

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Schuman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman  
Jeff Krickhahn, Ald.  
Michele DeYoe, Ald.  
Gerald MacDougall, Ald.  
Lynn Morrison, Ald.  
Ron Miskelley, Ald.  
Matt Carlson, Administrator

Beth Leonard, Ald.  
Erv Sadowski, Ald.

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

- 1. APPROVE MINUTES OF DECEMBER 18, 2006 COMMON COUNCIL MEETING

**R. MISKELLEY MOTIONED TO APPROVE THE MINUTES FROM THE DECEMBER 18, 2006 COMMON COUNCIL MEETING. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- 2. CITIZEN'S COMMENTS FOR ITEMS ON THE AGENDA

Linda Holton, 485 Lillian Court – Asked for clarification about citizens comments regarding items on and off of the agenda. It was stated that citizens comments regarding items off of the agenda was a temporary measure that expired December 31, 2006.

**L. MORRISON MOTIONED TO CLOSE CITIZEN'S COMMENTS. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- 3. CONSENT AGENDA

- a. RESOLUTION 2007-01 – AN AMENDED RESOLUTION DESIGNATING PUBLIC DEPOSITORY

**R. MISKELLEY MOTIONED TO APPROVE RESOLUTION 2007-01. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

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4. COMMITTEE REPORTS

a. LICENSES - APPROVAL OF THE FOLLOWING LICENSES

1. CLASS B BEER CLASS C WINE

Apron Annie's Enterprises LLC, Back Street Café, 2566 Sun Valley Drive, Suite F, Delafield; Joseph A. Laatsch, S80 W35825 Oak Ridge Drive, Eagle, Agent

**R. MISKELLEY MOTIONED TO APPROVE. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

TWO-YEAR BARTENDER LICENSES

James A. Lombardo, Pewaukee; Delafield Hotel

**L. MORRISON MOTIONED TO APPROVE. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. PLAN COMMISSION

1. FINAL APPROVAL OF EXTRATERRITORIAL CSM FOR KENT AND LEWAUNE HANSON, TOWN OF DELAFIELD.

**G. MAC DOUGALL MOTIONED TO APPROVE. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. FINAL APPROVAL OF CSM FOR WESTBROOK CHURCH, **TAX KEY 784.971.973, 1100 HIGHWAY 83, HARTLAND.**

**J. KRICKHAHN MOTIONED TO APPROVE. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

3. FINAL APPROVAL OF CSM FOR MAIN STREET CONDOS, **TAX KEY 793.991.002 AND 793.991.003, 232 MAIN STREET, DELAFIELD.**

**M. DE YOE MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

4. FINAL APPROVAL OF CSM FOR VILLAGE SQUARE, **TAX KEY 733.990.003, VETTLESON ROAD AND HWY 16, HARTLAND.**

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M. Carlson clarified that an end user would have to come back through the Plan Commission process. This would allow an entity to own their property. J. Krickhahn stated that this is another change. M. Carlson stated that the development agreement anticipated that the property would be carved up by CSM and the City is obligated to assist in that process through the Development Agreement. Tony Zanon from Jahnke & Jahnke was present at the meeting representing the developers, United Property. He clarified that this CSM is the second of three CSM's. This CSM is creating a parcel along Highway 83. This does not change the plan, but carves up the property.

**L. MORRISON MOTIONED TO APPROVE. M. DE YOYE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. FOUR WERE IN FAVOR. J. KRICKHAHN WAS OPPOSED. MOTION CARRIED.**

5. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS

A Northeast Quadrant Planning Meeting will be held on January 17, 2006 at 7 p.m. at the Fish Hatchery. Traffic patterns on the northeast side will be discussed. A copy of the invitation letter that was sent out was provided to the Commissioners. A list will be provided to the Commissioners showing the addresses that the letter was sent to. Attendance at the planning meetings has been excellent.

c. LAKE WELFARE COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will take place on Wednesday, January 10, 2007 at 6 p.m.

d. PARK AND RECREATION COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

e. PUBLIC WORKS

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1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

f. DEL-HART COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The final language for the sewer ordinance is being worked on. No action was taken on the ordinance at the December meeting. Del-Hart is working with Triad, the potential industrial user for Del-Hart in regards to connection fees and surcharges. A private contractor has requested that he be given and will take away all of the excess sludge available. This will save Del-Hart a large amount of money. The Sanctuary of Delafield sewer extension was approved. The union accepted the proposal. The next meeting is scheduled for January 16, 2007. There will be a brush drop-off on Saturday, January 13, 2007.

g. POLICE AND FIRE COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

h. LIBRARY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

A meeting will be held Tuesday, January 9, 2007 at 7 p.m.

i. FINANCE ADVISORY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

j. BOARD OF ZONING

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1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

- k. PROMOTIONAL AND TOURISM COMMITTEE (MINUTES FROM DECEMBER 5 AND DECEMBER 19, 2006)

The next meeting will be held January 4, 2007. They are working on an RFP and the membership ordinance. A meeting will be held on January 30, 2007 to work on the website.

5. OLD BUSINESS

None.

6. MAYOR'S REPORT

- o Attended funeral for the son of a former mayor
- o Met with Dan Vrakas regarding bridge on Highway C – it appears that the City can improve the bridge while the County retains ownership
- o Met with the Zimmerman Group along with staff to discuss space needs
- o Incident Management Course was taken
- o Continued discussions with surrounding communities

7. NEW BUSINESS

- a. ORDINANCE 573 – AN ORDINANCE TO CREATE A LAKE WELFARE COMMITTEE

M. Carlson stated that the Lake Welfare Committee was established by Resolution. This Ordinance references that Resolution. The Lake Welfare Committee has now been formalized by the City Attorney. He suggested on the top of page two of the Ordinance, paragraph C, term of office. The Delafield resident member terms should be specified as two year terms. He suggested the following amendment: “Those citizen members from the odd numbered aldermanic districts shall serve two year terms to expire in odd numbered years and those citizen members from even numbered aldermanic districts shall serve two year terms to expire in even numbered years.” Mayor Schuman suggested that on the bottom of the same page, Powers & Duties, it state “Nagawicka Lake, Upper Nashotah Lake...”

**J. KRICKHAHN MOTIONED TO APPROVE THE ORDINANCE WITH THE REVISION OF TERMS TO REFLECT TWO YEARS TERMS EXPIRING ODD AND EVEN YEARS AND ALSO TO REFLECT TO INCLUDE UPPER NASHOTAH LAKE AREA. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION.**

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**ALL WERE IN FAVOR. MOTION CARRIED.**

8. ADMINISTRATOR'S REPORT

M. Carlson stated that jobs are available and are being advertising for. There are two administration department job descriptions are on the City's website. The library also has two positions posted.

9. CLERK'S REPORT

It appears as if there will be a primary election in February 2007.

10. FINANCIAL REPORT

a. APPROVE VOUCHER LIST

**R. MISKELLEY MOTIONED TO APPROVE THE VOUCHER LIST. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

11. CORRESPONDENCE

None.

12. ADJOURNMENT

**J. KRICKHAHN MOTIONED TO ADJOURN FROM THE MEETING. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 7:24 P.M.**

Minutes Prepared By:

Accurate Business Communications, Inc.