

CITY OF DELAFIELD COMMON COUNCIL MINUTES

SWEARING IN OF OFFICERS STEVEN SCHRUBBE AND LANDON NYREN AS NEW POLICE OFFICERS IN THE CITY OF DELAFIELD.

Chief Taube swore in Officers Schrubbe and Nyren as new police officers in the City of Delafield.

CALL MEETING TO ORDER

Mayor Schuman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman
Jeff Krickhahn, Ald.
Beth Leonard, Ald.
Erv Sadowski, Ald.
Michele DeYoe, Ald.
Gerald MacDougall, Ald.
Lynn Morrison, Ald.
Ron Miskelley, Ald.
Matt Carlson, Administrator
Marilyn Czubkowski, Clerk

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF NOVEMBER 20, 2006 COMMON COUNCIL MEETINGS.

R. MISKELLEY MOTIONED TO APPROVE THE MINUTES OF THE NOVEMBER 20, 2006 MEETING. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. CITIZEN'S COMMENTS FOR ITEMS BOTH ON AND NOT ON THE AGENDA

Marty Wiley, 493 Lillian Court – She expressed concern about the process by which the decision was made regarding Ordinance 568. She reviewed discussions that took place at that meeting. She urged the Common Council to consider that any amendment as redesigned by language is not a stepping stone to poorly controlled city planning.

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Mayor Schuman asked if there were any other citizens who wished to speak. There were none.

E. SADOWSKI MOTIONED TO CLOSE CITIZENS COMMENTS. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. CONSENT AGENDA

R. MISKELLEY MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- a. APPROVE CITY OF WAUKESHA AGREEMENT FOR TECHNICAL RESCUE SERVICES AND AWARENESS TRAINING FOR CITY OF DELAFIELD FIRE DEPARTMENT FOR 2007 IN THE AMOUNT OF \$2,696.00.
- b. RESOLUTION 2006-25 - RESOLUTION ACCEPTING THE FINAL ASPHALT ON NEW STREETS IN THE CITY OF DELAFIELD.

4. COMMITTEE REPORTS

- a. Licenses - Approval of the following licenses
Two-Year Bartender Licenses
Steve Whitlow, Delafield; Daybreak
Patrick Devitt, Brookfield; Kurt's Steakhouse
Lisa Bray, Oconomowoc; PDQ

E. SADOWSKI MOTIONED TO APPROVE. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- b. PLAN COMMISSION (NEXT MEETING DECEMBER 20, 2006)
 1. RECOMMENDATION TO APPROVE ZONING TEXT AMENDMENT SECTION 17.43 AND 17.87 OF THE MUNICIPAL CODE OF THE CITY OF DELAFIELD GRANTING CONDITIONAL USE AND ZONING CHANGES AND AMENDMENTS CONDITIONED UPON COMPLIANCE WITH CHAPTER 18 OF THE MUNICIPAL CODE (PUBLIC SITE FEES)

R. Miskelley stated that the State recently passed legislation that would impact the City's ability to collect fees from developers. The City Attorney drafted this so the City would be allowed to do this according to the Ordinance. It is designed to allow the City to continue operating in the same manner. M. Carlson clarified that this Ordinance would allow the City to collect the fees upon

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issuance of a conditional use or upon the rezoning of a parcel of land. The Attorney has drafted this ordinance and recommended approval. The Plan Commission voted unanimously to recommend the change to the City Council. M. Czubkowski stated that this is not an impact fee, but a public site fee.

R. MISKELLEY MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. ORDINANCE NO. 568 – AN ORDINANCE AMENDING SECTION 17.39 OF THE MUNICIPAL CODE OF THE CITY OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN CONCERNING THE NUMBER OF FLOORS ALLOWED IN CBD-1 AND CBD-2 ZONING DISTRICTS.

