

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Schuman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman  
Jeff Krickhahn, Ald.  
Beth Leonard, Ald.  
Erv Sadowski, Ald.  
Michele DeYoe, Ald.  
Gerald MacDougall, Ald.  
Lynn Morrison, Ald.  
Ron Miskelley, Ald.  
Matt Carlson, Administrator

Also Present

Ellen O'Brien, Deputy Clerk  
Mark Sewell, City Attorney

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF JANUARY 3, 2007 COMMON COUNCIL MEETINGS.

**R. MISKELLEY MOTIONED TO APPROVE THE MINUTES FROM THE JANUARY 3, 2007 MEETING. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. FIVE WERE IN FAVOR. E. SADOWSKI AND B. LEONARD ABSTAINED. MOTION CARRIED.**

2. CITIZEN'S COMMENTS FOR ITEMS ON THE AGENDA

Jerry Holton, 485 Lillian Court – Spoke on Citizen's Comments on and off of the agenda and thought that this worked. Although some meetings were lengthy, these meetings discussed sensitive topics. If the meeting length needs to be controlled, the people should not be the ones being controlled. He was in favor of having the Citizen's Comments on and off of the agenda back on the agenda.

Linda Holton, 485 Lillian Court – She stated that her purpose was to assist the Council by providing a citizen's perspective. She asked to slow the government

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complex down. The more cautious, thorough, open, and factual the City is, the more they will serve the cause and increase the support. Being too fast may hurt the City's efforts. She asked about the scope of Zimmerman's role in the project. Mayor Schuman stated that they were the consultants that the City is considering a contract with. He stated that information on the space needs has been available for years. There will be competitive bids for the general contractor once there is a referendum that passes. She objected to using the Zimmerman Group information for providing assistance for the referendum. She thought this was dangerous and compromised public interest to accept the proposal. Her suggestion was to pick a different firm that did not have an interest in this project.

Barb Rambach, 3440 Nagawicka Road – Discussed the pedestrian crosswalk by the City Hall and asked if a flashing yellow light at this crosswalk. In addition, she asked if the referendum would be better in fall. Mayor Schuman was of the understanding that there would not a general election in fall.

Mayor Schuman asked three times if there were any other citizens who wished to speak. There were none.

**E. SADOWSKI MOTIONED TO CLOSE CITIZEN'S COMMENTS. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

3. CONSENT AGENDA

- a. RESOLUTION 2007-02 – CITY OF DELAFIELD COMBINE WARDS FOR THE FEBRUARY 20, 2007 ELECTION

Because all of the aldermanic districts were unopposed, the only thing on the primary election ballot will be the Supreme Court. There will be one common ballot for all wards.

**E. SADOWSKI MOTIONED TO APPROVE. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. MOTION CARRIED.**

4. COMMITTEE REPORTS

- a. LICENSES - APPROVAL OF THE FOLLOWING LICENSES

1. Two-Year Bartender Licenses  
Zach Hammel, Pewaukee; Twist 'n Olive  
Lisa Loporchio., Oconomowoc; Applebees  
Benjamin Bourgeois, Waukesha; Marty's Pizza

Change of Agent  
Matthew Ewoldt, East Troy; Pizza Hut

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**L. MORRISON MOTIONED TO APPROVE. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. PLAN COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS

The next meeting is scheduled for January 31, 2007. Notices have been sent out for a Northeast Planning meeting to be held on Wednesday, January 17, 2007 at 7 p.m. at the Fish Hatchery.

c. LAKE WELFARE COMMITTEE

1. LETTER OF SUPPORT FOR UPPER NEMAHBIN LAKE MANAGEMENT DISTRICT

A letter from the Upper Nemahbin Lake Management District was included in the Commissioner's packet. The Lake Welfare Committee (LWC) agreed to send a letter stating its support in of the Upper Nemahbin Lake Management District's request for a grant to improve their watershed area. LWC would like the Council's approval for the City to send a letter.

