

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL COMMON COUNCIL MEETING TO ORDER

Mayor McAleer called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Ed McAleer
Jeff Krickhahn, Ald.
Beth Leonard, Ald.
Erv Sadowski, Ald.
Michele DeYoe, Ald.
Gerald MacDougall, Ald.
Lynn Morrison, Ald.
Ron Miskelley, Ald.
Marilyn Czubkowski, Administrator
Gina C. Gresch, Clerk/Treasurer

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED IN ONE MOTION UNLESS A COMMON COUNCIL MEMBER REQUESTS THAT AN ITEM BE REMOVED FROM THE CONSENT AGENDA.

1. APPROVE MINUTES OF APRIL 7, 2008 COMMON COUNCIL MEETING & APRIL 15, 2008 ORGANIZATIONAL MEETING.

E. SADOWSKI MOTIONED TO APPROVE THE APRIL 7, 2008 COMMON COUNCIL MEETING AND APRIL 15, 2008 ORGANIZATIONAL MEETING MINUTES AS PRESENTED. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. J. KRICKHAHN ABSTAINED. MOTION CARRIED.

2. CITIZEN'S COMMENTS FOR ITEMS NOT ON THE AGENDA.

No comments for items not on the agenda.

CITIZEN'S COMMENTS FOR ITEMS ON THE AGENDA.

No comments for items on the agenda.

L. MORRISON MOTIONED TO CLOSE CITIZEN'S COMMENTS AT 7:03 P.M. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. CONSENT AGENDA

- A. APPROVE DEVELOPMENT AGREEMENT FOR VALLEY ROAD FARMS ADDITION NO. 2.
- B. APPROVE PROPOSAL AND CONTRACT FOR LYONS ELECTRIC CO., INC. FOR AUDIO CABLING AND MOUNTING CAMERA IN COUNCIL CHAMBER.
- C. RESOLUTION 2008-14 DESIGNATING PUBLIC DEPOSITORIES AND AUTHORIZING WITHDRAWAL OF CITY OF DELAFIELD MONEYS.
- D. RESOLUTION 2008-15 ADDENDUM C TO MUTUAL AID BOX ALARM SYSTEM AGREEMENT.

M. Czubkowski read the items into the record that were approved on the Consent Agenda.

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J. KRICKHAHN MOTIONED TO APPROVE THE ITEMS ON THE CONSENT AGENDA. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. COMMITTEE REPORTS

A. LICENSES

1. BARTENDER LICENSE – 2 YEAR LICENSES TO EXPIRE JUNE 30, 2010.
 - A. GILBERTO CALDERON, WAUKESHA; APPLEBEE'S
 - B. LORI VANDEMOORE, OCONOMOWOC; SENTRY
 - C. ROBERT VOUGHT, WAUKESHA; SENTRY
 - D. JACLYN RYERSON, WAUKESHA; SENTRY
 - E. JAMES SCANNELL, GREENDALE; SENTRY
 - F. JENNIFER MARTENS, WAUKESHA; SENTRY
 - G. CYNTHIA KACZMAREK, MILWAUKEE; SENTRY

E. SADOWSKI MOTIONED TO APPROVE THE TWO-YEAR BARTENDER LICENSE(S). R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

B. PLAN COMMISSION- (MINUTES OF APRIL 8, 2008)

R. Miskelley reported on matters considered and actions taken at the meeting.

1. DISCUSSION AND ACTION ON THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE CONDITIONAL USE REQUEST, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT FOR **TAX KEY 0783.983, 1131 MARINER DRIVE, HARTLAND. OWNER/APPLICANT: NAGAWICKA LAKE YACHT CLUB.**

R. Miskelley stated the Nagawicka Lake Yacht Club came back to the Plan Commission for final approval for their Conditional Use. The Club has never had a Conditional Use and they are asking for this in case of a disaster, they would be able to rebuild the Yacht Club.

J. KRICKHAHN MOTIONED TO APPROVE THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE CONDITIONAL USE REQUEST, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT AND THE CITY ATTORNEY REVIEW THE CONDITIONAL USE, FOR TAX KEY 0783.983, 1131 MARINER DRIVE, HARTLAND. OWNER/APPLICANT: NAGAWICKA LAKE YACHT CLUB. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. ONE ABSTENTION BY L. MORRISON. MOTION CARRIED.

