

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Schuman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman  
Jeff Krickhahn, Ald.  
Beth Leonard, Ald.  
Erv Sadowski, Ald.  
Michele DeYoe, Ald.  
Gerald MacDougall, Ald.  
Lynn Morrison, Ald.  
Ron Miskelley, Ald.  
Matt Carlson, Administrator

Also Present

Attorney Mark Sewell

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF APRIL 16, 2007 COMMON COUNCIL MEETINGS.

**E. SADOWSKI MOTIONED TO APPROVE THE MINUTES FROM THE APRIL 16, 2007 MEETING. J. KRICKHAHN SECONDED THE MOTION. G. MAC DOUGALL MADE A CORRECTION: UNDER ITEM 6A, R. MISKELLEY NOMINATED G. MAC DOUGALL TO BE ON THE PLAN B COMMITTEE. E. SADOWSKI AND J. KRICKHAHN ACCEPTED THE CORRECTION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. CITIZEN'S COMMENTS FOR ITEMS NOT ON THE AGENDA

Hans Huber – Read a letter regarding the car parking policy by the Fishbone Restaurant and Zoning Code 17.52 Parking Requirements. Mayor Schuman stated that this would be investigated.

**L. MORRISON MOTIONED TO CLOSE CITIZEN'S COMMENTS FOR ITEMS NOT ON THE AGENDA. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

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CITIZEN'S COMMENTS FOR ITEMS ON THE AGENDA

Barb Rambadt, 3440 Nagawicka Road – The Hirschman Lane meeting at the Lake Country School went very well and was attended by many. She did not see a need for bringing traffic through Hirschman Lane or Fairlakes Parkway. They like their road the way it is. She reviewed some of the discussions that took place at the Hirschman Lane meeting. She would like to wait and take an approach to this with a good plan.

Herb Rasmussen, 3098 Stonebridge Isle – Discussed the Genesee Street maintenance contracts and defended his contract/bid submission.

Don Rambadt, 3440 Nagawicka Road – Discussed the meeting at Lake Country School regarding the NE Quadrant. He was concerned that the proposals that were taken through the Common Council were cursory. Some of the citizens made proposals at the meeting regarding things that should be included in the plan. No consideration was made for a “ring road” concept for the rest of the City and was totally omitted for the NE Quadrant. Safety issues should be looked at.

Martin Rose, 2409 Hirschman Lane – Asked what roads in and out of the City Delafield that the City Planner planned and how effective and safe they were. He had two CSM's from property on Hirschman Lane that had no notations about Hirschman Lane being a temporary cul de sac, and also has a more recent map which has it penciled in. He questioned how CSM's could change without the effective dates changing. The same plan that the City has looked at is coming back tonight even though the people in the neighborhood do not want it. He felt that the Common Council was not listening to the people. He requested that Hirschman Lane be demapped and kept as a cul de sac. He stated that he would not provide the City with professional documentation regarding the effect this extension would have on property values unless the City paid him.

Nancy Turner, 2800 Oakwood Road – Discussed the Hirschman Lane and the riding school where she is the director. The road proposed by the current Planning Commission only serves the church, not the community. The only fact that was agreed on by the community and the City Planner was that there was a traffic problem. She did not understand the traffic study. The alternative road proposed was discussed. The Nagawicka Center traffic problem was reviewed and she felt that the design of this area was flawed. She encouraged the exploration of the many options presented.

Chuck Pape, 158 W. Main Street – Asked that Item A be removed from the Consent Agenda. The amount of noise that comes from the cannon firing at Cushing Park is substantial; he was opposed to it as it shakes his home, is very loud, and is very disruptive to his life. He urged that this item be rejected. He also would like the Memorial Day celebration to be tamed down.

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Caroline O'Brien, 2307 Nagawicka Road – Requested that the decision on Hirschman Lane be based on the best interest of the entire community. Other written concerns were distributed to the Council. She thought that the traffic concerns on Nagawicka Road should be addressed.

Kathy Pape, 158 W. Main Street – Addressed the cannon issue. She runs a business out of her home and when the cannon is firing she is unable to work.

Francis Balistreri, 2202 Milwaukee Street – Discussed the Charles Dix Retention Pond and asked what is being done about it. The pond has become a disaster and landscaping in the area is not as planned. He was concerned about his home and those of the surrounding neighbors.

Matt Kirk, Lake Country School – Described his proposed Eagle Scout project, a deck to be built at the Lake Country School. Fundraising activities will take place to obtain funding.