It was explained that this ordinance is not changing anything other than removing the limitation regarding the number of floors – it is changing it from three to unlimited, but is not changing the height regulation. The Plan Commission voted unanimously to recommend this to the Council. It was clarified that the height restrictions were still in place. G. MacDougall stated that he was disappointed in the process that this item has taken and felt that there was a conflict of interest and lack of ethical judgment on the part of the Plan Commission. Mayor Schuman stated that this affects every building in these two districts and not just one owner. G. MacDougall reiterated that he was not in favor of the process in which this has taken. Discussion took place on the Ordinance. In response to a question from B. Leonard, M. Carlson stated that the height limitations are presently defined by zoning district; each zoning district has its own set of regulations. In CBD1 and CBD2, the height limitations are identified in paragraph (k). A question was asked about buildings that butt up against the building in front. R. Miskelley's interpretation would be that it would be dependent on that building's set back from the front of the street; this would limit the height of that building. B. Leonard thought that the overall design standard for the CBD1 and CBD2 encompassed more than just this one piece. J. Krickhahn was concerned about what prompted this. L. Morrison thought that this was focused on one area. Discussion took place on properties in the City that could, in the future, be developed. R. Miskelley stated that the reason for this change is a result from people who have wanted to buy buildings or build a building in this area who have stated that it is not economically viable situation if the building cannot be four stories. M. Czubkowski stated that if there was a building completely commercial, they could not apply for a conditional use permit because it was zoned for commercial. If you have a building that has residential on top

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of it that becomes a conditional use. The building must have a use that makes it a conditional use.

Gerry Holton, 485 Lilian Court – He also felt that the process that this came in for consideration was not good; there was a conflict of interest in regards to the process. Discussion took place in regards to ownership of certain properties in the City.

G. MacDougall stated that his concern was the process in which was taken to get to this point. He was not against the proposed change, but he was against the process.

R. Miskelley thought that this was in the best interest for the City of Delafield. If the process issue was flawed, he asked what time table should be used to bring the issue back. Although he agreed that there may have been a flaw in the process, he felt that the passage of this ordinance would be in the best interest of the City.

The Plan Commission minutes reflected that all were in favor of the motion and J. Krickhahn stated that no one at the Plan Commission level brought the process up. E. Sadowski thought that the ordinance would be good for the City, and although he had a dilemma with the process, he did not know what to do at this point in terms of waiting. B. Leonard did not think that a good case had been made that this was an economic barrier in the City. She felt that more than the building heights may need to be reviewed including the design guidelines. L. Morrison suggested sending this back to the Plan Commission, to ask T. Aul to recuse himself, have R. Miskelley explain the Council's feelings, and report back to the Council. G. MacDougall suggested addressing it by removing T. Aul from the Plan Commission. Mayor Schuman thought it would be a legal opinion. R. Miskelley stated that this was a unanimous vote from the Plan Commission and if brought back to them, they probably would have the same response. This was in the best interest of the City. B. Leonard requested seeing how much redevelopment has occurred with the current restrictions versus how much has been denied or tabled. She didn't understand why this was an issue now and why the Planning Staff was not looking at more than just height.

R. MISKELLEY MOTIONED TO APPROVE THE ORDINANCE. E. SADOWSKI SECONDED THE MOTION. HE STATED THAT IF HE WERE TO BUILD A BUILDING AND WAS LIMITED TO THREE FLOORS, THE FOURTH FLOOR WOULD BE PROFIT. AS THE MOTION STANDS, HE FELT THAT IF THE SAME HEIGHT WAS KEPT AND YOU COULD GET A FOURTH FLOOR IN, IT WAS FOR THE GOOD OF THE DEVELOPER AND GOOD FOR THE CITY. THE ECONOMICS WERE GOOD FOR THE

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DEVELOPMENT OF DELAFIELD. HE DID HAVE A PROBLEM ON THE PROCESS THAT WAS TAKEN TO GET THE ORDINANCE HERE. HE WOULD FEEL MORE COMFORTABLE SENDING THIS BACK TO THE PLAN COMMISSION IN ORDER TO SHOW DISPLEASURE IN THE PROCESS THAT THE ORDINANCE CAME TO THE COMMON COUNCIL. J. KRICKHAHN REQUESTED A METHODOLOGY OF SETBACK VERSUS HEIGHT. MAYOR SCHUMAN STATED THAT THIS WAS A DIFFERENT PART OF THE REGULATION THAT WAS NOT BEING ADDRESSED BY THIS ORDINANCE. J. KRICKHAHN WOULD FEEL MORE COMFORTABLE KNOWING SETBACK HEIGHT AND THE CORRELATION OF SOME MAXIMUM. A ROLL CALL VOTE WAS TAKEN: J. KRICKHAHN, NAY; B. LEONARD, NAY; E. SADOWSKI, NAY; M. DE YOE, NAY; G. MAC DOUGALL, NAY; L. MORRISON, NAY; R. MISKELLEY, AYE. MOTION FAILED.