**L. MORRISON MOTIONED TO AUTHORIZE MAYOR SCHUMAN TO SIGN A LETTER OF SUPPORT. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Topics covered at the last meeting included the DNR permit status. In November the LWC was notified by the DNR that additional photographs were required of all areas. The final forms with the photographs were sent in on January 9, 2007. The Bleeker Street construction/updating was also discussed. Information has been gathered on Nashotah's contribution/share. LWC committee members were identified as to which aldermanic district they came from. A list was circulated at the LWC meeting for the committee members to indicate if they were interested in continuing on the committee. All wished to continue.

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d. PARK AND RECREATION COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on January 22, 2007 at 7 p.m.

e. PUBLIC WORKS

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The final plans for the Sanctuary Condominium and Milwaukee Street Reconstruction projects were discussed along with the Nagawicka Street drainage asphalt patching issue, and the review of the Bleeker boat launch preliminary plans. The cost sharing issue with Nashotah was discussed. M. Carlson stated that when the bids for the work are received, the Village of Nashotah will be contacted. B. Leonard requested hard copies of committee minutes in the Commissioner's packet. The Public Works Committee will hold their next meeting on February 7, 2007. M. Carlson clarified that the Trillium project still needs SIP approval from the Plan Commission before it comes before the Common Council. R. Miskelley was concerned that the same plans for the Trillium project were not being shown to all of the committees. Staff will review this.

f. DEL-HART COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held January 16, 2007 at 7 p.m.

g. POLICE AND FIRE COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

There was no report.

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h. LIBRARY BOARD (MINUTES DECEMBER 12, 2006 AND JANUARY 9, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Minutes were included in the Commissioner's packets. A presentation by Mayor Schuman took place at the Library meeting. The next meeting will be held on February 13, 2007 at 7 p.m.

i. FINANCE ADVISORY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

j. BOARD OF ZONING

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

k. PROMOTIONAL AND TOURISM COMMITTEE

An RFP for Tourism is on the website. The deadline for responding is February 7, 2007.

5. OLD BUSINESS

a. DISCUSSION AND DIRECTION REGARDING PUBLIC COMMENT SECTION OF CITY COUNCIL MEETING AGENDAS

Mayor Schuman stated that it is important to get citizens comments and at the same time run a good meeting without getting too late. The process for putting items on the Common Council agenda was reviewed. J. Krickhahn thought that having citizen's comments on and off the agenda was successful. It keeps the communication open with the public. Time limits could be imposed. He was in favor of having comments on and off of the agenda again. L. Morrison agreed. There were times that the meetings ran long when the emotions ran high; however if people did not have the opportunity to speak, emotions could

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have run higher. She was fully in support of continuing the practice of having comments on and off of the agenda. G. Mac Dougall also agreed and thought that the openness was good. Time limits were discussed. R. Miskelley stated that having citizen's comments on items not on the agenda is not normal policy, but was a test policy for six months. He discussed the length of the meetings and did not think that it was proper to be discussing city business so late into the evening with the citizens' comment during the early portions. It was his opinion that having comments on only agenda items has worked very well in the past. The citizens have many opportunities for comment through other venues. M. DeYoe proposed a compromise to allow citizens to sign up on a sheet with the first 10 individuals being limited 2 minutes. At the end of that period of time, the comments would end and the Council would continue with its business. B. Leonard stated that the Citizen's Comments were part of City business. It was her opinion that there was not enough citizen involvement in city government. This is one way that someone can come to meetings and be heard. She would like it to continue, but would like some exceptions. R. Miskelley clarified that it was not fair to the public watching on cable to have to wait until the late hours to see city business conducted. M. Carlson stated that not many of his colleagues allow comments at a City Council meeting unless it is related to an agenda item. The rationale was that there are so many other ways that citizens can communicate their problems/issues/concerns. Attorney Sewell stated that of the three municipalities that he represents on a full-time counsel basis one municipality has citizens fill out a comment slip for items not necessarily on the agenda, but the other municipality does not do that. He felt that approximately 60% of municipalities don't have comments not related to the agenda and 40% do. Of the 40% that allow the comments, most impose time restraints. E. Sadowski suggested that if 10 or more people signed up to speak on an item on the agenda, or if it is a comment off of the agenda that the time allowed be limited to one minute. Attorney Sewell confirmed that the amount of time could be limited on an item on the agenda. There is no requirement to allow any citizen to speak on any item. This is not what most municipalities do. E. Sadowski stated that this would make people be more concise and to the point. Mayor Schuman suggested ten minutes for items for not on the agenda with a maximum of one minute per person; items on the agenda could also be limited to one minute. M. Carlson suggested starting the meeting at 6:30 p.m. with public comment before the normal meeting; if council members could not be present at this time, it would not be necessary, but could be televised. General discussion took place on the time limits. It was stated that a test period should be given to whatever plan is chosen.

