

CITY OF DELAFIELD COMMON COUNCIL MINUTES

Aldermen Erv Sadowski and Ron Miskelley presented Mayor Phil Schuman with a plaque for his time served with the City of Delafield. Representative Scott Newcomer and Senator Neal Kedzie also presented Mayor Phil Schuman with a plaque. Waukesha County Executive Dan Vrakas and County Board Supervisor Jim Behrend offered Mayor Phil Schuman an executive appointment on the Federated Library Board. Mayor Phil Schuman accepted the appointment. County Executive Vrakas stated he also has a plaque to present, but it wasn't ready for tonight's meeting.

CALL COMMON COUNCIL MEETING TO ORDER

Mayor Schuman called the meeting to order at 7:15 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman
Jeff Krickhahn, Ald.
Beth Leonard, Ald.
Erv Sadowski, Ald.
Michele DeYoe, Ald.
Gerald MacDougall, Ald.
Lynn Morrison, Ald.
Ron Miskelley, Ald.
Marilyn Czubkowski, Administrator
Gina C. Gresch, Clerk/Treasurer

Also Present: Planner Roger Dupler and DPW Director Tom Hafner.

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF MARCH 17, 2008 COMMON COUNCIL MEETING.

R. MISKELLEY MOTIONED TO APPROVE THE MARCH 17, 2008 COMMON COUNCIL MEETING MINUTES AS PRESENTED. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. PUBLIC APPEARANCES. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT, SUBJECT TO SUCH TIME LIMITATION AS MAY BE IMPOSED BY THE CHAIR.
 - A. COMMENTS FOR ITEMS NOT ON THE AGENDA.

J. Krickhahn congratulated Alderpeople Beth Leonard and Michele DeYoe on winning their election. He also congratulated Alderperson Lynn Morrison on her election also. He stated he hasn't seen any mention and any article that she won her race. He stated she's doing an excellent job for her district. He also stated that he will miss Mayor Schuman and that he respects him for being able to agree to disagree; he will miss that. J. Krickhahn also asked other people to agree to disagree and move and make Delafield a proud place to live.

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R. Miskelley stated the electorate has spoken and it is time to move on. He stated he too wants to get back to agree to disagree in a respectful manner.

E. Sadowski agreed with Alderman Miskelley and Krickhahn. He thinks Delafield is a great place and the Common Council's job is to keep it great.

B. COMMENTS FOR ITEMS ON THE AGENDA.

There were no comments for items on the agenda.

G. MACDOUGALL MOTIONED TO CLOSE CITIZEN'S COMMENTS AT 7:15 P.M. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. CONSENT AGENDA

4. COMMITTEE REPORTS

A. LICENSES

1. BARTENDER LICENSE – 2 YEAR LICENSES TO EXPIRE JUNE 30, 2008.
 - A. JOHN FIXMER, FORT ATKINSON, WI; APPLEBEES
 - B. MICHELE MIREAU, OKAUCHEE, MILWAUKEE STREET TRADERS
 - C. DARIN M. DURST, OCONOMOWOC; DELAFIELD HOTEL (ANDREWS)

L. MORRISON MOTIONED TO APPROVE THE TWO-YEAR BARTENDER LICENSE(S). B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

B. PLAN COMMISSION – (MINUTES OF MARCH 26, 2008)

1. DISCUSSION AND ACTION ON THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE EXTRATERRITORIAL PRELIMINARY PLAT FOR PARADISE VALLEY SUBDIVISION IN THE TOWN OF DELAFIELD, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT.

R. Miskelley stated there was three items that came from the Plan Commission meeting that Planner Dupler will help explain. R. Dupler stated there were a few technical revisions to the Preliminary Plat for Paradise Valley. B. Leonard asked where this subdivision is. R. Dupler stated it is on the edge of Oconomowoc.

L. MORRISON MOTIONED TO APPROVE THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE EXTRATERRITORIAL PRELIMINARY PLAT FOR PARADISE VALLEY SUBDIVISION IN THE TOWN OF DELAFIELD, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. DISCUSSION AND ACTION ON THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE MINOR CHANGE TO THE CONDITIONAL USE FOR SITE PLAN MODIFICATION FOR DELAFIELD SQUARE SITE PLAN, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT. **TAX KEY 0793.014.001, 601 GENESEE STREET, DELAFIELD. OWNER/APPLICANT: LANG INVESTMENTS.**

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R. Miskelley reported on the modifications to Delafield Square Site Plan. He stated the developers couldn't put in all the trees so the builder will donate them to the City. Also, some green spaces were altered.