J. KRICKHAHN MOTIONED TO SEND THIS BACK TO THE PLAN COMMISSION AND THAT THEY ENTERTAIN WITH THIS COMBINING THE TWO TO SHOW THE SETBACK TO HEIGHT RATIO AND BRING A RECOMMENDATION BACK TO THE COUNCIL. B. LEONARD SECONDED THE MOTION. J. KRICKHAHN ADDED TO THE MOTION AND STATED THAT HE WOULD LIKE TO INCLUDE ONLY CBD1 AND CBD2. B. LEONARD AGREED WITH THE ADDITION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3. RECOMMENDATION TO APPROVE AS A MAJOR CHANGE TO THE CONDITIONAL USE PERMIT FOR THE SANCTUARY, TRILLIUM DEVELOPMENT, **TAX KEY 797.979.**

E. Sadowski recused himself from this item.

R. Miskelley stated that the Plan Commission recommended this as a major change. M. Carlson stated that the project was scheduled for a public hearing at the last Plan Commission meeting. The public hearing raise a question about stormwater management on the sanctuary site plan and the issue was addressed. The number of units reflected on the site plan is the same as what was approved before – 20 units, but seven now have three-car garages. The three-car garages triggered a reduction of the setback on some of the units. The average setback for the project is approximately 11 feet. There is also a minor encroachment in the tree preservation area. The vote was in favor to approve the general development plan. R. Miskelley stated that the green space was 61%. M. Carlson stated that the Petitioner could have gone before the Plan Commission for a specific

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implementation plan (SIP) approval. This would have identified all of the specific details included in engineering details. After approval, the SIP would then become the platform for construction of the project. Instead they choose to ask the community and the Plan Commission for a major/minor change determination. The next step would be to obtain SIP approval from the Plan Commission and City Council.

R. MISKELLEY MOTIONED TO RECOMMEND THAT THIS MAJOR CHANGE FOR THE TRILLIUM PROJECT BE APPROVED. L. MORRISON SECONDED THE MOTION. SHE ASKED IF THERE WOULD BE MORE CHANGES ON THIS PROJECT. A REPRESENTATIVE FROM TRILLIUM WAS PRESENT AT THE COMMON COUNCIL MEETING AND STATED THAT THE ORIGINAL CONCEPT THAT HE CAME UP WITH AT THE VERY BEGINNING IS EXACTLY THE SAME PROJECT THAT IS BEING SUBMITTED NOW DESIGN CONCEPT WISE, BUT NOW SOME OF THE UNITS WOULD HAVE THREE CAR GARAGES. B. LEONARD ASKED WHY THIS PLAN WAS BEING PRESENTED RATHER THAN THE PLAN THAT WAS APPROVED ONE YEAR AGO. THE REPRESENTATIVE STATED THAT THE ARTIST'S RENDERINGS SHOWN PREVIOUSLY WERE NOT TRULY DRAWN TO SCALE. THE HISTORY OF THE PROJECT WAS REVIEWED ALONG WITH MAJOR ISSUES THAT HAVE BEEN BROUGHT UP. THE REPRESENTATIVE STATED THAT NO MORE CHANGES WOULD BE BROUGHT UP. J. KRICKHAHN ASKED ABOUT THE GREENSPACE. R. MISKELLEY STATED THAT IT IS 61%. DISCUSSION TOOK PLACE ABOUT THE CHANGES AND CONCESSIONS MADE. R. MISKELLEY ACCEPTED THE DEVELOPERS' POSITION AND HE APPROVES THIS. L. MORRISON CALLED THE QUESTION. FOUR WERE IN FAVOR. J. KRICKHAHN AND B. LEONARD WERE OPPOSED. E. SADOWSKI ABSTAINED. MOTION CARRIED.

4. RECOMMENDATION TO AMEND THE EXISTING GEASON CONDITIONAL USE PERMIT TO MODIFY THE EXISTING WIRELESS TELECOMMUNICATIONS FACILITY FOR T-MOBILE, TAX KEY 781.990, 1605 HIGHWAY 83, HARTLAND.

