

Delafield-Hartland
Water Pollution Control Commission
416 Butler Drive, Delafield WI 53018-1871
Phone: 262-646-4364/Fax: 262-646-5187

Commission Meeting Minutes for January 15, 2008
Delafield-Hartland WPCC Treatment Plant Board Room

Time: 7:00 PM

CALL MEETING TO ORDER

R. Landwehr called the meeting to order at 7:00 p.m.

ROLL CALL

Delafield

Paul Craig
Michele DeYoe (absent)
Beth Leonard
Ed McAleer

Village of Hartland

Karen Compton
Richard Landwehr
Michael Meyers
Rick Stevens

Also Present

Rose Frick
Bob Hyde

Guests

Mike Einweck – Village of Hartland DPW Director

APPROVE MINUTES OF DECEMBER 18, 2007 COMMISSION MEETING – ACTION THEREON

B. LEONARD MOTIONED TO APPROVE THE MINUTES FROM THE DECEMBER 18, 2007 MEETING. R. STEVENS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

For purposes of clarification, R. Frick stated that she put T. Hafner on the December agenda even though he stated that he wasn't sure if he would be able to attend. She commented that she did this just in case he was able to attend and to fulfill the open meeting requirements.

GENERAL MANAGER'S REPORT

YAGGY COLBY/VILLAGE OF HARTLAND REQUEST TO DISCHARGE GROUNDWATER – ACTION THEREON

M. Einweck, Village of Hartland DPW Director, presented and explained the request. Some of the problems are the location and past history with organic compounds such as trichloroethylene (TCE111) in the ground water. He requested the standard DUE rate of \$1.86 per 1,000 gallons be applied. The water would be discharged after going into a settling tank to remove any solids and then proceed to the treatment plant. In the long run, the plant would get fewer solids settling out in the pipe and less infiltration. In addition, the Village of Hartland would be able to get the "sags" out of their system. Construction is planned for mid-February. B. Hyde stated that due to Del-Hart's own sewer project, he recommended that discharge not exceed 200 gallons per minute. The best case scenario would be that the discharge be given

on a continuous basis of 100-200 gallons per minute. The sediment basin would keep the inorganic matter out of the sewer system. The benefits to the Commission are the reduced Inflow/Infiltration (I&I) and reduced organic decomposition in the sewer. M. Einweck stated that anticipated construction is two to three weeks with an expectation of 1.4 - 1.9 million gallons to be discharged from dewatering. Completion of the project would be in early March. P. Craig discussed the coordination of the current Del-Hart sewer lining project with the Village of Hartland project so that they did not take place at the same time. M. Einweck will talk to their contractors to see if they could delay the project a bit and will keep in close contact with B. Hyde. B. Hyde stated that Del-Hart's sewer lining project is progressing well and barring any bad weather, he projects it may be completed before the end of February. He thought that if the Village started at the end of February and kept the water down to 100-200 gallons per minute, there should be no problem. No requests of this nature have ever come before the Del-Hart Commission in the past. Attorney Fenner has been consulted regarding this construction and it was determined that there would be a benefit (consideration) to the Commission.

P. CRAIG MOTIONED TO APPROVE SINCE THERE IS A BENEFIT TO THE COMMISSION DUE TO THE FACT THAT PRESENTLY THERE IS A GREAT DEAL OF LEAKAGE AND CONTAMINATION OF THE WATER THAT IS NOW GOING INTO THE DEL-HART SYSTEM, TO ALLOW THE PUMPING INTO THE SYSTEM AT A MAXIMUM OF 200 GALLONS PER MINUTE OR WHATEVER IS ADVISED BY B. HYDE, AND TO ALLOW THE LOWER RATE OF \$1.86 PER 1,000 GALLONS OF DISCHARGE. R. STEVENS SECONDED THE MOTION. GENERAL DISCUSSION TOOK PLACE ON CHARGING FOR THE DISCHARGE. ALL WERE IN FAVOR OF THE MOTION. MOTION CARRIED.

TRIAD PROGRESS REPORT

To date, the Becker pre-treatment equipment is in place, but the De-ionized (DI) water system is not. The operation may begin in the middle to the end of February.