J. KRICKHAHN MOTIONED TO APPROVE THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE MINOR CHANGE TO THE CONDITIONAL USE FOR SITE PLAN MODIFICATION FOR DELAFIELD SQUARE SITE PLAN, IN ACCORDANCE WITH THE PLANNER'S STAFF REPORT. TAX KEY 0793.014.001, 601 GENESEE STREET, DELAFIELD. OWNER/APPLICANT: LANG INVESTMENTS. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. DISCUSSION AND ACTION ON THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE MINOR CHANGE TO A CONDITIONAL USE-PLANNED DEVELOPMENT FOR A TWO STORY GARAGE. **TAX KEY 0782.026.002, 2019 BAY POINT LANE, DELAFIELD. OWNER/APPLICANT: ERIC & LORI LAATSCH.**

R. Miskelley reviewed the technical change of the driveway in relation of the garage. He stated the change is a better solution than what was planned. R. Dupler stated the driveway was relocated to retain the trees.

L. MORRISON MOTIONED TO APPROVE THE RECOMMENDATION FROM PLAN COMMISSION TO APPROVE THE MINOR CHANGE TO A CONDITIONAL USE-PLANNED DEVELOPMENT FOR A TWO STORY GARAGE. TAX KEY 0782.026.002, 2019 BAY POINT LANE, DELAFIELD. OWNER/APPLICANT: ERIC & LORI LAATSCH. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. DISCUSSION OF SMART GROWTH DRAFT CHAPTER 2 -TRENDS, ISSUES AND OPPORTUNITIES, DISCUSSION OF WEDNESDAY, APRIL 16, 2008 SMART GROWTH INFORMATIONAL MEETING AND POSTING OF SMART GROWTH CHAPTERS AND QUESTION & ANSWER PAGE ON CITY'S WEBSITE.

M. Czubkowski stated the Clerk will be making Smart Growth binders for the Common Council and Plan Commission members. R. Dupler stated the Plan Commission is evaluation all 10 chapters and there will be one final approval at the very end of the process. R. Dupler stated the Plan Commission reviewed Chapter 2 at their last meeting. There are a number of tables and statistics showing the City's current status, as well as tables showing future projections. He stated Chapter 2 will be coming back to Plan Commission as we continue our analysis of the other eight chapters. As we discuss the chapters, he will be back to review the progress.

L. Morrison stated it would be nice to hear about the goals that the City has accomplished since goals have been set. M. Czubkowski stated there are some goals listed in the Smart Growth document that the City has already met. It will be mentioned in the document that we have met those goals and are maintaining them. She also stated there will be a page on the City's website for Smart Growth listing the chapters and a Question and Answer section. The informational meeting is set for Wednesday, April 16, 2008 at the Fish

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Hatchery, from 10 a.m. to 4 p.m. and 7 p.m. to 9 p.m. B. Leonard asked if the presentation in the morning will be different from the evening. R. Dupler stated they will be the same presentations.

C. LAKE WELFARE COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

L. Morrison stated there has not been a meeting since the last one. The next meeting of the Lake Welfare Committee will be held on April 9, 2008 at 6:00 P.M.

D. PARK AND RECREATION COMMISSION – (MINUTES OF MARCH 24, 2008)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

E. Sadowski stated the Park and Recreation Committee discussed new playground equipment at Fireman's Park. The Committee ordered one new sign so the signs are similar to the DPW. He also stated the Committee is looking for funding to purchase new, consistent signs. Geason/Oakwood Park will also have a sign so everyone knows that it's a park. He also reported that a road/path and parking lot at Geason/Oakwood Park will be discussed at the next Park and Recreation Committee and Plan Commission meeting at the end of April. B. Leonard asked about prairie planting. M. Czubkowski stated the Park and Recreation Committee declined the arrangement and that the City is not aware of another lease for manure spreading. She stated she is not sure what to do about it since they did not have City of Delafield approval to do so, but will look into it.

E. PUBLIC WORKS COMMITTEE – (MINUTES OF APRIL 2, 2008)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

G. MacDougall stated the Committee discussed the assessment study and it will continue to stay on the Public Works agenda until it is completed and ready to be presented to the Common Council. The Public Works Committee also received bids for street improvements and Payne & Dolan was the low bidder.

2. RECOMMENDATION TO APPROVE THE BID FROM PAYNE & DOLAN, INC. TO AWARD THE CONTRACT IN THE AMOUNT OF \$484,922.63 FOR 2008 STREET IMPROVEMENT PROGRAM.