J. KRICKHAHN MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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5. APPROVAL OF CSM FOR ED HINTZ, 715 NORTH SHORE DRIVE, DELAFIELD

M. Carlson distributed the original CSM that was considered by the Plan Commission along with a cover letter from the surveyor from Yaggy Colby. The cover letter identified a number of deficiencies with the CSM. This material was also provided to the Plan Commission. On the day of Plan Commission meeting a representative from the survey company that was preparing the CSM brought a revised CSM addressing the concerns in the letter. A copy of this was also distributed to the Council. The Plan Commission recommended approval of the CSM subject to final verification by the City Engineer.

L. MORRISON MOTIONED TO ACCEPT THE AMENDED CSM SUBJECT TO REVIEW BY THE CITY ENGINEER OF ITEMS 1-9 IN THE LETTER. G. MAC DOUGALL SECONDED THE MOTION. ITEM 6 IN THE LETTER WAS DISCUSSED. GENERAL DISCUSSION TOOK PLACE ON THE MAP. ALL WERE IN FAVOR. MOTION CARRIED.

6. RECOMMENDATION TO APPROVE AS MAJOR CHANGE TO THE CONDITIONAL USE PERMIT FOR OPEN PANTRY, **TAX KEY 803.994, 2675 SUN VALLEY DRIVE, DELAFIELD** (FOR INFORMATION ONLY)

The signage was discussed as to whether it was considered signage. This was determined to be a major change. No action was required. J. Krickhahn was against the process that was taken on this issue and did not like the way it was handled in terms of the Petitioner. This will come back to the Council after the public hearing before the Plan Commission and their recommendation.

7. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS

Discussion took place on the boathouse code. The Plan Commission thought it would be good to have a public hearing on this when the weather was warmer.

- c. LAKE WELFARE COMMITTEE (NEXT MEETING DECEMBER 13, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

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No meeting has taken place since the last Council meeting. The next meeting will take place on December 13, 2006 at 6 p.m. At that time an update will take place on the dredging project. Final funding will not be discussed until the permit is granted. The Lake Welfare Committee (LWC) will study aquatic life in the lake. Mayor Schuman complimented the LWC on good press.

d. PARK AND RECREATION COMMISSION (NEXT MEETING JANUARY 22, 2007)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Short term and long term needs of each park will take place individually at each meeting. A plan of action will be developed in the near future. Park & Rec would like to have ice skating on St. John's pond. Parking will be increased at this location at no cost to the City. Signage will go up. The next meeting will be held on January 22, 2007.

e. PUBLIC WORKS (NEXT MEETING DECEMBER 6, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting is scheduled for December 6, 2006. T. Hafner reported on the snow removal from the blizzard category storm that took place on December 1, 2006. Significant equipment failures occurred with the trucks. He will discuss the possibility of keeping the old truck as a back-up at a future meeting. The crews did a great job handling the situations that occurred.

f. DEL-HART COMMISSION (NEXT MEETING DECEMBER 19, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on December 19, 2006.

g. POLICE AND FIRE COMMISSION (NEXT MEETING TBA)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

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Two officers have been hired. The next meeting will be determined.

h. LIBRARY BOARD (MINUTES OF NOVEMBER 14, 2006) (NEXT MEETING DECEMBER 12, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on December 12, 2006. Pizza with Santa will be held on December 15, 2006. There are nine people signed up. The deadline for pre-registration is December 11, 2006 and is required; call the library to register (646-6230). The hours will be 6-8 at the Fish Hatchery. M. Czubkowski stated that there was a very nice article in the Lake Country Reporter.

i. FINANCE ADVISORY BOARD (NEXT MEETING TBA)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No meeting has taken place and there are no meeting presently scheduled.

j. BOARD OF ZONING (NEXT MEETING DECEMBER 14, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

k. PROMOTIONAL AND TOURISM COMMITTEE (NEXT MEETING DECEMBER 5, 2006)

The Committee has been meeting weekly on Tuesday mornings to address and make changes to the by-laws regarding membership of the Tourism Committee. The Committee has brainstormed to come up with services that the Promotional and Tourism will be asked to perform. The next meeting will take place at 7 a.m. on December 5, 2006 at the Fish Hatchery.

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5. OLD BUSINESS

a. RECOMMENDATION REGARDING ADMINISTRATION DEPARTMENT REORGANIZATION.