**J. KRICKHAHN MOTIONED TO ALLOW CITIZEN'S COMMENTS FOR A 20 MINUTES TIMEFRAME FOR ITEMS OFF OF THE AGENDA TO EXPIRE MARCH 31, 2007. M. DE YOE SECONDED. J. KRICKHAHN CLARIFIED THAT THIS COULD BE EXTENDED AT THE DISCRETION**

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**OF THE COUNCIL. E. SADOWSKI MADE A FRIENDLY AMENDMENT TO EXPIRE AND BE RECONSIDERED ON APRIL 16, 2007. J. KRICKHAHN AND M. DE YOE AGREED TO THE AMENDMENT. R. MISKELLEY MADE A FRIENDLY AMENDMENT THAT THIS EXPIRES 90 DAYS FROM THIS DATE UNLESS THE COUNCIL TAKES ACTION TO RECONSIDER. ATTORNEY SEWELL SUGGESTED THAT THIS BE BROKEN INTO TWO PARTS ON THE AGENDA - THE FIRST ITEM BEING "PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA". IN ORDER TO DO THIS, CITIZENS WOULD NEED TO SIGN UP BEFORE HAND ON A FIRST COME FIRST SERVE BASIS. THIS WOULD GO TO A MAXIMUM OF 20 MINUTES. AFTERWARDS "CITIZENS COMMENTS FOR ITEMS ON THE AGENDA" COULD TAKE PLACE. J. KRICKHAHN AND M. DE YOE ACCEPTED THE 90 DAY EXPIRATION AMENDMENT AND THE ATTORNEY'S SUGGESTION FOR TWO SEPARATE CITIZEN COMMENT AGENDA ITEMS (ONE FOR ITEMS OFF OF THE AGENDA AND ONE FOR ITEMS ON THE AGENDA). SUGGESTIONS WERE MADE THAT IF THERE WAS A LARGE GROUP, A SPOKESPERSON MIGHT BE DESIGNATED FOR COMMON THOUGHTS AND TO ENCOURAGE WRITTEN COMMENTS TO BE DISTRIBUTED. ALL WERE IN FAVOR OF THE MOTION. MOTION CARRIED.**

- b. DISCUSSION REGARDING ORDINANCE PERTAINING TO DEL-HART

Attorney Sewell reported that he has had a number of meetings and conversations with the Attorneys from the Village of Hartland and Del-Hart. He reviewed the concerns that the City had with the proposed draft and stated that the concerns have been adequately addressed. The Village of Hartland has approved the regulations. This ordinance deals with the rules and regulations of Del-Hart. Mayor Schuman suggested notifying Del-Hart to proceed with the adoption of the Ordinance contingent upon the City of Delafield's approval at the next Common Council meeting. B. Leonard and M. DeYoe will express this at the Del-Hart meeting.

