rate for any bargaining unit member filling in during the plant manager's absence. The proposed contract was for a three year term with a yearly 3.5% wage increase for each of the three years. M. DeYoe thanked them for providing the documents. A document created by S. Anderson showing comparables on vacations and insurance was distributed to the Commissioners. M. Meyers

asked for the definition of "filling in" during the absence of the plant manager. This was clarified by S. Anderson as the period of time when the general manager went on vacation, for example, regardless of whether or not additional responsibilities were incurred by the bargaining unit member during the general manager's absence. The present contract expires December 31, 2009. There were no further questions from the Commissioners at this point in time. Further discussion will take place with the union at the next meeting on November 17, 2009. In response to S. Anderson's request, this item will be placed on the agenda as a closed session at 7:00 p.m.

SAWYER ROAD/BARK RIVER WAUKESHA COUNTY CONSTRUCTION PROJECT

S. Luczak reported that Del-Hart is waiting for permit approval from the Wisconsin Department of Natural Resources. When this is received, quotes will be solicited. This will be put on the next agenda.

VILLAGE OF HARTLAND/FOXWOOD TRAIL SEWER EXTENSION

A letter was received from C. Hitch of R. A. Smith National requesting a sewer extension for Foxwood Trail in the Village of Hartland. Plans were sent to C. Anderson of Strand Associates with a response received on October 14, 2009. The response stated that he felt the development appeared to be in conformance and he did not see any reason why the Commission could not approve it.

M. MEYERS MOTIONED TO APPROVE THE VILLAGE OF HARTLAND/FOXWOOD TRAIL SEWER EXTENSION. R. LANDWEHR SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

PAPERLESS OPTIONS AND INTERNET WEBSITE

M. DeYoe reviewed the City of Delafield's current Common Council agenda procedures, that being all alderpersons are provided computer laptops and all agenda materials are provided electronically on Delafield's website. This has been fiscally advantageous due to savings on paper reproduction costs and has also provided the benefit of having all information centrally located. Discussion took place among the Del-Hart Commissioners and several commission members indicated that they did not want to use computers for Del-Hart's meeting documents. No changes will be made in document distribution at Del-Hart, but R. Frick will review the City of Delafield's procedures. A discussion then took place on having a website for Del-Hart with links on the Village of Hartland's and City of Delafield's websites or the option of having a Del-Hart page included on the individual municipalities' websites. This will be investigated by Del-Hart staff.

FINANCE DIRECTOR'S REPORT

YAGGY COLBY INVOICE – NO INVOICE RECEIVED

No action required.

RESOLUTION NO. 102009 – 2010 SCHEDULE OF FEES

R. Frick distributed Resolution 102009 and described the changes.

R. LANDWEHR MOTIONED TO APPROVE RESOLUTION NO. 102009 – 2010 SCHEDULE OF FEES. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

FINANCIAL STATEMENTS

R. Frick reviewed the financial statements and noted that Del-Hart is still able to secure investments in the 4%-5% range. Three investments that had fallen to the third highest rating are still being monitored. These investments have had significant gains in value from March 2009 (the low end). Year-to-date figures were discussed and it was noted that Del-Hart is performing very close to its 2009 budget.

APPROVE EXPENSES & DISBURSEMENTS

K. COMPTON MOTIONED TO APPROVE THE EXPENSES AND DISBURSEMENTS. R. LANDWEHR SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. MOTION CARRIED.

NEXT COMMISSION MEETING'S AGENDA ITEMS - NO DISCUSSION OF REQUESTED ITEMS

The following items were requested to be on the next meeting agenda:

Report on Website
Union Contract Proposal
Updates on Sawyer Road Project
Use of brush drop-off area for leaf composting for residents of the City (approx. 1/10 agenda)

CLOSED SESSION

MOTION TO CONVENE INTO CLOSED SESSION UNDER WISCONSIN STATUTES SECTION 19.85(1)(E) FOR THE PURPOSE OF DELIBERATING AND FORMULATING STRATEGY WITH RESPECT TO NEGOTIATION OF A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH LOCAL NO. 695. FOLLOWING THE CLOSED SESSION, THE COMMISSION WILL THEN RECONVENE INTO OPEN SESSION TO TAKE ANY ACTION IF NECESSARY REGARDING THE DISCUSSED FOREGOING MATTERS AND TO CONTINUE WITH REMAINING AGENDA ITEMS.

R. STEVENS MOTIONED TO CONVENE INTO CLOSED SESSION UNDER WISCONSIN STATUTES SECTION 19.85(1)(E) FOR THE PURPOSE OF DELIBERATING AND FORMULATING STRATEGY WITH RESPECT TO NEGOTIATION OF A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH LOCAL NO. 695. G. MACDOUGALL SECONDED THE MOTION. A ROLL CALL VOTE TOOK PLACE: K. COMPTON, AYE; M. DEYOE, AYE; R. LANDWEHR, AYE; B. LEONARD, AYE; G. MACDOUGALL, AYE; M. MEYERS, AYE; R. STEVENS, AYE; R. PUTCHINSKI, AYE. CLOSED SESSION WAS ENTERED INTO AT 7:53 P.M.

MOTION TO RECONVENE INTO OPEN SESSION AND TAKE ACTION IF ANY

R. STEVENS MOTIONED TO RECONVENE INTO OPEN SESSION. M. MEYERS SECONDED THE MOTION. A ROLL CALL VOTE TOOK PLACE: K. COMPTON, AYE; M. DEYOE, AYE; R. LANDWEHR, AYE; B. LEONARD, AYE; G. MACDOUGALL, AYE; M. MEYERS, AYE; R. STEVENS, AYE; R. PUTCHINSKI, AYE. MOTION CARRIED. THE MEETING RECONVENED AT 8:59 P.M.

UNION PROPOSAL FOR CONTRACT RENEWAL

No action was taken.

ADJOURN MEETING

K. COMPTON MOTIONED TO ADJOURN FROM THE MEETING. R. LANDWEHR SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:00 P.M.

Respectfully submitted:

Minutes prepared by:

Rosemary Frick, CPA
Finance Director

Accurate Business Communications, Inc.