2. DISCUSSION AND ACTION ON THE RECOMMENDATION FROM PLAN COMMISSION TO DENY THE CONDITIONAL USE REQUEST, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT FOR **TAX KEY 0742.987, 220 WATERTOWN PLANK ROAD, NASHOTAH. OWNER: ALLEN STORAGE LLC. APPLICANT: MOJO MARINE.**

R. Miskelley stated the Plan Commission is recommending denial of the Conditional Use as recommended by the Planner, as there is no need for signage above the roofline.

R. MISKELLEY MOTIONED TO APPROVE RECOMMENDATION FROM PLAN COMMISSION TO DENY THE CONDITIONAL USE REQUEST, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT FOR TAX KEY 0742.987, 220 WATERTOWN PLANK ROAD, NASHOTAH. OWNER: ALLEN STORAGE LLC. APPLICANT: MOJO MARINE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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3. SMART GROWTH UPDATE AND REVIEW OF PUBLIC PARTICIPATION OPEN HOUSE HELD ON APRIL 16, 2008.

M. Czubkowski stated the Open House was very poorly attended by the citizens. The Open House Boards are now posted on the City's website. Citizens are welcome to email their questions about Smart Growth. B. Leonard stated she attended the evening session and there are some excellent suggestions on the boards. She stated some of the items that were on the boards, were put on there to spark discussion. M. DeYoe asked if the City will have more open houses. M. Czubkowski stated not at this time, but we will be discussing Smart Growth at each Plan Commission meeting, which people should attend if they have questions. E. McAleer stated there may be a desire to have another open house as we get further along in the process and the City will stay open to that.

C. LAKE WELFARE COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

L. Morrison stated the next meeting of the Lake Welfare Committee will be held on April 23, 2008 at 7:00 A.M. in the Fire Department training room.

2. DISCUSSION AND ACTION OF CURRENT QUORUM REQUIREMENTS (11 MEMBERS = 7 QUORUM) FOR LAKE WELFARE COMMITTEE.

L. Morrison stated the Committee is struggling with making quorum. She stated the Committee is trying to work with the members because they have so much invested. She stated the Committee has 11 members and 7 are required for a quorum. M. Czubkowski stated a quorum is one more than half, which is where we get 7. In prior years, there were fewer members with alternates. She suggested that this should be sent back to Lake Welfare Committee and maybe we should go back to alternates so quorums can be met. There have been two meetings in a row that have been cancelled due to a lack of quorum. L. Morrison stated this will be on the next Lake Welfare Committee's agenda.

3. DISCUSSION AND ACTION TO DIRECT ADMINISTRATOR TO CHANGE THE LAKE WELFARE COMMITTEE QUORUM REQUIREMENTS.

Please see above discussion.

D. PARK AND RECREATION COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting of the Park and Recreation Committee will be held on April 28, 2008 at 7:00 P.M.

E. PUBLIC WORKS COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting of the Public Works Committee will be held on May 7, 2008 at 7:00 P.M.

F. DEL-HART COMMISSION – (MINUTES OF APRIL 15, 2008)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

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M. DeYoe stated the major discussion was leasing the Del-Hart property by the City of Delafield. At the last Common Council meeting, the Common Council members gave the Administrator options for leasing or purchasing to take to Del-Hart. She stated Rose Frick will run an analysis for 50 years for leasing versus selling. The committee members were very favorable and appreciated M. Czubkowski coming to the meeting making it clear and simple. She stated the hydrogen sulfide mitigation project is still ongoing. The liner was to be installed today. Also, manhole rehabilitation will begin after the hydrogen sulfide mitigation project is completed. She also stated the Triad Group, which is the only industrial customer with Del-Hart, is still not online and not sure when they will be.

G. POLICE AND FIRE COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

There was nothing to report at this time.

H. LIBRARY BOARD – (MINUTES OF APRIL 8, 2008)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

J. Krickhahn stated minutes of the last meeting were in the packet. He stated he was not able to attend but he read in the minutes that Cate Rahmlow gave a great presentation on fundraising. There was discussion among the Common Council members about fundraising and how that could lead to building a bigger library. B. Leonard asked about the art fundraiser and asked what the deadline is to accept art donations. M. Czubkowski stated there is a display upstairs showcasing the art that is up for auction at the Library's upcoming fundraiser. She stated she is not sure when the deadline is, but will check.

The next meeting of the Library Board will be held on May 13, 2008 at 7:00 P.M.