- c. ADOPTION OF ORDINANCE 572 REGARDING COMPOSITION OF DELAFIELD PROMOTIONAL & TOURISM COMMISSION

**E. SADOWSKI MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THE DELAFIELD PROMOTIONAL & TOURISM COMMISSION HAS SEEN THIS ORDINANCE. ALL WERE IN FAVOR. MOTION CARRIED.**

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6. MAYOR'S REPORT

a. APPOINTMENTS

MIKE FREDE TO PLAN COMMISSION TO REPLACE TOM AUL'S RESIGNATION - EXPIRES 2009

A brief background on M. Frede was given.

**R. MISKELLEY MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

MARTY SAWALL TO BOARD OF ZONING APPEALS TO REPLACE KEITH STREGE'S RESIGNATION - EXPIRES 2009

A brief background on M. Sawall was given.

**E. SADOWSKI MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. PROCLAMATION – PROCLAIMING JANUARY 17, 2007 AS “DELAFIELD CURLING DAY” FOR THE KETTLE MORAINÉ CURLING CLUB, THE ROYAL CALEDONIAN CURLING CLUB AND THE HERRIES-MAXWELL TOUR.

Mayor Schuman was invited to the Kettle Moraine Club.

c. DISCUSSION REGARDING THE CITY'S SPACE NEEDS AND SPRING REFERENDUM.

- Mayor Schuman met with the Village Chenequa; they are putting in some test wells and will be studying the lakes.
- Met with Richard Lartz, the Village of Nashotah; they are concerned with the charges that the lake restoration project might have on their Village. The fire station in the Village of Nashotah was discussed.
- SEWRPC will be doing a study on the merger of fire departments.
- Met with the Chairperson of the Town of Oconomowoc. Their concern was traffic from a potential development in the NW corner.
- Had two meetings with the Chairperson of the Town of Summit and the Town Administrator in regards to library issues. They are concerned about their change in status from Town to Village.
- Met with Paul Kanter twice. Mayor Schuman proposed a situation where the Town of Delafield would purchase a property for the Town's space needs to include a library and operate it jointly with the City of Delafield. The Town decided not to buy that property.

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- Had discussions with officials from the Village of Hartland regarding their library and possible expansion. They have a need for a fire station on the SW side of Hartland.
- Met with Dan Vrakas regarding County land available for municipal services. Investigation will take place.
- Talked to the principal of Cushing School who referred him to the Superintendent of the Kettle Moraine School District. Mayor Schuman subsequently had lunch with the Superintendent of School. The Kettle Moraine School District likes the idea of cooperating with municipalities, but Cushing School does not need a library and does not have room for such expansion. Their primary concern is additional schools for the south and west.
- There is no opportunity at this time for cooperating with surrounding communities.
- There is a Master Plan that states that municipal services should be in the downtown area. There are studies regarding the City of Delafield and a report on the city's website that was done in 8/2005. Risks are associated with continued use of the present city hall. The city should seek alternate solutions. An appraisal of the city hall was conducted and it was the appraiser's opinion that it would be cost prohibitive to cure the functional obsolescence contained in this property.
- Discussions have taken place with the Bond Counsel, Attorney, and the Financial Advisory Group in addition to discussions with the Zimmerman Group. He reviewed comments he has received on past issues.
- Three things will be required on the referendum: 1) a dollar amount, 2) location, 3) authorization to issue bonds for this.

L. Morrison thought that taking all of the space needs on at once was an over-extension of the City. R. Miskelley stated that the library was voted down because the citizens only had a broad concept of what the building was going to look like. It was not made clear that the referendum was to vote for a new library, not a library design. He thought that before a referendum is put before the citizens, decisions should be made as to what is going to look like on the inside and outside, more details are needed, and how it is going to serve the needs of the community need to be explained. The people of Delafield also need to know how much the lake dredging project is going to cost and how much the space needs project will cost. Prioritization needs to be made. The people need adequate information before they vote on it. J. Krickhahn agreed. If this is going to be done, it must be done well. Discussion took place on the cost to keep the present building operational versus the cost of building a new building. B. Leonard asked about the private fund raising that was to take place for the library building. She felt that there should be cost sharing and private fund raising in regards to this project. If the project was done all at once, the City would be locked into one bid climate. A comprehensive survey of the citizens was suggested. It was asked who