R. Miskelley asked if this comes out of the capital budget. T. Hafner stated there was about \$20,000 funding from the state that will be applied and about another \$20,000 for the Cushing Park Road Paving that we will be reimbursed for. B. Leonard asked why the City won't be doing the two projects in conjunction. T. Hafner stated the grant cycles didn't work out that way and the City has applied for DOT funding. If we get the DOT grant, the Cushing Park Road Path will be 100% paid for. If it is fully funded, the City might have to do some reengineering to bring the path up to federal standards if we get that DOT grant. R. Miskelley asked how much more this bid is from last year. T. Hafner stated last year's bid was about \$500,000, but there was more major work done. He stated asphalt prices have been stable. E. Sadowski asked about the salt budget. T. Hafner stated those are two separate funds. M. DeYoe asked

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when the roads will be paved. T. Hafner stated he is not sure until he receives a paving schedule from Payne and Dolan.

R. MISKELLEY MOTIONED TO APPROVE THE RECOMMENDATION TO APPROVE THE BID FROM PAYNE & DOLAN, INC. TO AWARD THE CONTRACT IN THE AMOUNT OF \$484,922.63 FOR 2008 STREET IMPROVEMENT PROGRAM. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. PROPOSED MUNICIPAL CODE CHANGES – CHAPTER 23 CONSTRUCTION SITE EROSION CONTROL AND STORM WATER MANAGEMENT

G. MacDougall stated the Public Works Committee spent about three hours of their meeting on this and all of the information was included in the Common Council packet. He stated the proposed changes went to Yaggy Colby and Waukesha County for review and those change is what is being presented to Common Council for approval. He stated all changes are indicated in the document. T. Hafner stated the Common Council is not approving this tonight, only concurring with the changes. Then the DNR needs to review it to see if the City's added language is sufficient. Once the DNR approves it, it comes back to Common Council for final adoption. Brian Pehl worked on the changes and is here tonight to give a summary of the changes.

Brian Pehl of Yaggy Colby was present and stated the MS4 Permit from the DNR is requirement to discharge waters. The City needed to update its ordinance to include the newest changes that have gone into effect since the original ordinance was adopted. A new section needed to be added per the state NR Code and County's ordinance. Also the DNR would like to see the draft ordinance. They DNR will review it and will notify the City with any changes. Then the Common Council would then adopt the new ordinance. This all needs to be implemented by November 1, 2008.

R. Miskelley asked if there are any major changes. B. Pehl stated no major changes. Changes have taken out the guess work for infiltration is calculated, how wetlands and protective areas are defined. This will bring the City into compliance. M. Czubkowski stated these are minor changes to reflect what we have implemented over time. M. DeYoe asked if the Common Council can still ask questions about this, can they ask it to the Public Works Committee. P. Schuman stated we need a motion to concur with proposed changes. B. Leonard asked how this applied to redevelopment of area, like a lake lot. B. Pehl stated it covers redevelopment and what triggers those aspects. It depends on the circumstances how the ordinance would affect the development.

E. SADOWSKI MOTIONED TO CONCUR WITH THE PROPOSED CHANGES TO CHAPTER 23 OF THE CITY OF DELAFIELD MUNICIPAL CODE - CONSTRUCTION SITE EROSION CONTROL AND STORM WATER MANAGEMENT AND TO FORWARD TO THE DNR FOR THEIR REVIEW. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. APPROVAL OF COST NOT TO EXCEED \$5,000 TO CONDUCT TRAFFIC SPEED STUDY AT TWO LOCATIONS AT NAGAWICKA ROAD AND TWO LOCATIONS AT VETTELSON ROAD

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G. MacDougall stated the traffic engineers on the Public Works Committee guessed it would cost about \$1,200 per study location. He stated we need approval to do the study while school is in session and asked the Common Council to approve a maximum \$5,000 to be used for the study. Also will give a good comparison and it will be a study that people will not be aware that they are being monitored, which won't affect the results, like the speed trailer does. B. Leonard asked if the Planner or Engineer verified that the traffic study wasn't done during the NE Quadrant study. G. MacDougall stated there are two studies and we don't know how they were done. T. Hafner stated the NE Quadrant did not study speeds, only counts.

