

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

CALL MEETING TO ORDER

Mayor Schuman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman  
Jeff Krickhahn, Ald.  
Beth Leonard, Ald.  
Erv Sadowski, Ald.  
Michele DeYoe, Ald.  
Gerald MacDougall, Ald.  
Lynn Morrison, Ald.  
Ron Miskelley, Ald.  
Matt Carlson, Administrator

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF APRIL 2, 2007 COMMON COUNCIL MEETINGS.

**E. SADOWSKI MOTIONED TO APPROVE THE MINUTES FROM THE APRIL 2, 2007 MEETING. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. CITIZEN'S COMMENTS FOR ITEMS NOT ON THE AGENDA

There were no citizens who wished to comment on items not on the agenda.

CITIZEN'S COMMENTS FOR ITEMS ON THE AGENDA

Gerry Holton, 485 Lillian Court – He and his wife would be willing to serve on a committee regarding the space needs issue. He did not feel that another survey was not needed for this. A recent overhead presentation regarding the space needs referendum and the affect it would have on property taxes was discussed. He would like to attack the problem and not the citizens raising the questions.

**E. SADOWSKI MOTIONED TO CLOSE CITIZEN'S COMMENTS. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

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3. CONSENT AGENDA

None.

4. COMMITTEE REPORTS

a. LICENSES - APPROVAL OF THE FOLLOWING LICENSES

Two-Year Bartender

Stephanie Ann Muehlbauer, Oconomowoc; Delafield American Legion  
Post 196

Change of Agent

Kipp Van Dorf, Applebee's Neighborhood Bar and Grill, 3100 Golf Road

**J. KRICKHAHN MOTIONED TO APPROVE. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. PLAN COMMISSION (MINUTES MARCH 28, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS

The next meeting will be held on April 25, 2007. The minutes from the last meeting were included in the Commissioner's packets.

c. LAKE WELFARE COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Last week's meeting was postponed and has been rescheduled for April 18, 2007. A trip will be taken down the Bark River on May 12 beginning at 9 a.m. Interested individuals should meet at Nixon Park in Hartland with a canoe or kayak and garbage bags. Lunch will follow at L. Morrison's home.

d. PARK AND RECREATION COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on April 23 at 7 p.m.

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e. PUBLIC WORKS COMMITTEE (MINUTES OF APRIL 4, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The Public Works Committee met on April 4, 2007. The draft of the Sewer Use Ordinance will be discussed at the May meeting. D. Jashinsky was nominated and will serve a one year term on the Plan Commission as the Public Works representative. The street light at Oakwood Church was discussed. Main Street construction is going well. Highway 83 improvements will begin soon. Discussion and a review of the maps for the new FEMA floodplains took place. A discussion on the FEMA Report will take place by the Common Council later on in this agenda.

f. DEL-HART COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held April 17, 2007. It was noted that the starting time of this meeting has been changed to 7:30 p.m. Beginning in April, brush drop off will take place from 9-1 every Saturday. Volunteers are needed to help staff the brush drop off.

g. POLICE AND FIRE COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The City Council received the annual report from the Police Department.

h. LIBRARY BOARD (MINUTES OF MARCH 13, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The meeting was not held and has been rescheduled for the second Tuesday of May (May 8). Library Board Member John Maddente has resigned. An appointment will be made to fill this vacancy.

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i. FINANCE ADVISORY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

j. BOARD OF ZONING

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Two appeals were heard on April 12, 2007 and both were denied. One requested a variance for side yard setback and the other was for a home relocation with a request for a front yard setback variance. The next meeting will be held April 26, 2007.

k. PROMOTIONAL AND TOURISM COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The Chamber of Commerce and Tourism Committee is in the process of gathering resumes and applications for the new position. Interviews will take place after the process closes this week.

5. OLD BUSINESS

None.

6. MAYOR'S REPORT

- a. REFERENDUM RESULTS, DISCUSSION AND ACTION ON ESTABLISHING A COMMITTEE FOR THE NEXT REFERENDUM.

If the recent Space Needs Referendum had passed, Mayor Schuman planned to have a committee help with the building design. Because the referendum did not pass, he would like to form a committee to help with the wording of the next referendum. It was his desire that the Council establish this committee tonight. The proposed composition of the committee would consist of one citizen representative from each aldermanic district to be selected by the district's alderperson and two alderpersons. The make-up of the committee is based on the Genesee Street Construction Committee format. He would like to see the

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committee members appoint their own chairperson. This would be an open committee subject to open meeting laws. It has been determined that the best meeting time for this proposed committee would be on Thursday evenings. The first meeting could be held on May 10, 2007 at 7 p.m. and could be televised on cable live and re-televised at later times. Minutes would be taken of the meeting. The committee would be selected at the next Common Council meeting on May 7.

Discussion took place regarding the qualifications of committee members, i.e., architectural, engineering, building construction, etc. However, it was stated that this is not the building design committee. This committee would frame the wording for the next referendum. The Mayor would like the committee to submit an interim report with a final report submitted sometime in June. There may be another referendum in late July or early August.

L. Morrison was of the opinion that the committee would need to generally address the costs. R. Miskelley thought that the people needed to be given a vision of what their money would be spent on.

G. Mac Dougall thought that there was enough information; the City needs to determine what the people want. Since this group that was not part of City government that there may be a different take on it. People with expertise should also be included on the committee in addition to those appointed from the aldermanic districts.