I. FINANCE ADVISORY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

There was nothing to report at this time. G. MacDougall asked if we can set up a Finance Advisory Board and invite Phil Cosson from Ehlers to bring the new members up to speed. M. Czubkowski stated we are scheduling a meeting for mid to late May; we are waiting for the final audit report to come through and will take care of both items at the same time. She stated she and Accountant Marie Williams have been putting an agenda together.

2. RESIGNATION OF BRIAN FARACY.

No discussion.

J. BOARD OF ZONING – (MINUTES OF APRIL 10, 2008)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

G. MacDougall stated there were two hearings on April 10, 2008.

2. APRIL 10 HEARING OUTCOMES

A. CASE 743 – PROPOSED GABLE EXPANSION APPROVED.

B. CASE 744 – EXPANSION OF NON-CONFORMING STRUCTURE APPROVED.

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3. NEXT BOARD OF ZONING HEARING SCHEDULED FOR APRIL 24, 2008 FOR 1823 WEST SHORE DRIVE FOR A PROPOSED REBUILDING OF A DETACHED GARAGE AND ATTACHING TO MAIN HOME THROUGH A MUD ROOM.

K. PROMOTIONAL AND TOURISM COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

L. Morrison stated they have not met since the last Common Council meeting. The Committee has a Strategic Planning Sub-Committee; they are meeting on April 30.

The next meeting of the Promotional and Tourism Committee will be at Hawk's Inn at 7:00 A.M. on May 6, 2008.

2. UPDATE FROM SUBCOMMITTEE FOR ST. JOHN'S NORTHWESTERN MILITARY ACADEMY 125TH ANNIVERSARY – NO REPORT.

L. SIGN REVIEW COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

M. Czubkowski stated we have a Public Hearing scheduled at the Plan Commission meeting on April 30 for a text amendment for political signs.

2. PLAN COMMISSION PUBLIC HEARING SCHEDULED FOR WEDNESDAY, APRIL 30, 2008 FOR A ZONING TEXT AMENDMENT RELATING TO POLITICAL SIGNS.

M. ARCHITECT AND CONSTRUCTION MANAGER COMMITTEE – (MINUTES OF APRIL 8, 2008)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

R. Miskelley stated there have been two meetings and the Committee elected M. Czubkowski as the Chair of the committee.

2. YAGGY COLBY CONTRACT FOR CIVIL ENGINEERING SERVICES PROPOSAL.

R. Miskelley stated the committee asked Yaggy Colby if they would work with the City on the project engineering for soils, landscaping, etc. in lieu of Yaggy Colby bidding on the project. Yaggy Colby stated yes, they would do that for the City. J. Krickhahn stated Jim Romanowski is coming in at a lower rate than what the City planned. R. Miskelley stated the approximately \$110,000 contract that the City would like to approve is a part of the \$12M, yet the Common Council has to approve all contracts. M. Czubkowski stated this contract is for all engineering work that is outside building, including storm water, lighting, soils, etc. R. Miskelley stated any construction company will have to look at this same information, so we can do this work in advance to move the project along.

B. Leonard stated it is her understanding that most of the firms that will bid on this are more architectural, and they would sub out the work that Yaggy Colby will be doing anyway. She feels that in the past when asked for quotes from other engineers, Yaggy Colby is always the most competitive with their hourly rates. M. Czubkowski stated if we were a larger community, we would be doing this work in house with an engineering department. Yaggy Colby provides this info in a timely manner at a good price. J. Krickhahn stated since Yaggy Colby is already under our employment, we should take advantage of that. B. Leonard stated architects generally bid out the civil engineering, which we can avoid. L. Morrison stated their rates are competitive and they have the knowledge of the City, which saves time. Yaggy Colby would be reviewing that information anyway.

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R. Miskelley stated the next Committee meeting is Thursday, April 24, 2008 at 7:00 a.m.

E. Sadowski asked where money comes from to pay for this contract when the City hasn't borrowed any money yet. M. Czubkowski stated it will come from the fund balance, but when the City borrows, we will pay the fund balance back.

E. SADOWSKI MOTIONED TO APPROVE YAGGY COLBY CONTRACT FOR CIVIL ENGINEERING SERVICES PROPOSAL. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

R. Miskelley stated Mayor McAleer is being very fair about this process. The Committee understand that the Common Council isn't interested in who the City sends RFPs to, only who the bids will be awarded to. He stated the committee would update the Common Council on the progress and will bring decisions to the Common Council for their concurrence. M. Czubkowski stated the City is trying to save taxpayers money by putting the RFP in the Lake Country Reporter. Also, interested parties that wish to bid can download all information from the City's website after April 24, 2008.

