

**Delafield-Hartland  
Water Pollution Control Commission**

416 Butler Drive, Delafield WI 53018-1871

Phone: 262-646-4364/Fax: 262-646-5187

**REVISED**

Commission Meeting Agenda for June 17, 2008  
Delafield-Hartland WPCC Treatment Plant Board Room

Time  
7:00 PM

**NOTICE OF CLOSED SESSION**

Please take notice that following the General Manager's Report, the Commission will convene upon passage of the proper motion into closed session pursuant to: Section 19.85(1)(c), Wisconsin Statutes, Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to discuss compensation of Leadman for non-callout checks of treatment plant approved by the General Manager. Following the closed session, the Commission will then reconvene into open session to take action if necessary regarding Leadman compensation for non-callout checks and to continue with remaining agenda items.

Call Meeting to Order

Roll Call

Approve Minutes of May 20, 2008 Commission Meeting – Action Thereon

**Guests**

Andrew Craven – Strand Engineer

Scott Luczak – Del-Hart Leadman

**Other Issues**

Election of Officers – Action Thereon

**General Manager's Report**

Hydrogen Sulfide (H<sub>2</sub>S) Mitigation Project – Action Thereon

Compliance Maintenance Annual Report – Resolution 061708A – Action Thereon

Scum Pit Epoxy Coating – Action Thereon

Sever Weather Update

Update of Leasing of Del-Hart Property by the City of Delafield

CLOSED SESSION

OPEN SESSION

Leadman Compensation for Non-callout Checks – Action Thereon

**Finance Director's Report**

Visu-Sewer Clean & Seal Invoice – Action Thereon

Strand Invoice – Action Thereon

Amendment to the Delafield-Hartland Water Pollution Control Commission Flexible Benefit Plan  
– Resolution 061708B - Action Thereon

2007 Audit Report & May 2008 Financial Statements

Approve Expenses & Disbursements – Action Thereon

ADJOURN

Correspondence

Keith Alexander, Visu-Sewer – Follow-up Letter to May 30<sup>th</sup> Meeting  
Ed Kampbell, PE, Consultant to Applied Felts – Letter Regarding Del-Hart CIPP Lining Project  
Visu-Sewer Clean & Seal, Inc. – Payment No. 5/Invoice 19983 (Revised 05/30/2008)  
Strand Associates, Inc. – Invoices 0063594 (Dated 05/09/2008) & 0064237 (Dated 06/10/2008)  
Rose Frick - Collection System Rehabilitation Project Engineering & Construction Costs to Date  
Marilyn Czubkowski, Delafield Administrator – Letter Regarding the Del-Hart Lease  
Tim Fenner, Del-Hart Attorney – Letter Regarding Wisconsin Open Records Law & Email

Persons requiring special assistance or accommodations should contact the Finance Director within a reasonable amount of time prior to the meeting at the phone number listed above.

Notice is hereby given that a majority of the City Common Council, Village Board or any other board, commission or committee may be present at the meeting of the Del-Hart Commission scheduled the third Tuesday of each month to manage and control the sewerage treatment facility and interceptors owned jointly by the City of Delafield and the Village of Hartland. This constitutes a meeting of the City Common Council, Village Board or any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Ws. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said common councils, boards, commissions or committees will not take any formal action on the behalf of their municipal entities at this meeting.