E. Sadowski stated people have been contacting him about lowering the speed limit on Milwaukee Street. He would like this placed on a future agenda. G. MacDougall stated we will have to rent some equipment from Waukesha County to do this study. He stated he is not sure how long the study will take. L. Morrison asked what is the consequence of getting the data? G. MacDougall stated the Public Works Committee discussed that very thing. T. Hafner stated one of the issues that caused the committee to do something was the thought of correlating and confirming the accuracy of the radar trailer and whether that provides an adequate showing of the speeds. There was concern from the committee about spending money on more roads to do studies. L. Morrison stated she can see this better if we have results that back up our prior study. G. MacDougall stated he is not sure when we will have the study results. The goal is to get it done during the school year. G. MacDougall stated now we will have data to rely on when people complain about speeds.

J. KRICKHAHN MOTIONED TO APPROVE THE APPROVAL OF COST NOT TO EXCEED \$5,000 TO CONDUCT TRAFFIC SPEED STUDY AT TWO LOCATIONS AT NAGAWICKA ROAD AND TWO LOCATIONS AT VETTELSON ROAD. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

F. DEL-HART COMMISSION – (MINUTES OF MARCH 18, 2008)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

B. Leonard stated the main topic was the City possibly leasing a portion of the site for Public Works purposes. The positive outcome was the Commission had a positive outlook of doing this. The City will provide a leasing proposal to Del-Hart. M. Czubkowski stated she will discuss this during item #7b. B. Leonard stated the Hydrogen-Sulfide mitigation project is slightly behind schedule. Also, an organizational chart will be provided at the next meeting for Del-Hart staff functions.

2. LETTER OF RESIGNATION FROM PHIL SCHUMAN

P. Schuman stated he has resigned from Del-Hart.

G. POLICE AND FIRE COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

There was nothing to report at this time.

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- H. LIBRARY BOARD - (MINUTES OF MARCH 18, 2008)
1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

J. Krickhahn stated the Library Board meets on Tuesday, April 8, 2008 at 7:00 p.m.

2. SPRING FLING LIBRARY FUND RAISER - WINE & CHEESE AND A LIVE ART AUCTION ON SATURDAY MAY 31, 2008 AT HAWKS INN.

J. Krickhahn stated the Library is having a Spring Fling Fund Raiser; a wine and cheese and live art auction. Details will be coming and asked people to call the Library with questions or check the Library's website.

E. Sadowski asked if the Library needed a special liquor license for their event. M. Czubkowski stated yes they do. M. Czubkowski stated if anyone would like to donate some artwork, the Library would appreciate that.

- I. FINANCE ADVISORY BOARD
1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

There was nothing to report at this time.

- J. BOARD OF ZONING
1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

G. MacDougall stated the next meeting is Thursday, April 10 at 7:30 p.m. with two hearings.

- K. PROMOTIONAL AND TOURISM COMMITTEE - (MINUTES OF APRIL 1, 2008)
1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

L. Morrison stated they have been meeting and are moving forward with strategic planning and branding for the City. The Chamber of Commerce will have a new logo and tagline for their ads and they hope to have a new look by the end of this year. She reviewed how the Chamber wants to brand the City and what is the most important thing about Delafield.

- L. SIGN REVIEW COMMITTEE

There was nothing to report at this time.

- M. ARCHITECT AND CONSTRUCTION MANAGER COMMITTEE
- A. 1ST MEETING SET FOR TUESDAY, APRIL 8, 2008 AT 7 A.M. AT CITY HALL.

R. Miskelley stated the committee meets tomorrow morning for the first time.

5. OLD BUSINESS
6. MAYOR'S REPORT

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A. MUNICIPAL CLERK'S WEEK MAY 4-10, 2008

P. Schuman read the Municipal Clerk's Week Proclamation into the record and proclaimed May 4-10 Municipal Clerk's Week.

He also stated he attended a funeral for Mr. Neurenberger from the Legion. He stated he was pleased to serve the City, appreciates all honors given to him tonight. He stated he is disappointed that he was not reelected. He has had many roles in his life and life goes on. He thanked everyone for the opportunity for serving Delafield.

7. NEW BUSINESS

A. AUTHORIZE COOPERATIVE PARTICIPATION WITH WAUKESHA COUNTY FOR REGARDING STORMWATER UTILITY PUBLIC EDUCATION PROCESS AND PAYMENT OF THE SAME.