N. CITY OF DELAFIELD 50TH BIRTHDAY CELEBRATION

1. ORGANIZATIONAL MEETING WILL BE HELD ON APRIL 22, 2008 AT 3:00 P.M. AT TOWN BANK.

E. Sadowski stated there was a typo on the agenda; the meeting is April 22, not April 23, in the Board Room of Town Bank on Hwy 83 in Hartland. He stated the group is trying to get major organizations to be potential sponsors. He stated the first meeting is exploratory.

5. OLD BUSINESS

- A. ORDINANCE 586, AN ORDINANCE AMENDING SIGN REGULATION ORDINANCES WITHIN THE MUNICIPAL CODE OF THE CITY OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN.

M. Czubkowski stated the public hearing was held last month at the Plan Commission meeting, which was approved by the Plan Commission that night and at the Common Council on March 3, 2008. She stated the written ordinance is on the agenda. She stated the Sign Committee been working for a long time on this. R. Miskelley stated the Sign Committee has done a nice job on this. M. Czubkowski stated this ordinance will give the Administrator the authority to approve signs that meet the City's Code. If the requirements are met, the sign does not have to go to the Plan Commission for approval.

J. KRICKHAHN MOTIONED TO ADOPT ORDINANCE 586, AN ORDINANCE AMENDING SIGN REGULATION ORDINANCES WITHIN THE MUNICIPAL CODE OF THE CITY OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

6. MAYOR'S REPORT

- A. APPOINTMENTS:

Common Council members discussed the term expiration dates.

COMMISSIONS:

1. PARK AND REC COMMISSION - CITIZEN MEMBERS

- PATRICIA BARWIG 3 YEAR TERM-EXPIRES 2011
- JENNY POPE 3 YEAR TERM-EXPIRES 2011

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J. KRICKHAHN MOTIONED TO APPOINT PATRICIA BARWIG TO THE PARK AND REC COMMISSION. M DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

M. DEYOE MOTIONED TO APPOINT JENNY POPE TO THE PARK AND REC COMMISSION. G. MACDOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. POLICE AND FIRE COMMISSION - CITIZEN MEMBER

- TOM HENNIG 5 YEAR TERM-EXPIRES 2013

M. DEYOE MOTIONED TO APPOINT TOM HENNIG TO THE POLICE AND FIRE COMMISSION. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. DELAFIELD-HARTLAND WATER POLLUTION CONTROL COMMISSION - (JUNE 1 - MAY 31)

- GERRY MACDOUGALL Filling out 3 YEAR TERM-EXPIRES 2010

E. SADOWSKI MOTIONED TO APPOINT GERRY MACDOUGALL TO THE DELAFIELD-HARTLAND WATER POLLUTION CONTROL COMMISSION. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. PROMOTIONAL AND TOURISM COUNCIL - CITIZEN MEMBERS

- JACK WEISSGERBER 1 YEAR TERM-EXPIRES 2009
- PAUL SANDGREN 1 YEAR TERM-EXPIRES 2009
- DENNIS SOBCZAK 1 YEAR TERM-EXPIRES 2009
- MARY DANIEL 1 YEAR TERM-EXPIRES 2009
- ROBERT DIXON 1 YEAR TERM-EXPIRES 2009
- SCOTT STEINHORST, 1 YEAR TERM-EXPIRES 2009
CHAMBER OF COMMERCE REP

L. MORRISON MOTIONED TO APPOINT JACK WEISSGERBER TO THE PROMOTIONAL AND TOURISM COUNCIL. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. MORRISON MOTIONED TO APPOINT PAUL SANDGREN TO THE PROMOTIONAL AND TOURISM COUNCIL. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. MORRISON MOTIONED TO APPOINT DENNIS SOBCZAK TO THE PROMOTIONAL AND TOURISM COUNCIL. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. MORRISON MOTIONED TO APPOINT MARY DANIEL TO THE PROMOTIONAL AND TOURISM COUNCIL. G. MACDOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

E. SADOWSKI MOTIONED TO APPOINT ROBERT DIXON TO THE PROMOTIONAL AND TOURISM COUNCIL. J. KRICKHAHN SECONDED THE

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MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

