

**Delafield-Hartland
Water Pollution Control Commission**

416 Butler Drive, Delafield WI 53018-1871

Phone: 262-646-4364/Fax: 262-646-5187

Commission Meeting Agenda for November 18, 2008
Delafield-Hartland WPCC Treatment Plant Board Room

Time
7:00 PM

Call Meeting to Order
Roll Call
Approve Minutes of October 21, 2008 Commission Meeting – Action Thereon

Guest

Scott Luczak – Del-Hart Leadman

General Manager's Report

Purchase of Del-Hart Property by the City of Delafield Update
Hydrogen Sulfide (H₂S) Mitigation Project – Action Thereon
City of Delafield/DPW Campus Sewer Extension – Action Thereon
New Employee – Action Thereon
Focus on Energy Audit
Newman Claim Update

Finance Director's Report

FYI – No Visu-Sewer Clean & Seal Invoice
Strand Invoices – Action Thereon
HIPAA Business Associate Agreement for Section 125 Flexible Benefit Plan – Action Thereon
Authorized Signatures for Town Bank Checking Account – Action Thereon
Financial Statements
Approve Expenses & Disbursements – Action Thereon
Next Commission Meeting's Agenda Items - NO DISCUSSION OF REQUESTED ITEMS

ADJOURN

Correspondence

Strand Associates, Inc. – Invoices: #0067600 dated 10/15/08, #0067795 dated 11/10/08
Rose Frick - Collection System Rehabilitation Project Engineering & Construction Costs to Date

Persons requiring special assistance or accommodations should contact the Finance Director within a reasonable amount of time prior to the meeting at the phone number listed above.

Notice is hereby given that a majority of the City Common Council, Village Board or any other board, commission or committee may be present at the meeting of the Del-Hart Commission scheduled the third Tuesday of each month to manage and control the sewerage treatment facility and interceptors owned jointly by the City of Delafield and the Village of Hartland. This constitutes a meeting of the City Common Council, Village Board or any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Ws. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said common councils, boards, commissions or committees will not take any formal action on the behalf of their municipal entities at this meeting.