**E. SADOWSKI MOTIONED TO CLOSE CITIZENS COMMENTS ON ITEMS PERTAINING TO THE AGENDA. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

3. CONSENT AGENDA

**E. SADOWSKI MOTIONED TO REMOVE ITEMS A & E AND TO APPROVE ITEMS B, C, D, F, G, AND H. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

Items a and e were removed from the Consent Agenda.

- a. REQUEST FROM CUSHING'S HISTORICAL ASSOCIATION AND CUSHING ELEMENTARY SCHOOL FOR USE OF CUSHING MEMORIAL PARK FOR ANNUAL CUSHING'S BATTERY MEMORIAL DAY EVENT FROM MAY 28 STARTING AT 1:00 P.M. UNTIL MAY 29, 2007 AT 5:00 P.M.

The neighbors surrounding the park hear the cannon that goes off. This has been an annual event for many years. M. Carlson stated that the cannon is larger for this event than the one used for the Re-enactment. Over 500 school children attend Cushing's Battery Memorial Day Event. The possibility of using less powder and changing the firing direction of the cannon was discussed. The Re-enactment did not cause any problems for the residents. Although he felt that the concerns were legitimate, R. Miskelley did not feel comfortable making a decision on this without the Cushing Historical Association representative being present. This item will be discussed at the next Common Council meeting so that the representative can be present.

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- b. APPROVAL OF MACC (MIDWEST ATHLETES AGAINST CHILDHOOD CANCER) TREK 100 BICYCLE RIDE FUNDRAISER ON SATURDAY, JUNE 2, 2007.

Approved.

- c. APPROVAL OF WISCONSIN HARLEY DAVIDSON VETERANS GROUP VISIT TO VETERANS MEMORIAL RIVERWALK ON SUNDAY, JUNE 10, 2007.

Approved.

- d. APPROVAL OF ACCOUNTS RECEIVABLE INTEREST WRITE-OFF'S APRIL 2007.

Approved.

- e. STAFF RECOMMENDATION TO APPROVE GENESEE STREET/ST. JOHN'S PARK 2007 LANDSCAPE MAINTENANCE PLAN TO LAKE COUNTRY LANDSCAPING IN THE AMOUNT OF \$15,125.00.

A staff memo was included in the Commissioner's packets that outlined the rationale for the recommendation. T. Hafner was present at the meeting. The department's recommendation stated that it was in the City's best interest to award a contract to Lake Country Landscaping. Discussion took place on the recommended bid versus the others submitted. This was a qualitative specification.

**R. MISKELLEY MOTIONED TO ACCEPT THE CONTRACT WITH LAKE COUNTRY LANDSCAPING. E. SADOWSKI SECONDED THE MOTION. B. LEONARD SUGGESTED INCLUDING THE SCOPE OF WORK IN THE BID AND WAS OPPOSED TO THE PRICE. E. SADOWSKI FELT THAT T. HAFNER HAD GOOD REASONING FOR HIS RECOMMENDATION. FOUR WERE IN FAVOR. THREE OPPOSED. MOTION CARRIED.**

- f. STAFF RECOMMENDATION TO APPROVE THE PURCHASE OF THE KAWASAKI MULE UTILITY ATV W/DUMP BOX FROM PROVEN POWER FOR THE COST OF \$7,882.

Approved.

- g. RESOLUTION 2007-08 - RESOLUTION DISALLOWING CLAIM BY DIANE GRUENKE FOR REIMBURSEMENT OF PROPERTY DAMAGES IN THE SUM OF \$1,500.00

Approved.

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- h. RESOLUTION 2007-09 - APPROVE THE EXTRA-TERRITORIAL PLAT FOR HICKORY HILLS SUBDIVISION, TOWN OF DELAFIELD.

Approved.

4. COMMITTEE REPORTS

- a. LICENSES - APPROVAL OF THE FOLLOWING LICENSES

Two-Year Bartender

Misty Crawford; Twist 'n Olive  
Kayleigh Hamm; The Gathering  
Travis Wise; Noodles & Company

**L. MORRISON MOTIONED TO APPROVE. M. DE YOE SECONDED THE MOTION. IT WAS CLARIFIED THAT THESE LICENSES WERE BARTENDER LICENSES. ALL WERE IN FAVOR OF THE MOTION. MOTION CARRIED.**

- b. PLAN COMMISSION (MINUTES OF APRIL 25, 2007)

- 1. RECOMMENDATION TO APPROVE REVISED SIGNAGE FOR SUMMERSET MARINE, **TAX KEY 742.984, 742.994, W63 EAST WISCONSIN AND W73 EAST WISCONSIN**, AS A MINOR AMENDMENT TO THE CONDITIONAL USE PERMIT.