R. MISKELLEY MOTIONED TO APPOINT SCOTT STEINHORST TO THE PROMOTIONAL AND TOURISM COUNCIL. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

COMMITTEES AND BOARDS

1. FINANCE ADVISORY BOARD - CITIZEN MEMBERS

- DAN KAPUSTIN 1 YEAR TERM-EXPIRES 2009
(to fill Brian Faracy's term)
- LAURIE O'LOUGHLIN 2 YEAR TERM-EXPIRES 2010
- MATT OTTUSCH 2 YEAR TERM-EXPIRES 2010
- RICHARD RAHN (ALTERNATE) 2 YEAR TERM-EXPIRES 2010

J. KRICKHAHN MOTIONED TO APPOINT DAN KAPUSTIN TO THE FINANCE ADVISORY BOARD. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

J. KRICKHAHN MOTIONED TO APPOINT LAURIE O'LOUGHLIN TO THE FINANCE ADVISORY BOARD. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

R. MISKELLEY MOTIONED TO APPOINT MATT OTTUSCH TO THE FINANCE ADVISORY BOARD. G. MACDOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

J. KRICKHAHN MOTIONED TO APPOINT RICHARD RAHN (ALTERNATE) TO THE FINANCE ADVISORY BOARD. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. LAKE WELFARE COMMITTEE - CITIZEN MEMBERS

- JERRY BILLS (DIST 2) 2 YEAR TERM-EXPIRES 2010
- JERRY BURG (DIST 4) 2 YEAR TERM-EXPIRES 2010
- DON TILLS (DIST 6) 2 YEAR TERM-EXPIRES 2010
- DAVE GREENWAY (DIST 3) 1 YEAR TERM-EXPIRES 2009
(to fill Bonnie Fieber's term)
- KEN WIEDMEYER (DIST 6) 2 YEAR TERM-EXPIRES 2010

L. Morrison stated people in even year districts are up in even years, to expire in even years. Dave Greenway is in an odd district and should be in an even district.

R. MISKELLEY MOTIONED TO APPOINT JERRY BILLS TO THE LAKE WELFARE COMMITTEE. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. MORRISON MOTIONED TO APPOINT JERRY BURG TO THE LAKE WELFARE COMMITTEE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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L. MORRISON MOTIONED TO APPOINT DON TILLS TO THE LAKE WELFARE COMMITTEE. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

E. SADOWSKI MOTIONED TO APPOINT DAVE GREENWAY TO THE LAKE WELFARE COMMITTEE. Michele SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. MORRISON MOTIONED TO APPOINT KEN WIEDMEYER TO THE LAKE WELFARE COMMITTEE. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. PUBLIC WORKS COMMITTEE - CITIZEN MEMBERS

- ART BAUMANN 3 YEAR TERM-EXPIRES 2011
- PATRICK E. HAWLEY 3 YEAR TERM-EXPIRES 2011

R. MISKELLEY MOTIONED TO APPOINT ART BAUMANN TO THE PUBLIC WORKS COMMITTEE. G. MACDOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

G. MACDOUGALL MOTIONED TO APPOINT PATRICK E. HAWLEY TO THE PUBLIC WORKS COMMITTEE. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

B. CONSIDERATION AND APPROVAL FOR THE CITY OF DELAFIELD TO JOIN WITH NASHOTAH AND CHENEQUA TO FORM AN EXPLORATORY COMMITTEE TO MERGE LAKE COUNTRY FIRE DEPARTMENT WITH THE CITY OF DELAFIELD FIRE DEPARTMENT.

E. McAleer stated he met two weeks ago with the Village Presidents of Nashotah and Chenequa. He stated the Village of Nashotah was very interested in speaking about consolidating the Fire Departments. He stated he would like himself, the two presidents and two others from each municipality. He stated he and Village President Lartz agreed that bringing the municipalities together, there needs to be a funding formula. He stated he would like to see if there is a financial aspect to joining the three municipalities together. He stated this is exploratory and nothing is for sure or guaranteed, but he would like to look at it. He stated in the long run, it may save some money, it might not. He stated immediately we are looking for better service and maybe saving money on capital equipment, or administrative savings. L. Morrison asked if the meetings will be public and if there will be citizen's comments. E. McAleer stated yes, it will be public and the comments could be halfway through the meeting so they can hear what people are thinking. Then take public input and then go back to the meeting. E. Sadowski stated he spent a year in the Oconomowoc fire talks. Service is the most important thing and we could improve that. He stated he thinks it's a great idea. He stated he won't put the paramedic program on the table and doesn't think we should abolish the program. The other two municipalities are very interested in using the paramedic program. E. McAleer stated in other communities that are combined, each municipality owns their own fire station.