Due to the retirement of M. Czubkowski, City Clerk, at the end of 2006, a job description has been developed for a new department head position called "Administration Services Director". The proposal will replace the City Clerk/Treasurer with an Administrative Services Director. This will increase the responsibilities of the current Accountant and Deputy Clerk. In addition, cross training of the administrative department staff would take place. One of the objectives is to create a deeper bench for administration department tasks and responsibilities. M. Carlson elaborated on how the process presently works. The Administrative Services Director would help the City create the deeper bench and would give the City a person who would be responsible for some key areas in the organization. It identifies a strategy to replace the City Clerk with the talents and efforts of three people and to increase the responsibilities for the Accountant and Deputy Clerk/Treasurer. By state statute the City is required to have a City Clerk and a Treasurer. Therefore, if the position is not going to be replaced, those positions must be appointed throughout the organization. The City is presently not in compliance with its own ordinances in regards to this issue. Ordinance 341 was included in the Commissioner's packets dealing with the functions of the City Clerk and Treasurer. Adopting the proposed recommendation would help gain compliance with what the City's Ordinance says in respect to those positions.

R. MISKELLEY MOTIONED TO APPROVE THE REORGANIZATION AS OUTLINED BY THE CITY ADMINISTRATOR. E. SADOWSKI SECONDED THE MOTION. DISCUSSION TOOK PLACE ON THE JOB/EXPERIENCE REQUIREMENTS. M. CZUBKOWSKI COMMENTED. DISCUSSION TOOK PLACE ON THE STRUCTURE OF AN ORGANIZATION THAT WILL STAND THAT TEST OF TIME. GENERAL DISCUSSION TOOK PLACE. SIX WERE IN FAVOR. B. LEONARD OPPOSED. MOTION CARRIED.

6. MAYOR'S REPORT

a. APPOINT MATT CARLSON AS CITY ADMINISTRATOR/TREASURER AND INTERIM CITY CLERK EFFECTIVE JANUARY 1, 2007.

R. MISKELLEY MOTIONED TO APPOINT THE CITY ADMINISTRATOR AS THE CITY ADMINISTRATOR/TREASURER AND INTERIM CITY CLERK EFFECTIVE JANUARY 1, 2007. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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- b. DISCUSSION REGARDING JANUARY 2007 MEETING SCHEDULE.

Due to the holidays the meeting scheduled for January 2, 2007 needed to be rescheduled or canceled. After discussion, it was decided to hold the meeting on January 3, 2007.

- c. OTHER

Mayor Schuman attended:

Joint Dispatch Meeting with the Emergency 911 System
Christmas Tree Lighting

An update on the Reindeer Breakfast was given. Many businesses were recognized for their participation in Christmas activities throughout the City.

7. NEW BUSINESS

- a. LETTER OF AGREEMENT BETWEEN THE CITY OF DELAFIELD AND ETI CORPORATION FOR SOFTWARE COSTS IN THE AMOUNT OF \$14,500 FOR SPECIAL ASSESSMENTS MANAGER (SAM).

This software will manage special assessments. The dollars for this program would be included as a project cost with the special assessment projects. There are three main special assessment projects that are on the horizon: the lake restoration project, the water line on Highway 83, and the sanitary sewer system that has been installed on Vettleson Road serving Village Square. This software would help process the special assessments and improve the way the assessments are handled and controlled. Wauwatosa and Eau Claire are presently using this software and reported being very pleased. The software program has been reviewed by the City of Delafield. In response to questions regarding ETI's expenses for the program for annual maintenance, the company has reduced the annual upgrade cost by \$500 and would bill data conversion on an hourly basis. M. Carlson stated that he was not comfortable with this part of the contract; he would like to specifically know what the scope of work is under the data conversion. He suggested that the Council authorize the City Administrator to execute a contract with ETI for the purposes of purchasing a special assessment manager software program not to exceed an initial investment of \$14,500 with an annual upgrade cost of \$1,500 with the understanding that the data conversion expenses would be determined and that the contract would not be signed until there was a comfort level with the data conversion expenses.