R. MISKELLEY MOTIONED TO AUTHORIZE COOPERATIVE PARTICIPATION WITH WAUKESHA COUNTY FOR REGARDING STORMWATER UTILITY PUBLIC EDUCATION PROCESS AND PAYMENT OF THE SAME. G. MACDOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

B. DISCUSSION AND POSSIBLE ACTION OF DEL-HART LEASE AGREEMENT

M. Czubkowski stated the City received a third review of the two appraisals on how the first two could be so different. The third appraiser agreed with the Nicholson Group; \$18,170 per year to rent the land. There has been no clear decision to purchase or lease. She stated it appears Del-Hart prefers to lease, rather than to sell the City land. She stated the City would need at least a 99 year lease; however Del-Hart is suggesting a 25 year lease. She stated she does not recommend a 25 year lease, when a building has a life of 40 years. She stated she is looking for direction from Common Council how much they want to spend on this.

T. Hafner stated moving the Police and Fire to the DPW property results in losing the cold storage building and all storage space for stockpiles. This site is a compatible use and the proximity to the Public Works building makes things more efficient. The intention was to have a number in the 2009 budget and acquire property. The City won't need the new space until we break ground on the new building, but we need to budget for this. There was discussion among the Common Council members about how many years the City would propose a lease for. Common Council members gave M. Czubkowski direction to propose to Del-Hart a multiyear lease with a renewal option and an offer to purchase and to let Del-Hart pick which option they like.

E. SADOWSKI MOTIONED TO DIRECT THE ADMINISTRATOR TO PROPOSE TWO OPTIONS TO DEL-HART. 1 - PURCHASE. 2 - OFFER A LONG TERM LEASE. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

C. RESOLUTION 2008-11 - RESOLUTION FOR OUTDOOR RECREATION AIDS

M. Czubkowski stated T. Hafner spoke about this earlier for the Cushing Park Road Path, no expense to the City if we get the grant.

E. SADOWSKI MOTIONED TO ADOPT RESOLUTION 2008-11 - RESOLUTION FOR OUTDOOR RECREATION AIDS. G. MACDOUGALL SECONDED THE MOTION.

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THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- D. RESOLUTION 2008-12 – RESOLUTION FOR URBAN NONPOINT SOURCE & STORMWATER MANAGEMENT GRANT FOR CONSTRUCTION

M. Czubkowski stated this is for the Milwaukee Street Pond, assisting with ongoing costs to fix problems. T. Hafner stated this grant application due this week to DNR. The grant would allow the City to go back to DNR for monies to fix the basin if we don't resolve it through the court system. M. Czubkowski stated this grant is like an insurance policy and will save us money down the road. E. Sadowski asked if we are holding the bond from the construction for this. M. Czubkowski stated yes. E. Sadowski asked if the City resolves this issue in the court system, and we receive the grant, what happens to the grant money. M. Czubkowski stated if that happens, the City won't need the grant money.

L. MORRISON MOTIONED TO ADOPT RESOLUTION 2008-12 – RESOLUTION FOR URBAN NONPOINT SOURCE & STORMWATER MANAGEMENT GRANT FOR CONSTRUCTION. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

8. REPORT OF CITY OFFICIALS

A. ADMINISTRATOR

I. REPORT ON NORTHWEST QUADRANT PROCESS.

M. Czubkowski outlined the process which started in September 2001 and was adopted August 2006. She reviewed documents and found no actions that were not taken appropriately. All meetings were properly noticed and went through many Common Council and Public Works Committee, Park and Recreation Committee meetings and found it to be a very complete report. No public hearings required. Procedures were followed accurately. R. Miskelley stated he has been speaking with a citizens in his district for about year about this. If we blend these two districts, we are taking away rights from Mr. Binkowski and giving Mr. Knoff more rights. The people coming into those new developments, if buying property there the expectations of what they bought. He stated the NW Quadrant has not been developed yet; people bought those parcels with the expectations that the neighboring parcel would develop at two acres, not less than once acre per parcel. He stated he is opposed to the blending of these developments to have them less than once acre. He doesn't think we will develop four units per acre. P. Schuman stated the next step is for a zoning change for that development.

II. AGREEMENT WITH YAGGY COLBY FOR THE MILWAUKEE STREET POND GRANT APPLICATION.

Please see discussion for 7d.

B. CLERK-TREASURER

I. TUESDAY, APRIL 1, 2008 VOTER TURNOUT – 1,790 VOTERS = 35%

G. Gresch stated not only was Tuesday's Election Day a steady busy day for the Election Inspectors, it was for the office too. Thank you to the Clerk's Office staff for their support and holding down the office Election Day and the day after. Without them, things wouldn't go as smoothly as they do. Along with

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getting our regular work done, we prepared for the election, sewer bills went out and we've also been working on a records retention project. Thank you to the Election Inspectors, Chief Inspector Mary Komlo and Deputy Clerk Ellen O'Brien for their hard work and long hours that day. Thank you to the voters for participating in the election process. Congratulations to the winning candidates. Also, thank you Mayor Phil Schuman for your time on the Common Council, time served for the City and for supporting her appointment as the Clerk-Treasurer.