E. SADOWSKI MOTIONED TO CREATE THE EXPLORATORY COMMITTEE TO MERGE LAKE COUNTRY FIRE DEPARTMENT WITH THE CITY OF DELAFIELD FIRE DEPARTMENT. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. Morrison stated it's being reported in the paper that there will be a massive savings for the City. She stated she doesn't want to set up the City for a fall. E. Sadowski suggested using

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North Shore formula. G. Gresch stated the community she came from has a joint fire department using a three part funding formula. The formula was based on population, 3 years of run volume and equalized values. She stated one community continued to grow faster than then other, therefore creating a gap that grows larger each year.

- C. APPOINTMENT OF CATE RAHMLow AND ALDERPERSON GERRY MACDOUGALL TO THE EXPLORATORY JOINT FIRE DEPARTMENT COMMITTEE.

E. McAleer stated he would like to appoint Cate Rahmlow and Gerry MacDougall because they were so successful on the Plan B Committee. L. Morrison stated she agrees that they will do well, but the City will need a lot of input from the Fire Department. E. McAleer stated the Fire Chief will be at every meeting.

B. LEONARD MOTIONED TO APPOINT CATE RAHMLow TO THE EXPLORATORY JOINT FIRE DEPARTMENT COMMITTEE. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

M. DEYOE MOTIONED TO APPOINT ALDERPERSON GERRY MACDOUGALL TO THE EXPLORATORY JOINT FIRE DEPARTMENT COMMITTEE. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. E. SADOWSKI ABSTAINED. MOTION CARRIED.

7. NEW BUSINESS

- A. DISCUSSION OF CITY'S E-MAIL SYSTEM.

B. Leonard stated in speaking with the Clerk, asked to be tabled until we see presentation on the paperless packets at the first May meeting. No further discussion.

- B. DISCUSSION OF GENESEE STREET BRIDGE.

M. Czubkowski apologized that she has not found time to research this topic. She asked that this item be placed on the May 19, 2008 agenda. L. Morrison stated she walks across the bridge many times and that there is a lot of erosion. It will take major repairs and the City would not want to take that over. G. MacDougall stated he thought we were going to discuss having the county take over the bridge. E. Sadowski stated there needs to be a sidewalk to lead to St. John's. He also stated the bridge is an eyesore. We need to unite St. John's Park with the Downtown. He stated we can apply for grants. R. Miskelley stated it's time to work with the County to have them fix it before the bridge is dedicated to the City. G. MacDougall stated one of the Public Works Committee members is a certified bridge inspector and can check out the bridge. E. Sadowski asked that we keep this discussion active.

- C. DISCUSSION OF LETTER FROM TOWN OF DELAFIELD REGARDING NEW FIRE STATION FACILITY.

Fire Chief Jack Edwards was present. He stated ideally before the consolidation talks happened, he envisioned a station on STH 83 rather than on two properties next to Sentry. He stated he doesn't know if that's the best spot to build, but they do own that property. He stated if the Town wants to build as a joint with Hartland and Delafield that would be the best interest for the city. He stated he is not sure if now is the time to get involved since we now have an exploratory committee on joint fire departments. E. McAleer stated he invites Town of Delafield citizens and fire department members to come to the exploratory meetings if they have questions. There was discussion about the Town of Delafield's referendum efforts.

- D. DISCUSSION AND ACTION OF EXECUTED DEVELOPER'S AGREEMENT AND CONDITIONAL USE FOR NAGAWICKA VIEW DAIRY FARMS.

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M. Czubkowski stated at one of the January meetings, she asked for an extension for this for Acuity Development for Foxwood Crossing Subdivision. Mr. Geason has signed all documents and all legal notices are in good standing. Attorney Sewell reviewed the Conditional Use and Developer's Agreement and made a few changes. The Geasons initialed the changes and produced a final document today. She recommends the Common Council approve the Conditional Use and Developer's Agreement. E. Sadowski stated there are condos that are paying a commercial sewer rate, not the reduced residential rate. He stated if we approve this, he would like an action and discussion about residential properties paying residential rates for sewer and fire protection. E. McAleer stated the City went to Public Service Commission and asked for a reduction, which was denied. M. Czubkowski stated the two issues are being confused and these items are not on the agenda. She stated the City has in the \$5,000 to look at a rate reduction. She asked the Common Council to wait to discuss this for a couple weeks due to the change of City Attorney. She stated this has nothing to do with Conditional Use and Developer's Agreement for Nagawicka View Dairy Farms.