The square footage of the sign would be changed and was within the range to do so.

**E. SADOWSKI MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- 2. RECOMMENDATION TO APPROVE THE FINAL CSM FOR P.J'S STORAGE, **TAX KEY 794.015 AND 794.016, LOT 3 & 4, CUSHING PARK BUSINESS CENTER, ENTERPRISE ROAD, DELAFIELD.**

**E. SADOWSKI MOTIONED TO APPROVE. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- 3. RECOMMENDATION TO APPROVE AS A MINOR AMENDMENT TO THE CONDITIONAL USE PERMIT FOR A NATURE TRAIL ON THE PROPERTY OF LAKE COUNTRY SCHOOL, **TAX KEY 737.995.001, 1800 VETTELSON ROAD, HARTLAND.**

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M. Kirk was present and discussed the funding of the materials. The Boy Scouts would assist in the actual building of the deck. It was clarified that this project does not have anything to do with the trees in the area that were being cut down.

**E. SADOWSKI MOTIONED TO APPROVE. B. LEONARD SECONDED THE MOTION. G. MAC DOUGALL DISCUSSED THE FEE WAIVER OF \$200. E. SADOWSKI AMENDED HIS MOTION TO WAIVE THE \$200 FEE IN HONOR OF THE BOY SCOUTS AND FOR WHAT THEY ARE DOING FOR THE CITY. B. LEONARD AGREED WITH THE AMENDMENT. ALL WERE IN FAVOR. MOTION CARRIED.**

4. RECOMMENDATION TO APPROVE ADDITIONAL SIGNAGE AS A MINOR CHANGE TO THE CONDITIONAL USE PERMIT FOR GAGLIANO'S MARKET, **TAX KEY 793.014.001, 637 GENESEE STREET, DELAFIELD.**

**E. SADOWSKI MOTIONED TO APPROVE. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

5. RECOMMENDATION TO APPROVE THE SIP FOR ISB BANK, **TAX KEY 733.998 AND 733.990.003**, VILLAGE SQUARE OF DELAFIELD.

**J. KRICKHAHN MOTIONED TO APPROVE. M DE YOE SECONDED THE MOTION. J. KRICKHAHN EXPRESSED CONCERN REGARDING LIGHTING. M. CARLSON STATED THAT THE ENTIRE PROJECT NEEDED TO MEET THE CITY'S REQUIREMENTS. R. MISKELLEY DISCUSSED THE LIGHTING ISSUES AND STATED THAT THIS MAY NEED TO BE REVISITED. B. LEONARD ASKED ABOUT AN APPROVED PALLET FOR SIGNAGE AND IF THE COLOR WAS SETTING A PRECEDENT. GENERAL DISCUSSION TOOK PLACE REGARDING THE SIGN COLORS. THE LOCATION OF THE BUILDING WAS DESCRIBED. SIX WERE IN FAVOR OF THE MOTION. B. LEONARD OPPOSED. MOTION CARRIED.**

6. RECOMMENDATION TO APPROVE AN AMENDMENT TO MODIFY THE BOUNDARY OF THE EXISTING NASHOTAH HOUSE CONDITIONAL USE PERMIT AND APPROVAL OF PRELIMINARY CSM, **TAX KEY 624.001-624.004 AND TAX KEY 622.999.**

M. Carlson explained that this was a conditional use revision and approval of the CSM for the parcels. It was consistent with the Plan Commission's recommendation.

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B. Leonard was concerned that she did not have a copy of the staff report. The lot that looks like a flag lot was discussed and in actuality, is not a flag lot. J. Siepmann was present at the meeting and discussed lot configuration, emergency boat access, and stated that the DNR has indicated that they do not have any interest in lake access.

**E. SADOWSKI MOTIONED TO APPROVE. L. MORRISON SECONDED THE MOTION. B. LEONARD ASKED ABOUT THE FUTURE PLANS FOR NASHOTAH HOUSE. J. SIEPMANN STATED THAT A MASTER PLAN HAS BEEN DONE AND A MAP WAS PROVIDED TO THE COMMISSIONERS. E. SADOWSKI CALLED THE QUESTION. ALL WERE IN FAVOR. MOTION CARRIED.**

7. RECOMMENDATION TO APPROVE THE CONDITIONAL USE PERMIT FOR LAKE COUNTRY FAMILY CHURCH, **TAX KEY 794.017.002.**

The parking consists of a shared parking agreement with the other tenants. The church will be located on Enterprise Road.

