

**Delafield-Hartland
Water Pollution Control Commission**

416 Butler Drive, Delafield WI 53018-1871

Phone: 262-646-4364/Fax: 262-646-5187

Commission Meeting Minutes for May 19, 2009
Delafield-Hartland WPCC Treatment Plant Board Room

Time
7:00 PM

CALL MEETING TO ORDER

Chairperson M. DeYoe called the meeting to order at 7:00 p.m.

ROLL CALL

Delafield

Michele DeYoe
Beth Leonard
Gerald MacDougall
Ed McAleer

Village of Hartland

Karen Compton
Richard Landwehr
Michael Meyers
Rick Stevens

Also Present

Rose Frick
Scott Luczak

APPROVE MINUTES OF APRIL 21, 2009 COMMISSION MEETING

R. STEVENS MOTIONED TO APPROVE THE MINUTES OF THE APRIL 21, 2009 COMMISSION MEETING AS PRESENTED. E. MCALEER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. SEVEN WERE IN FAVOR. B. LEONARD ABSTAINED. MOTION CARRIED.

GENERAL MANAGER'S REPORT

SAWYER ROAD/BARK RIVER WAUKESHA COUNTY CONSTRUCTION PROJECT

S. Luczak reported that Commissioner's packet included a copy of a letter from Attorney Tim Fenner stating that Del-Hart must pay to have the pipe relocated. Andrew Craven met with S. Luczak and put a proposal together indicating the cost would be \$10,160 plus the contractor's cost to locate the pipe through Strand Engineering. Yaggy Colby is locating the Town of Summit's and Del-Hart's pipes for a total cost of \$10,777 (of which \$6,588 would be for Del-Hart's engineering fees) plus the contractor's cost for Del-Hart of approximately \$4,000-\$8,000. This would bring the total Del-Hart cost to locate the pipe to approximately \$11,000 - \$15,000. A. Craven stated that once the foundation is put back, the pipe should not move. The cost to move the pipe would be approximately \$100,000 or more. Once the pipe is located, the County's contractor must understand that if they hit it they are responsible for the damage.

G. MACDOUGALL MOTIONED TO PROCEED BY HAVING YAGGY COLBY LOCATE THE PIPE AT SAWYER ROAD/BARK RIVER AT A COST NOT TO EXCEED \$16,000. M. MEYERS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

FOCUS ON ENERGY UPDATE

Joe Cantwell sent an email to S. Luczak stating that he appreciated Del-Hart's patience and that he hopes to have an update by the end of May.

NEW EMPLOYEE UPDATE

It was reported that J. Daniels has satisfied his six month probationary period and will become a regular full-time employee on June 1, 2009.

PERMISSION FOR DELAFIELD HOTEL'S CAR SHOW TO USE COMMISSION PROPERTY

Al Wagner from An American Classic called S. Luczak regarding their desire to host a car show. They would like to use the northeast corner of the property for 50 show cars. This area would be between Butler Drive and the Delafield Hotel. If it is a rainy day, it would not be done. Clean-up, repair, and mowing will be covered. They would, also, supply a hold and harmless letter for the event. S. Luczak will contact Del-Hart's insurance agent.

E. MCALEER MOTIONED TO APPROVE THE USE OF COMMISSION PROPERTY FOR THE DELAFIELD HOTEL'S CAR SHOW CONTINGENT UPON THE APPROVAL OF DEL-HART'S INSURANCE CARRIER. M. MEYERS SECONDED THE MOTION. E. MCALEER AMENDED THE MOTION TO MAKE IT A REQUIREMENT THAT THE LETTER BE RECEIVED FROM A. WAGNER STATING THAT THEY WOULD CLEAN-UP, REPAIR, MAINTAIN, AND MOW THE AREA. M. MEYERS AGREED WITH THE AMENDMENT. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

S. Luczak will find out when specifically the car show event will be held (It will be held June 11, 12 and 13).

FINANCE DIRECTOR'S REPORT

RESOLUTION 051909 – OPEN NEW MONEY MARKET ACCOUNTS WITH EQUITABLE BANK OF DELAFIELD

The Del-Hart's money market rate at Town Bank is now at one percent. R. Frick contacted several financial institutions in the local area in an effort to get competitive quotes of money market rates for Del-Hart funds in the amount of \$150,000-\$200,000. A money market account would be the best type of account for Del-Hart because these funds need to be liquid and immediately available for use. The rate for money market accounts at Equitable Bank of Delafield is guaranteed at 2.5% through the end of the year at which time it would then match the Local Government Investment Pool rate. R. Frick reviewed the quoted rates for money markets and certificate of deposits at various banks with the Commissioners. She recommended opening up money market accounts at Equitable Bank of Delafield because of the great interest rates and also due to the fact that she has a good prior business relationship with Dan Hahn, the Branch Manager.

E. MCALEER MOTIONED TO OPEN TWO MONEY MARKET ACCOUNTS AT EQUITABLE BANK OF DELAFIELD. G. MACDOUGALL DISCUSSED INTERNET BANK INTEREST RATES. ADDITIONAL GENERAL DISCUSSION FOLLOWED. E. MCALEER STATED THAT 2.5% ON MONEY MARKET ACCOUNTS THROUGH THE END OF THE YEAR IS PHENOMENAL. IT WAS CLARIFIED THAT THIS AMOUNT WOULD BE INSURED UNDER THE FDIC THROUGH THE END OF THE YEAR. K. COMPTON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

FINANCIAL STATEMENTS & AUDIT REPORT

The Financial Statements were distributed to the Commissioners prior to the meeting. B. Leonard commented on the great interest rates the Commission is getting on the Baird Investments. R. Frick stated that Mike Reed at Robert W. Baird has been very diligent at obtaining top interest rates for reinvesting since the Commission has had so many investments called in the last six months. She added that Mr. Reed has more than 31 years of experience in this area.

Although the Audit Report had gone through its final review, it had not been printed and was not ready for distribution to the Commission at this meeting.

R. Frick reported that the budget report was looking very good and she did not anticipate having to increase user fees for the next budget season. G. MacDougall stated that he did not want to make a long term decision based on a short term trend at this point. R. Frick agreed that she would continue as always to monitor the budget and trends this year.

APPROVE EXPENSES & DISBURSEMENTS

R. LANDWEHR MOTIONED TO APPROVE THE EXPENSES AND DISBURSEMENTS. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

NEXT COMMISSION MEETING'S AGENDA ITEMS - NO DISCUSSION OF REQUESTED ITEMS

The following items were requested to be on the next meeting agenda:

- Sawyer Road/Bark River Waukesha County Construction Project
- Focus on Energy
- CMAR

ADJOURN MEETING

R. STEVENS MOTIONED TO ADJOURN FROM THE MEETING. G. MACDOUGALL SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:37 P.M.

Respectfully submitted:

Minutes prepared by:

Rosemary Frick, CPA
Finance Director

Accurate Business Communications, Inc.