E. SADOWSKI MOTIONED TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ETI FOR THE

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PURPOSES OF PURCHASING A SPECIAL ASSESSMENT MANAGER SOFTWARE PROGRAM NOT TO EXCEED AN INITIAL INVESTMENT OF \$14,500 WITH AN ANNUAL UPGRADE COST OF \$1,500 WITH THE UNDERSTANDING THAT THE DATA CONVERSION EXPENSES WOULD BE DETERMINED AND THAT THE CONTRACT WOULD NOT BE SIGNED UNTIL THERE WAS A COMFORT LEVEL WITH THE DATA CONVERSION EXPENSES. R. MISKELLEY SECONDED THE MOTION. M. CARLSON CLARIFIED THAT THE COST FOR THE SOFTWARE WAS LESS EXPENSIVE FOR THE CITY OF DELAFIELD COMPARED TO THE OTHER MUNICIPALITIES BECAUSE DELAFIELD HAD FEWER PARCELS. B. LEONARD EXPRESSED CONCERN IF THIS WAS NECESSARY IF THE LAKE RESTORATION PROJECT WAS NOT APPROVED. M. CZUBKOWSKI COMPARED THIS SOFTWARE PROGRAM TO MICROSOFT'S EXCEL. IT IS EXPECTED THAT THIS PROGRAM WILL BE COST SAVINGS TO THE CITY. SIX WERE IN FAVOR OF THE MOTION. B. LEONARD OPPOSED. MOTION CARRIED.

8. ADMINISTRATOR'S REPORT

M. Carlson reported:

- The Northeast Quadrant Planning Study will be restarted in January. The Traffic Analysis is being generated. A meeting has been scheduled for January 17, 2007 at the Fish Hatchery at 7 p.m. Notices will be sent out to the affected residents. He briefly reviewed the study.
- He met with surrounding community officials. A very good discussion took place with the Village of Hartland officials regarding possibilities of a joint facility for fire services. They would like to see a fire facility somewhere around Oakwood and Highway 83 intersection. Neither Delafield nor Hartland had an absolute "no" on anything.
- M. Carlson and the City Intern have been working with members of the Lake Welfare Committee to create an information source that can be used by the LWC to estimate the individual costs by property owner for the restoration. This should be available for use by mid-December. B. Leonard addressed the public area and the areas of the lake that may or may not be approved. M. Carlson stated that in order to work on the project, the assumption is that the DNR will approve what was submitted, although some modifications may be necessary. The model is capable of being changed. L. Morrison stated that in regards to the lake dredging project, the spirit of cooperation is alive and well in the City of Delafield.

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9. CLERK'S REPORT

- a. APPROVAL OF THE 2006-2007 POLL WORKER LIST

E. SADOWSKI MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- b. REBROADCAST OF MEETINGS

One piece of equipment broke this year and only one tape deck remains. For the month of December, the Common Council's meeting will be shown through December 18th. The December 18th meeting will be live and will be shown on the 19th. The Plan Commission meeting on the 20th will be shown for the remainder of the month. This will be noted on one of the boards. Time of broadcast is at 7 p.m.

10. FINANCIAL REPORT

- a. APPROVE VOUCHER LIST

R. MISKELLEY MOTIONED TO APPROVE. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

11. CORRESPONDENCE

None.

12. ADJOURN INTO CLOSED SESSION PER §19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (PUBLIC WORKS SUPERINTENDENT)

E. SADOWSKI MOTIONED TO ADJOURN INTO CLOSED SESSION PER §19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (PUBLIC WORKS SUPERINTENDENT). L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. A ROLL CALL VOTE WAS TAKEN: J. KRICKHAHN, AYE; B. LEONARD, AYE; E. SADOWSKI, AYE; M. DE YOE, AYE; G. MAC DOUGALL, AYE; L. MORRISON, AYE; R. MISKELLEY, AYE. ALL WERE IN FAVOR. MOTION CARRIED. CLOSED SESSION WAS ENTERED AT 9:21 P.M. THE DIRECTOR OF PUBLIC WORKS WAS PRESENT.

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13. RECONVENE INTO OPEN SESSION

E. SADOWSKI MOTIONED TO RECONVENE INTO OPEN SESSION. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. OPEN SESSION WAS RECONVENED AT 10:05 P.M.

14. ACTION OF ITEM DISCUSSED IN CLOSED SESSION

No action was taken.

15. ADJOURNMENT

E. SADOWSKI MOTIONED TO ADJOURN. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 10:06 P.M.

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC
City Clerk/Treasurer

Accurate Business Communications LLC