E. Sadowski asked if the sewer lines will flow into Village of Hartland system. M. Czubkowski stated if we come to an agreement with Hartland, yes. The City is meeting with Hartland and is coming closer to an agreement. This document leaves them the option to leave it open. R. Miskelley stated it is more cost effective to run the lines to the Village of Hartland. E. Sadowski asked if this will cost the City money by running this to Hartland. M. Czubkowski stated the Geasons are paying the bill. B. Leonard asked about traffic signal and who pays the 10%. M. Czubkowski stated the 10% came from prior negotiations at a meeting with the DOT. B. Leonard asked who is paying the other 90% since the signal is needed because of this development. M. Czubkowski stated the DOT will pay for the rest when the time comes to install the traffic signal.

R. MISKELLEY MOTIONED TO APPROVE THE EXECUTED DEVELOPER'S AGREEMENT AND CONDITIONAL USE FOR NAGAWICKA VIEW DAIRY FARMS. G. MACDOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

E. DISCUSSION AND ACTION REGARDING STREET NAME FOR VALLEY ROAD FARMS ADDITION #2 AND PRIOR RESOLUTION 2008-08.

R. Miskelley reviewed the layout of the roads in the Valley Road Farms Subdivision. He stated Fire Department has issues with layout because the road named changed in the middle of the road. He stated that the road's name will be Mulberry Road north of Copperfield Road and Fieldstone Road south of Copperfield Road.

R. MISKELLEY MOTIONED THAT THE PORTION OF MULBERRY ROAD FROM COPPERFIELD ROAD SOUTH TO OAKWOOD DRIVE BE RENAMED TO FIELDSTONE ROAD, FOR VALLEY ROAD FARMS ADDITION #2. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

M. Czubkowski stated the formal resolution will be on the next Common Council agenda, on the consent agenda.

8. REPORT OF CITY OFFICIALS

A. ADMINISTRATOR

I. PRESENTATION AND DISCUSSION ON ETHICS BY ALDERPERSON LYNN MORRISON.

M. Czubkowski stated Alderperson Morrison attended a session at UW-Madison on Ethics. She asked her to report on it. L. Morrison stated received a list of classes to go to through the UW Extension and she signed up for Ethics. About 40 people attended the seminar and they were from all different government entities like the DOT, UW System, counties and local municipalities, etc. She stated they spent a lot of time

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looking at the Code of Ethics for public officials and employees through a series of what if scenarios and group work. She stated the main emphasis of the class was the importance in remaining as independent as possible in decision making. She reviewed that transactions should be at an arm's length. She reviewed how people shouldn't accept gifts, coffee, tickets to a ball game, getting your driveway plowed for free, etc. She stated she thinks the biggest problem she noticed is that the more people get to know each other better, they get closer they get and they discuss things that shouldn't be talked about except at meetings. Everyone left feeling that the biggest challenge is to keep relationships of work and friends separate. She stated it was a good seminar and a good review for her of her value system as how it relates to City. She stated the City has an employee handbook and the Code of Ethics is referred to in Appendix A and B of handbook. She asked that everyone review the book. The seminar was very worth her while, easy to do and it was fun to interact with people in different size communities and different types of jobs. E. Sadowski asked that the Code of Ethics portion of the handbook be emailed to everyone.

II. COMPUTER EQUIPMENT AVAILABLE FOR BID.

M. Czubkowski stated the City has computer equipment available for bid. Intern Mike Gavin put together a package that is listed on the website. Bids will be accepted April 17 through May 1. The equipment may be viewed in the City Hall Conference Room. J. Krickhahn asked if the computers are on a rotational schedule. B. Leonard asked if the computers are obsolete due to Vista or due to age. M. Czubkowski stated all computers are heavily used. At the three year point, the City tries to add new hardware to extend the life, but it costs more to extend the life than to purchase new equipment every three years.