**E. SADOWSKI MOTIONED TO APPROVE. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

In the future, the entire Plan Commission minutes and staff report will be included in the Common Council's packets.

8. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS

No report.

c. LAKE WELFARE COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on Wednesday, May 9, 2007 at 6 p.m. A trip down the Bark River will take place at 9 a.m. with participants meeting at Nixon Park. The trip will be followed by lunch at L. Morrison's home. The annual lake welfare meeting will be held on June 20 at 6:30 p.m. at the Delafield Hotel.

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d. PARK AND RECREATION COMMISSION (MINUTES OF APRIL 23, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The May meeting has been canceled. Walks through the park and inventories will take place. The next meeting will take place on June 25, 2007.

e. PUBLIC WORKS COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

A meeting was held on May 2. The roadwork throughout town started much sooner this year than in the past. The Bleeker Street boat landing is 90% complete however, there has been some difficulty trouble obtaining some of the structural material. The #2 well pump house is complete with the exception of the security equipment. The Public Works Committee will tour the new pump house on their next meeting night. A status update on the Dix Pond was given. L. Morrison had an article on "lunch at the dump" at the Town of Merton which she gave to T. Hafner.

f. DEL-HART COMMISSION

1. AWARD PRESENTATION FROM AMERICAN COUNCIL OF ENGINEERING COMPANIES

A copy of the brochure from the American Council of Engineering Companies was provided. A state finalist award was given to Del-Hart and the plaque was presented to Mayor Schuman.

2. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

A presentation was given on televising the sewer lines was made. The next meeting will be held May 15, 2007.

g. POLICE AND FIRE COMMISSION (MINUTES OF APRIL 24, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

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The minutes from the April 24, 2007 meeting were provided to the Commissioners.

h. LIBRARY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will take place on May 15, 2007.

On May 12, 2007 a used book sale will be held at the Fish Hatchery from 9-3.

Delafield Days Family Fest will be held Saturday, July 7<sup>th</sup>.

i. FINANCE ADVISORY BOARD

1. 2006 ANNUAL AUDIT

A meeting was held today. Previously the Finance Advisory Board had recommended that the City monitor the fund balance reserve with an objective of 25% -- the City is presently at 28%. Recommendations from the auditors in the management letter for this coming year were presented by M. Carlson. One comment was that the City Council was trying to pay for the annual street maintenance program by using annual operating revenues. The plan was that over a three year period to take one-third of the street resurfacing program and include it in the annual operating budget. The City was in the second year of this plan when the State Legislature implemented the tax caps on the municipalities. As a result, the City was not able to make continue the third year of the plan and it reverted to the practice of financing the annual street maintenance program. The comment in the City's Management Letter stated that the City should pay for annual operating expenses by using annual operating revenues as opposed to financing the expenses. Impact fees were also highlighted. Due to a change in ruling by State Legislature the time period to use these fees changed from 20 years to 7 years. The City Attorney is reviewing this to determine grandfathering issues and whether previously collected impact fees can be used to pay for expenses related to the capital facilities referendum informational campaign. The auditor's management letter stated that the City needs to monitor these fees to make sure that an obligation is not incurred to return money that was collected to developers -- the funds need to be spent for facility improvements. E. Sadowski asked if a sidewalk going down Genesee Street and a covered bridge would qualify under spending the impact fee. M. Carlson thought it might be possible and will investigate. G. Mac

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Dougall made a suggestion at the Finance Advisory Board meeting to review the ordinance to see if capital equipment could be included as part of the eligible spending. He stated that if the impact fees were not spent, the funds would need to be returned to the developers. Two other areas mentioned in the Management Letter dealt with tax increment financing and the tax increment status. The auditor mentioned the issue of the water utility fund being advanced money in order to complete the construction project on Highway 83. This step to advance those funds has been completed and the City is charging the water fund interest for those revenues.

2. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

See above.

- j. BOARD OF ZONING (MINUTES OF APRIL 12 AND 26, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Minutes from the last two meetings were included in the Commissioner's packets. G. Mac Dougall reviewed the cases and decisions.