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the beneficiaries of this project are and what commercial developments are paying to help with the police and fire. Mayor Schuman stated that the police and fire departments are not asked for private fund raising. The best survey is a referendum. R. Miskelley would like to have a special Council meeting at the Fish Hatchery with a public hearing to talk about space needs and the lake dredging project and then structure a referendum. M. Carlson shared some preliminary figures with respect to the space needs project. He stated that the Space Needs Project information was on the city's website and included a lot of background information. The figures that he quoted assumed that the library/administration building would be on property near the Fish Hatchery, the police/fire building would be constructed on the Public Works campus, and the Public Works building would be an addition to their existing building. He reviewed the current debt service payments. The financial advisor has been asked for a proposal for paying for the expenses, netting off the \$2.1 million in projected revenue for the current city hall and spreading it in a manner that dovetails with the existing debt with the overall goal of minimizing the impact on Delafield taxpayers. Various scenarios were discussed. Attorney Sewell stated that because of direct legislation citizens need to know how much each of the buildings will cost. In addition, if a referendum is for the bond amount, what the entire bond amount will be needs to be published even though it will be reduced by the sale of the building. There are legal requirements that need to be explained to the citizens because some of the dollar amounts will look bigger than what will really impact the taxpayers. The purpose, the cost, and the location need to be identified. M. Carlson stated that unless the Council gave staff direction to proceed with a referendum strategy, it did not make sense to talk about the contract with Zimmerman. L. Morrison stated that the cost of the dredging project would not be borne by the general public of the City of Delafield; however, the money will still need to be borrowed. Debt capacity was discussed. The general obligation debt levy is equal to five percent of the City's total equalized value. The debt limit as of the end of year 2005 was \$56,405,245; debt subject to that limit was \$12,148,000.

E. Sadowski would like to see in single digits the police and fire coming in and to take time to do the library right. The most important thing to the City is the police and fire. The library and administration would get more space in the present building by having the police and fire move out.

J. Krickhahn thought that the library board was voicing support of a 100% proposal being on the referendum, not one that was broken up. If it is broken down, he thought that failure was possible.

R. Miskelley and B. Leonard expressed concerns about having a referendum in April versus November. It may be advantageous to get the information together and present the plan to the public in a manner

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where they have an opportunity to digest the information. This should not be forced to a date.

E. Sadowski expressed the desire to have Police & Fire come in with single digits. Discussion took place on various ways of proceeding in regards to the cost. Mayor Schuman stated that this is space needs and needs for the community – for the staff to their jobs, to eliminate liability to the City.

M. Carlson stated that there is a group of department heads who have consistently under spent their budgets. These people are not giving proposals for the sake of spending money. If this project is bid out and it comes in less, that is what will be spent. The proposals are legitimate and are needed.

Mayor Schuman summarized that the Council is directing the Attorney to prepare proposals for the entire amount in referendum wording which includes authorization to borrow, not to exceed, at the locations for the whole project and each of the items – the Public Safety (to include Fire & Police), the DPW, and the library and administration. If it was the wish for the library to stay in the old building (present City Hall) and for the Administration to go with the Police Department, that could be another discussion. Each of the issues can be voted on at either the next meeting or the February meeting. R. Miskelley did not think that this was the direction that Council was giving. He was not in favor of what the Mayor stated. B. Leonard would like to have some type of prepared response in terms of private funding. E. Sadowski thought the proposal should be for a complex for Police/Fire and DPW. If necessary, another option could be the overall number with Library and Administration and give the voters a choice, but he was not for the breakout. L. Morrison thought there should be a referendum in April, but the question was what the referendum is. She asked if a good first step would be to make a motion that there will be a referendum on space needs in April. Mayor Schuman will take all of the ideas into consideration and there will be an agenda action item. L. Morrison stated that because of Direct Legislation the City cannot expect that firms will provide detailed information if the City does not in good faith say “yes, we are going to move forward.” R. Miskelley thought that April was too soon to gain support for a successful referendum. M. De Yoe asked her citizens to contact her within the next few weeks about their feelings on this subject so she can make good decisions.