HYDROGEN SULFIDE (H₂S) MITIGATION PROJECT – ACTION THEREON

About 5,000 feet of liner has been installed to date. Two complaints were received last week: one was regarding the road barricades; the other was regarding not being informed. In terms of notification, B. Hyde explained the project information was featured in two local papers and on the City's website. Overall, the project is going well. It was reported that M. DeYoe received a complaint regarding the length of waiting time on the roadway in construction areas. When the project gets closer to downtown, there may be more difficulties. The project is presently in front of Carriage Hills and will go to Oakwood and Genesee Streets, then move on to Genesee Street and West Shore Drive to manhole No. 5 or 5a in front of the Ice Skating Rink Shelter. The segment on Milwaukee Street will move into Nagawaukee Park (We Energies trail) and move down to Garrison Court. Then it will start at Fireman's Park and go approximately another 1,800 feet where the project will finally come to an end.

SEWER SERVICE FOR TOWN OF DELAFIELD SPORTS COMMONS– ACTION THEREON

The Town of Delafield has asked permission to connect to the Del-Hart system and was just looking at options at this point. The Village of Hartland has agreed that sewer service should be extended if approval is granted by the City of Delafield. The City has sent a letter to the Town stating what actions should be taken when they are ready to proceed with the connection. A statement in the letter that the City wrote regarding amending the sewer service area was discussed and it was determined to be incorrect in that Del-Hart would seek amendment of the

sewer service area from SEWRPC, not the City. Item #3, Special Consideration Charge under the fifth bullet was questioned. B. Leonard will ask the City what was meant by this "Special Consideration Charge".

BARK RIVER BRIDGE ON SAWYER ROAD

Notification from Waukesha County Department of Transportation has been received that they may be replacing the bridge that goes over the Bark River. B. Hyde distributed a drawing of the area. He thought that if relocation was necessary, coring or boring may need to be done at the expense of Del-Hart. Worst case scenario for Del-Hart would be approximately \$100,000 of cost. The project is planned to take place in 2009. The County is planning on making the bridge wider and to incorporate 8 foot bike lanes on each side of the bridge.

BOB HYDE'S RETIREMENT

B. Hyde announced that he is anticipating retiring sometime near the end of this year or the beginning of next year. There is a Del-Hart employee qualified to run the plant. B. Hyde asked for the direction of the Commissioners as to whether more extensive training should take place for this employee. P. Craig would like the position to be posted/advertised in the paper and to also invite any inside applications. K. Compton felt that it would be advantageous to begin training now for a smooth transition. E. McAleer, also, felt that B. Hyde should begin working with the individual now. R. Stevens would like to see someone hired from within. M. Meyers suggested that B. Hyde work closely with the Del-Hart employee until June and then submit a recommendation as to whether this individual would make a good replacement. The consensus of the Commissioners was favorable to this approach. B. Hyde will come to the June meeting with a recommendation.

FINANCE DIRECTOR'S REPORT

STRAND'S INVOICE – ACTION THEREON

The Strand Invoice that was held for payment at the last meeting was approved for payment by B. Hyde and mailed out because all of the Commissioners' requests were satisfied.

E. MC ALEER MOTIONED TO APPROVE THE PRESENT STRAND INVOICE IN THE AMOUNT OF \$2,257.22. M. MEYERS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

VISU-SEWER CLEAN & SEAL'S PAYMENT APPLICATION NO. 1 – ACTION THEREON

The invoice is in the amount of \$58,877.06. Everything necessary was attached (lien waivers, etc.) and all costs were reviewed by R. Frick to ensure accuracy. The Strand project engineer has recommended payment.

K. COMPTON MOTIONED TO APPROVE THE VISU-SEWER INVOICE. R. STEVENS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

FINANCIAL STATEMENTS

R. Frick stated that the financials look in very good shape for this new year and the Commissioners can look forward to her lengthy eight page Management's Discussion and Analysis report discussing the year's financials in the audit report. At the request of M. Meyers, she explained the Income Comparison sheet. The total income variance was due primarily to the reduced amount of sewer connections taking place than was anticipated/reported by the municipalities. R. Frick explained how the figures for the projected budget are arrived at. It was noted that restricted investment income was significantly higher than anticipated due to higher negotiated interest rates for the money market accounts. A complete analysis of connections showing the new ones, adjustments, property razings, etc. is done each year for the annual audit and can be furnished to the Commissioners if requested.

APPROVE EXPENSES & DISBURSEMENTS – ACTION THEREON

P. CRAIG MOTIONED TO APPROVE. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

ADJOURN

E. MC ALEER MOTIONED TO ADJOURN FROM THE MEETING. R. STEVENS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:01 P.M.

Respectfully submitted:

Minutes prepared by:

Rosemary Frick, CPA
Finance Director

Accurate Business Communications, Inc.