

**Delafield-Hartland
Water Pollution Control Commission**

416 Butler Drive, Delafield WI 53018-1871

Phone: 262-646-4364/Fax: 262-646-5187

Commission Meeting Minutes for July 15, 2008
Delafield-Hartland WPCC Treatment Plant Board Room

Time
7:00 PM

CALL MEETING TO ORDER

M. DeYoe called the meeting to order at 7:00 p.m.

ROLL CALL

Delafield

Paul Craig
Michele DeYoe
Gerald MacDougall (excused)
Ed McAleer

Village of Hartland

Karen Compton
Richard Landwehr
Michael Meyers
Rick Stevens

Also Present

Rose Frick
Bob Hyde

Guest

Scott Luczak – Del-Hart Leadman

APPROVE MINUTES OF AUGUST 19, 2008 COMMISSION MEETING – ACTION THEREON

R. STEVENS MOTIONED TO APPROVE THE MINUTES. M. MEYERS SECONDED THE MOTION. A CORRECTION WAS MADE TO NOTE THAT THE MINUTES BEING APPROVED WERE THE JUNE 17, 2008 MINUTES. THERE WAS NO FURTHER DISCUSSION. SIX WERE IN FAVOR. P. CRAIG ABSTAINED. MOTION CARRIED.

GENERAL MANAGER’S REPORT

HYDROGEN SULFIDE (H₂S) MITIGATION PROJECT – ACTION THEREON

The re-televising of Highway C did not take place last week due to another Visu-Sewer project that took precedence. Painting of the manholes did take place. This painting was included in the contract at a cost of \$400 per foot, but was only calculated at three feet. In order to coat up to the first joint, it measured out at four feet (one additional foot per manhole). This additional foot per manhole adds \$22,000 to the contract. Flows are presently too high for re-televising to take place.

Letters were sent to Delafield and Hartland DPW Directors regarding the extremely high flows with a request that they inspect sump pumps in areas that are wet.

The original contract amount allotted for Strand was \$19,000. At this point in time the total contract amount consumed is approximately \$18,000. Originally, it was thought that the project would be complete by this point in time.

SCUM PIT EPOXY COATING – ACTION THEREON

The bid came in at a cost of \$9,025, which is \$2,000 over the amount previously authorized (for 423 square feet).

P. CRAIG MOTIONED TO ACCEPT THE BID. R. LANDWEHR SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

PRELIMINARY BUDGET 2009

Copies of the preliminary budget for 2009 were distributed to the Commissioners. R. Frick asked the Commissioners if in the future, mid-September would be acceptable for presentation of the final budget figures (beginning in 2009). This would work well with the two owner municipalities and their budget process/approval dates and would ensure better numbers in the Del-Hart budget. The consensus of the group was that this would be acceptable. B. Hyde commented that the 1978 Sewer Service contracts between Delafield, Hartland, and Del-Hart would have to be amended for this budget timing change.

B. Hyde and R. Frick reviewed the preliminary budget with discussion taking place. The final budget will be presented to the Commissioners at the August 19th meeting.

FINANCE DIRECTOR'S REPORT

VISU-SEWER CLEAN & SEAL INVOICE – ACTION THEREON

M. MEYERS MOTIONED TO APPROVE PAYMENT OF THE VISU-SEWER INVOICE #20102-1 IN THE AMOUNT OF \$26,086.99 R. LANDWEHR SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

STRAND INVOICE – ACTION THEREON

R. LANDWEHR MOTIONED TO APPROVE PAYMENT OF THE STRAND INVOICE #0064926 IN THE AMOUNT OF \$1,073.94. E. MC ALEER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

FINANCIAL STATEMENTS

The financial statements were distributed to the Commissioners. R. Frick stated that the June YTD figures reflected in the financial statements were reviewed during the 2009 budget discussion. She briefly discussed investments and stated that she was pleased to inform the Commissioners that there were two new investments added this month yielding 5%.

APPROVE EXPENSES & DISBURSEMENTS – ACTION THEREON

P. CRAIG MOTIONED TO APPROVE THE EXPENSES & DISBURSEMENTS. M. MEYERS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

ADJOURN

E. MC ALEER MOTIONED TO ADJOURN FROM THE MEETING. R. STEVENS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:11 P.M.

Respectfully submitted:

Minutes prepared by:

Rosemary Frick, CPA
Finance Director

Accurate Business Communications, Inc.