The next meeting is May 24, 2007 at 7:30 p.m. in the Fire Department meeting room.

- k. PROMOTIONAL AND TOURISM COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

A meeting was held on May 1. The next meeting will be on June 5<sup>th</sup>. An Executive Director should be in place by that time.

*A ten minute break was taken at this time.*

5. OLD BUSINESS

- a. ORDINANCE 575 – ORDINANCE TO AMEND THE OFFICIAL CITY MAP FOR THE CITY OF DELAFIELD, WISCONSIN

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A memo from R. Dupler summarizing the meeting at Lake Country School was provided to the Commissioners at the meeting and read by M. Carlson.

**R. MISKELLEY MOTIONED TO APPROVE ORDINANCE 575 AS PRESENTED. E. SADOWSKI SECONDED THE MOTION.** R. Dupler was in attendance at the meeting. R. Miskelley stated that this has been before the Plan Commission several times and they had reviewed five proposals. After the presentations and review of the studies, the Plan Commission unanimously approved the plan as presented this evening. B. Leonard did not see any revisions to the traffic study and thought that an analysis of traffic generated for the two schools should have been included. R. Dupler addressed the traffic study and the direction that was given for the study. His professional planning recommendation to the City was that it was imperative to make the connection to Hirschman Lane for the best traffic flow. In addition, he thought it was within the purview of the Common Council to determine whether or not it should be mapped as a collector or not, but the connection should be made regardless. The identification of a collector from Nagawicka Road out to Highway 83 has been part of the City plan since 1991 and possibly even earlier. A brief discussion took place as regarding Fairlakes Blvd. It was thought that the reason the discussion was centered around Hirschman Lane was because the staff recommendation with the NE Quadrant did not recommend revising the location of Fairlakes Blvd., only Hirschman. J. Krickhahn stated that the NE Quadrant would need to be dealt with one piece at a time. He discussed the possible consequences of connecting to Hirschman Lane. He would like to look into the options/alternatives presented by the citizen's group before making a final decision. He felt that he would like to see the road changed from a collector or a neighborhood road, to deny the ordinance, come back using something with Oakwood Road, and to act on a feasibility study to look into the proposal brought forward by Mr. Rambadt and Mr. Blando. R. Miskelley stated that there was a NE Planning document approved by the Plan Commission and the issues brought up by J. Krickhahn have been addressed. Mayor Schuman reviewed various traffic calming options. B. Leonard saw the major traffic problem being caused by through-traffic going to the schools. She did not want to take any action that would give residents a false sense of security. Mayor Schuman reiterated what initiated this issue. He recommended that this plan be approved as proposed. Attorney Sewall addressed the official map, the master plan, and the Smart Growth Plan. Right now the mechanism to be used is the Master Plan. The key is that in any kind of a land division, that land division must be consistent with the Master Plan. The State Statute requires that the Master Plan be complied with. It makes sense that the official map comply with the Master Plan. M. De Yoe felt that the City needed to stay with the Master Plan. E. Sadowski thought that what was best for the city of Delafield should be voted for – he felt strongly on his second. **FIVE WERE IN FAVOR. J. KRICKHAHN AND B. LEONARD WERE OPPOSED. MOTION CARRIED.**

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b. DISCUSSION REGARDING DIX POND

The Dix Pond is a stormwater retention pond. M. Carlson described the location and the reasons for its creation. T. Hafner explained how the pond was supposed to function and how, and possibly why it, is presently functioning as it is. A drawing of the pond was displayed. The vegetation around the pond does not seem to be what was depicted on the plans nor does it look like the photos that were provided as to what the landscape should look like after certain periods of time. This item will be further discussed in Closed Session.

6. MAYOR'S REPORT

a. APPROVAL OF PLAN B COMMITTEE MEMBERS TO DETERMINE ALTERNATE SOLUTION TO SPACE NEEDS ISSUES.

District 1 – Kean Kemnitz  
District 2 – Cate Rahmlow  
District 3 – Jerry Dunnick  
District 4 – Jerry Holton  
District 5 – Tim Turnock  
District 6 – Jim Hayne  
District 7 – Noel Aicher

Each Alderperson gave a brief background on the person nominated for their District.

The meetings will be conducted in an open forum format.