II. OPEN BOOK IS WEDNESDAY, MAY 7, 2008 FROM 2:00 TO 4:00 P.M.

G. Gresch stated the 2008 Open Book date has been set for Wednesday, May 7, 2008 from 2:00 p.m. to 4:00 p.m. at City Hall in the Council Chambers. Property owners with questions or concerns about their property assessment should plan on making an Open Book appointment. Please call the Clerk's Office to make an appointment. The Open Book session allows property owners an opportunity to discuss their assessments with the assessor in an informal setting. If a property owner is not satisfied with their assessment after meeting with the Assessor at the Open Book, they have the option to appear before the Board of Review.

III. BOARD OF REVIEW IS THURSDAY, MAY 29, 2008 FROM 7:00 P.M. TO 9:00 P.M.

G. Gresch stated the 2008 Board of Review date has been set for Thursday, May 29, 2008 from 7:00 p.m. to 9:00 p.m. at City Hall in the Council Chambers. The Board of Review is a quasi-judicial hearing, where written and sworn oral testimony regarding assessed valuation must be presented by the property owner and the Assessor. Property owners must file an objection form with the Clerk's office prior to appearing before the Board of Review. The objection forms may be obtained either from the Assessor at Open Book or through the Clerk's office.

IV. DOG LICENSE APPLICATIONS ARE NOW LATE. PLEASE ADD \$5 LATE FEE.

G. Gresch stated dogs must be licensed by April 1 of each year. After April 1, a \$5 late penalty will be added to the fees. To receive your dog license by mail, please send the application and appropriate fees to City Hall, 500 Genesee Street, Delafield, WI 53018. If your dog's rabies vaccination expired in 2007 or early 2008, proof of current rabies vaccine must be included with your application. Please call our office at 262-646-6220 if you no longer own a dog.

Also, G. Gresch thanked her staff for filling in for her last week for two days, taking care of the phones, residents, packets and agendas, while she was off due to moving to the City.

c. COUNCIL REQUESTS OF FUTURE AGENDA ITEMS.

L. Morrison stated she is attending an educational session at UW-Madison about ethics and values in the public sector. It is an all day session and would like to report on it at next meeting. B. Leonard stated she would like to discuss electronic packets and the City's e-mail system. E. Sadowski stated he would like to discuss the Genesee Street bridge. He also stated he would like to update the Common Council at each meeting about the City's 50th Birthday Party. P. Schuman stated he received a letter

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from the Town of Delafield regarding the possibility of the Town building a Fire Station. He suggested putting this on an agenda. M. Czubkowski stated after what the City just went through with the space needs referendum, the City will support another community and will talk to them about joint ventures and cooperation. R. Miskelley suggested a Town of Delafield representative could be at a meeting to review this with the Common Council. M. Czubkowski stated the Organizational Meeting is Tuesday, April 15, 2008 at 6:30 p.m. L. Morrison and J. Krickhahn stated they will not be at that meeting. B. Leonard stated she would like a list of current committee members with their addresses and terms. M. Czubkowski stated we will get everyone and updated officials list.

9. FINANCIAL REPORT
A. APPROVE VOUCHER LIST.

L. MORRISON MOTIONED TO APPROVE THE VOUCHER LIST AS PRESENTED. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

10. CORRESPONDENCE
A. LETTER FROM TOWN OF DELAFIELD REGARDING NEW FIRE STATION FACILITY.
B. PRESS RELEASE FROM GOVERNOR DOYLE REGARDING WINTER STORM DISASTER AID APPROVED FOR EIGHT COUNTIES.
C. NEW MUNICIPAL OFFICIALS WORKSHOP AND REGIONAL DINNER MEETINGS INFORMATION FROM LEAGUE OF WISCONSIN MUNICIPALITIES

P. Schuman reviewed the correspondences with the Common Council.

11. ADJOURNMENT

L. MORRISON MOTIONED TO ADJOURN THE APRIL 7, 2008, COMMON COUNCIL MEETING AT 8:48 P.M. M. DEYOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

Minutes Prepared By:

Gina C. Gresch, MMC/WCMC
City Clerk/Treasurer