A design committee would be established after the next referendum passes.

E. Sadowski thought that the numbers that were given were not based on any drawings. He would like to see what could be done if the costs were decreased by 10% - 15% and encouraged the committee to come in with this decrease. This is what he felt the citizens wanted.

It was clarified that the charge of the committee would be to design the referendum wording and possibly determine ways to sell the referendum. An effort needs to be made to go out to the citizens to find out how they would like to solve these problems. M. De Yoe stated that a mission statement for this committee is needed. This mission statement should not be narrow, but should be broad in order to give people flexibility.

J. Krickhahn stated that in his opinion the committee should be designed to have the flexibility to not only word the referendum but to provide the City with "Plan B". The committee should come up with a plan to reduce the dollars and square footage and create the wording and proposal for the referendum.

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Citizens should contact their alderperson if they are interested in serving on this committee. Alderpersons will contact citizens who they think would make good members of this committee.

E. Sadowski wanted the Council to consider having a choice. He thought that the citizens thought that Police & Fire were the number one concern and this choice should be out there.

A good set of facts or assumptions should be made available to the committee so that time is used as effectively as possible.

**L. MORRISON MOTIONED TO SET UP THIS COMMITTEE WITH ONE PERSON FROM EACH ALDERMANIC DISTRICT, TWO ALDERPERSONS, AND OTHERS TO BE DETERMINED. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

**R. MISKELLEY NOMINATED G. MAC DOUGALL TO BE A MEMBER OF THE COMMITTEE. M. DE YOE SECONDED THE NOMINATION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. G. MAC DOUGALL WILL SERVE AS A MEMBER OF THE COMMITTEE.**

**M. DE YOE NOMINATED B. LEONARD TO BE A MEMBER OF THE COMMITTEE. E. SADOWSKI SECONDED THE NOMINATION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. B. LEONARD WILL SERVE AS A MEMBER OF THE COMMITTEE.**

Mayor Schuman encouraged citizen participation even if they were not a member of the committee. L. Morrison stated that this is a good opportunity for citizen involvement.

The meeting dates should be determined as soon as possible. The first proposed meeting date is May 10, 2007 at 7 p.m. in the Council Chambers at the City Hall.

7. NEW BUSINESS

a. DISCUSSION REGARDING FEMA REPORT

Discussion took place regarding the FEMA Flood Plain Maps. Preliminary information has been provided to the City. T. Hafner presented the maps and information that the City has obtained. The affect on homeowners who have properties within the new floodplain was discussed. A letter from the FEMA was included in the alderperson's packets and explained the appeal process. Appeals must be based on scientific data. T. Hafner will contact FEMA and get feedback back prior to making an official appeal. Once the 90 day period ends and the official maps get published, people can still appeal. Although the maps will not be republished after the 90 day period, an addendum to the

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maps would be made. M. Carlson stated that the floodplain designation has never been translated into a zoning designation. He further explained that building can still take place in a floodplain, but it is generally more expensive and you must have floodplain insurance. It was clarified that FEMA would not notify any property owners, but it would be up to the City of Delafield to do so. Mayor Schuman stated that in order to help the citizens with this, the maps and letter for the appeals process would be put on the City's website after T. Hafner is able to obtain information from FEMA. L. Morrison stated that the document that she printed out did not correspond with the maps in terms of flood plain. T. Hafner will investigate this matter and report at the next meeting.

- b. APPROVAL OF THE PURCHASE OF A PATROL BOAT FOR THE CITY OF DELAFIELD POLICE DEPARTMENT IN THE AMOUNT OF \$42,180.00

A background memorandum was included in the alderperson's packets. A side counsel is needed in the boat in order to operate the boat and hold onto another boat. The DNR affords 100% reimbursement over five years or 20% per year. The City would need to pay for the boat up front and pay the interest, but the DNR would pay for the boat over five years.

**E. SADOWSKI MOTIONED TO APPROVE THE PURCHASE OF A PATROL BOAT AS PRESENTED. G. MAC DOUGALL SECONDED THE MOTION. B. LEONARD ASKED HOW OFTEN THE LAKE WAS PATROLLED. POLICE CHIEF TAUBLE STATED THAT APPROXIMATELY \$10,000 PER YEAR WAS EXPENDED IN SALARY FOR PATROLLING THE LAKE. THEY TRY TO GET THE BOAT OUT EVERY WEEKEND AND THEN DURING SOME WEEK NIGHTS. THE REASONS FOR TRADING THE PRESENT BOAT IN WERE REVIEWED. ALL WERE IN FAVOR OF THE MOTION. MOTION CARRIED.**

8. ADMINISTRATOR'S REPORT

No report.

9. CLERK'S REPORT

- a. MINUTES OF APRIL 4, 2007 BOARD OF CANVASS

This was included in the packet. Those re-elected have been sworn in.

10. FINANCIAL REPORT

- a. APPROVE VOUCHER LIST

**E. SADOWSKI MOTIONED TO APPROVE. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOION CARRIED.**

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- b. TREASURER'S REPORT – MARCH 2007

**B. LEONARD MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

11. CORRESPONDENCE

- a. Milwaukee Journal Sentinel community columnist article dated April 9, 2007 written by John Maddente.
- b. Email dated April 12, 2007 from John Maddente regarding resignation from the Library Board effective June 2007.

12. ADJOURNMENT

**E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:09 P.M**

Minutes Prepared By:

Accurate Business Communications, Inc.