**E. SADOWSKI MOTIONED TO APPROVE THE NOMINATIONS. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. FIREWORKS

The fireworks will take place on Saturday, June 30<sup>th</sup>. Higher projectiles will be used so that all can see. The starting time will be at dusk with a flare signaling that fireworks would begin in approximately 15 minutes. This year's show will be approximately 29-30 minutes in length.

c. OTHER

Mayor Schuman attended the following functions:

- Waukesha County Cooperative meeting
- Annual meeting of Great Blue Heron Girl Scout Council

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7. NEW BUSINESS

- a. REQUEST FOR DIRECTION REGARDING EXECUTIVE SUMMARY OF SPACE NEEDS INFORMATION.

B. Leonard explained that the Executive Summary would be a brief report on each key document for the space needs project. It was the consensus to let the Plan B Committee decide how they would like to handle their meetings and documents.

- b. PLAN B COMMITTEE AGENDA - MAY 10, 2007.

A copy of the agenda was included in the Commissioner's packets. R. Miskelley suggested that neither the Mayor nor Alderpersons be the chairperson for this committee; one of the seven citizens should be the chairperson. The Mayor will chair the first meeting. The meeting schedule was suggested, but should ultimately be determined by the committee. Alderpersons on the committee will be voting members. A quorum will consist of five members. Updates should be given at each Common Council meeting – this will be added to the agenda under Committee Reports.

- c. CREATION OF SIGNAGE REVIEW COMMITTEE

M. Carlson referenced his memo dated April 25, 2007 to the City Council. The committee should include representatives from the business community, a representative from a downtown business, a Plan Commission member, president of a homeowners association, and a major landowner in the community. Also, the Assistant Planner should manage the project with legal support from the City Attorney and research assistance from the City Administrative Intern.

**L. MORRISON MOTIONED TO CREATE A DELAFIELD SIGN REVIEW COMMITTEE. E. SADOWSKI SECONDED THE MOTION. MAYOR SCHUMAN WILL PRESENT RECOMMENDATIONS FOR APPOINTMENTS AT A FUTURE COMMON COUNCIL MEETING. ALL WERE IN FAVOR. MOTION CARRIED.**

8. ADMINISTRATOR'S REPORT

Two documents regarding the collateral for the City's investments were distributed to the Commissioners that identified how the City collateralized the investments.

M. Carlson attended a dredging meeting with Mayor Schuman, K. Attwell, and T. Hafner. They are still reviewing the City's response to the DNR's review letter. K. Attwell, T. Hafner, and the City's consultant will meet with the DNR to discuss this project further. No date for this meeting has been set at this time.

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M. Carlson made a presentation and gave a tour of the facilities to Cushing School fourth grade students.

T. Hafner is reviewing the FEMA issue and will provide a summary memo. A public workshop meeting will be scheduled to explain what the City knows and the possibilities for the City to get involved in this.

9. CLERK'S REPORT

- a. NOTICE OF PUBLIC HEARING – MAJOR CHANGE TO CONDITIONAL USE PERMIT FOR SIGNAGE AT CHRIST THE KING LUTHERAN CHURCH.

A public hearing will be scheduled after the church provides a sample sign as requested by the Plan Commission.

10. FINANCIAL REPORT

- a. APPROVE VOUCHER LIST

**L. MORRISON MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

11. CORRESPONDENCE

None.

12. ADJOURN INTO CLOSED SESSION

**E. SADOWSKI MOTIONED TO ENTER INTO CLOSED SESSION PER §19.85(1)(G) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED (DIX POND). R. MISKELLEY SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN: MAYOR PHIL SCHUMAN, AYE; J. KRICKHAHN, AYE; B. LEONARD, AYE; E. SADOWSKI, AYE; M. DE YOE, AYE; G. MAC DOUGALL, AYE; L. MORRISON, AYE; R. MISKELLEY, AYE. MOTION CARRIED. CLOSED SESSION WAS ENTERED AT 10:15 P.M.**

14. RECONVENE INTO OPEN SESSION

**E. SADOWSKI MOTIONED TO RECONVENE INTO OPEN SESSION. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING RECONVENED INTO OPEN SESSION AT 11:02 P.M.**

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15. ACTION OF ITEMS DISCUSSED IN CLOSED SESSION

**E. SADOWSKI MOTIONED TO AUTHORIZE MOVING FORWARD ON POTENTIAL LITIGATION CONCERNING THE DIX POND AND TO FILE A CLAIM ON THE BOND. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

16. ADJOURNMENT

**E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 11:04 P.M.**

Minutes Prepared By:

Accurate Business Communications, Inc.