B. CLERK-TREASURER

I. OPEN BOOK IS WEDNESDAY, MAY 7, 2008 FROM 2:00 TO 4:00 P.M.

G. Gresch stated the 2008 Open Book date has been set for Wednesday, May 7, 2008 from 2:00 p.m. to 4:00 p.m. at City Hall in the Council Chambers. Please call the Assessor's Office at 1-800-770-3927 or go to www.accurateassessor.com to make an appointment. B. Leonard ask if more appoints are needed, would more be added. G. Gresch stated yet and she will check on that.

II. BOARD OF REVIEW IS THURSDAY, MAY 29, 2008 FROM 7:00 P.M. TO 9:00 P.M.

G. Gresch stated the 2008 Board of Review date has been set for Thursday, May 29, 2008 from 7:00 p.m. to 9:00 p.m. at City Hall in the Council Chambers.

III. TOUR OF POSSIBLE NEW POLLING PLACE.

G. Gresch stated on Thursday, April 17, 2008, Deputy Clerk Ellen O'Brien, Chief Inspector Mary Komlo and herself toured six properties in the City of Delafield for possible new polling places during the reconstruction projects. We toured the Delafield Hotel, Christ the King Lutheran Church, Westbrook Church, St. John's Northwestern Military Academy, Delafield Presbyterian Church and Oakwood Church. She stated she would like to discuss this further and present the findings at the next Common Council meeting.

J. Krickhahn asked the possibility of using schools and having two polling places. G. Gresch stated schools are not an option due to the children in the building, the traffic and security concerns. Also, having two polling would require more poll workers, which they are hard to find. In addition, more staffing means more training and money. She stated she doesn't feel the City needs two polling places yet. M. Czubkowski stated costs for having two places is huge. She also stated schools can't handle elections like large churches can.

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C. COUNCIL REQUESTS OF FUTURE AGENDA ITEMS.

E. Sadowski requested the Milwaukee Street Pond be on the next Common Council agenda. He also asked L. Morrison for an update on the dredging project be on the next Common Council agenda. E. Sadowski also asked that the rates for residential water and fire protection fees be on a future agenda. E. McAleer asked for discussion to bring back the Recycling Committee on the next Common Council agenda. He stated he would like the committee to work on negotiating the garbage contract and discuss burning leaves. M. DeYoe stated she would like them to discuss recycling of medical waste, pills, etc. M. Czubkowski stated WCTC had a medical waste recycling day not too long ago.

9. FINANCIAL REPORT

A. APPROVE VOUCHER LIST

E. Sadowski asked why the Park and Rec account is purchasing bags for \$435. M. Czubkowski stated the parks have garbage cans and that is the bag purchase for the year.

B. LEONARD MOTIONED TO APPROVE THE VOUCHER LIST AS PRESENTED. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

B. MARCH TREASURER'S REPORT.

J. KRICKHAHN MOTIONED TO APPROVE THE MARCH TREASURER'S REPORT AS PRESENTED. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

10. CORRESPONDENCE

- A. LETTER FROM WAUKESHA COUNTY REGARDING PAYMENT OF SMART GROWTH GRANT MONIES.
- B. ST. JOHN'S NORTHWESTERN MILITARY ACADEMY FIRST LIGHT FLYER.
- C. LETTER FROM YMCA REGARDING THE 2ND ANNUAL LAKE COUNTRY DAY OF PRAYER.
- D. LETTER FROM ENGINEERING MGT. CONSULTING SERVICES REGARDING THE ORGANIZATIONAL PLANNING MEETING FOR DOT PROJECT INCLUDING PARTS OF STH 83 AND STH 16.
- E. APRIL FOCUS NEWSLETTERS.
- F. LETTER FROM WAUKESHA COUNTY EMERGENCY MANAGEMENT REGARDING 2008 MOCK TORNADO DRILLS.
- G. LETTER FROM FEMA REGARDING MORE WISCONSIN COUNTIES GET FEMA ASSISTANCE FOR SNOW EMERGENCY.
- H. PARK AND FIELD USE REQUEST FOR CUSHING'S BATTERY, MAY 26 & 27, 2008.

M. Czubkowski stated item 10G states Waukesha County has been included in the FEMA Assistance for the snow emergency this winter. B. Leonard asked if the DPW Director will attend the organizational meeting for STH 83 & CTH 16 project. M. Czubkowski stated she will check with him about that.

11. ADJOURNMENT

E. SADOWSKI MOTIONED TO ADJOURN THE APRIL 21, 2008, COMMON COUNCIL MEETING AT 8:50 P.M. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

Minutes Prepared By:

Gina C. Gresch, MMC/WCMC

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City Clerk/Treasurer