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7. NEW BUSINESS

- a. DISCUSSION REGARDING AMENDING THE BURNING ORDINANCE IN THE CITY OF DELAFIELD

The Fire Chief was present at the meeting. Changes to the Ordinance include a change in the wind speed from 9 mph to 12 mph to be more consistent with surrounding communities, the stipulation of no burning on any Federal holiday so that there is no nuisance smoke during Federal holidays, and that no permit is required. L. Morrison discussed some of the constraints that would cause issues with lake and others closer to downtown. The Fire Chief stated that a closer distance is allowed if the fire is contained. He did not think that the high water mark was an issue. B. Leonard addressed the material for burning under Item B1 "dry material only". M. DeYoe asked for consideration to prohibit burning in the central business district. Mayor Schuman stated enforcement is by complaint. Any further suggestions should be emailed to M. Carlson to be incorporated. Bon fires versus camp fires should be distinguished. Staff was directed to prepare an Amendment to the Ordinance.

- b. APPROVAL OF ZIMMERMAN ARCHITECTURAL STUDIOS, INC. REFERENDUM ASSISTANCE PROPOSAL IN AN AMOUNT NOT TO EXCEED \$25,000.

Without objection, this item was taken before item 7a.

Mr. Barnes, an architect with Zimmerman Architectural Studios, Inc., was present at the meeting and briefly stated his background. He had prepared a model referendum. He felt that it was not too late for an April referendum, but there would be a lot of work to be done leading up to that date. It was stressed to come forward with as much information as possible and continue to bring it forward. Informational meetings should be held at various locations, not just the City Hall, and should be in small groups. An explanation as to how of costs were developed should be given. The need should be demonstrated. The website is a great tool to be used, but it can't be relied on as an only source. For an April 3<sup>rd</sup> referendum, there will be a lot of meetings and a lot of material produced for the City.

**L. MORRISON MOTIONED TO APPROVE THE PROPOSAL FOR ZIMMERMAN ARCHITECTURAL NOT TO EXCEED \$25,000. E. SADOWSKI SECONDED THE MOTION. R. MISKELLEY LIKED THE PROPOSAL AND WOULD LIKE TO USE THIS AT THE APPROPRIATE TIME, BUT DID NOT FEEL THIS WAS THE APPROPRIATE TIME. E. SADOWSKI FELT THAT THE FACTS WOULD NOT CHANGE. IT WAS FELT THAT IF THIS CONTRACT WAS APPROVED THERE WOULD BE**

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**AN APRIL 3 REFERENDUM. FOUR WERE IN FAVOR. R. MISKELLEY, B. LEONARD, AND J. KRICKHAHN WERE OPPOSED. MOTION CARRIED.**

8. ADMINISTRATOR'S REPORT

Work is continuing on filling the open job positions. Ninety-one applications were received for the part-time Office Assistant position. The Administrative Director closes on February 2, 2007. This position was advertised nationally.

9. CLERK'S REPORT

There will be a primary election on February 20, 2007.

10. FINANCIAL REPORT

a. APPROVE VOUCHER LIST

**J. KRICKHAHN MOTIONED TO APPROVE. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

11. CORRESPONDENCE

- a. Memo from Promotional & Tourism Council dated January 9, 2007 regarding a publicity article.

12. ADJOURNMENT

**E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 10:10 P.M.**

Minutes Prepared By:

Accurate Business Communications, Inc.