

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Schuman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman  
Jeff Krickhahn, Ald.  
Beth Leonard, Ald.  
Erv Sadowski, Ald.  
Michele DeYoe, Ald.  
Gerald MacDougall, Ald.  
Lynn Morrison, Ald.  
Ron Miskelley, Ald.  
Matt Carlson, Administrator  
Ellen O'Brien, Deputy Clerk

Also Present

Jack Edwards, Fire Chief  
Scott Taubel, Police Chief  
Tom Hafner, Director of Public Works  
Robin Flory, Library Director  
Marie Williams, Accountant  
Mark Sewell, City Attorney  
Kent Attwell, Vice Chair, Lake Welfare Committee

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF OCTOBER 16, 2006 COMMON COUNCIL MEETING

**E. SADOWSKI MOTIONED TO APPROVE THE MINUTES OF THE OCTOBER 16, 2006 MEETING. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. CITIZEN'S COMMENTS FOR ITEMS NOT ON THE AGENDA (LIMITED TO TWO MINUTES PER CITIZEN)

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Kent Attwell, 2816 Ridley Road – He is the Vice Chair of the Lake Welfare Committee and was available at the meeting to answer any questions about the Lake Restoration Project.

Mayor Schuman asked if there were any other citizens who wished to comment. There were none.

**J. KRICKHAHN MOTIONED TO CLOSE CITIZEN'S COMMENTS. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

3. CONSENT AGENDA

Item 3b was removed from the Consent Agenda.

**E. SADOWSKI MOTIONED TO APPROVE THE CONSENT AGENDA (WITH THE EXCEPTION OF ITEM 3B). L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- a. LETTER DATED OCTOBER 6, 2006 FROM THE LAKE COUNTRY CARVING CLUB REQUESTING USE OF THE DEPARTMENT OF PUBLIC WORKS BUILDING FOR THEIR ANNUAL CARVING SHOW TO BE HELD ON SATURDAY, JULY 7, 2007.

Approved. See above.

- b. LETTER OF AGREEMENT BETWEEN THE CITY OF DELAFIELD AND ETI CORPORATION FOR SOFTWARE COSTS IN THE AMOUNT OF \$14,500 FOR SPECIAL ASSESSMENTS MANAGER (SAM).

This item was removed from the agenda and would be discussed at the next City Council meeting in order to explain additional cost saving options with the vendor.

- c. RESOLUTION 2006-22 - A RESOLUTION FOR THE CITY OF DELAFIELD EMPLOYEES TO BECOME MEMBERS IN THE PARTICIPATING EMPLOYER PROGRAM UNDER THE WISCONSIN PUBLIC EMPLOYER'S GROUP INCOME CONTINUATION INSURANCE.

Approved. See above.

- d. RESOLUTION 2006-23 - A RESOLUTION REGARDING THE FINAL ACCEPTANCE OF THE FAIRE LAKE COMMONS SUBDIVISION PROJECT.

Approved. See above.

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- e. RESOLUTION 2006-24 - A RESOLUTION REGARDING THE FINAL ACCEPTANCE OF THE MISSION WOOD SUBDIVISION PROJECT.

Approved. See above.

- f. ORDINANCE 566 - ORDINANCE FOR AN INCREASE IN MAYOR, COUNCIL, AND MUNICIPAL JUDGE SALARIES.

Approved. See above.

- g. ORDINANCE 567 - ORDINANCE ATTACHING TERRITORY TO THE CITY OF DELAFIELD (CAMPBELL TRACE).

Approved. See above.

- h. FINAL APPROVAL OF AN EXTRATERRITORIAL CERTIFIED SURVEY MAP FOR LEXINGTON LANE AND CARLTON RIDGE LOCATED IN THE TOWN OF DELAFIELD.

Approved. See above.

4. COMMITTEE REPORTS

- a. Licenses - Approval of the following licenses  
Two-Year Bartender Licenses  
Karl Kuehn, Oconomowoc; Gagliano's Market  
Benjamin Witek, Wales; The Gathering  
Matthew C. Thom, Hartland; PDQ  
Thomas V. Grable, Oconomowoc; Water Street Brewery  
Joanne Arnold; Waukesha; Delafield Brewhaus  
Michelle Venti, Waukesha; Delafield Brewhaus  
Whitney Martell, Mukwonago; Marty's Pizza  
Susan J. McVey, Hartland; Nagawicka Lake Yacht Club  
Richard E. Scheeler, New Berlin; Loaf & Jug  
Kate Strutz, Delafield, Daybreak

**R. MISKELLEY MOTIONED TO APPROVE THE LICENSES. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- b. PLAN COMMISSION (NEXT MEETING NOVEMBER 29, 2006)

1. RECOMMENDATION FOR FINAL APPROVAL OF VILLAGE SQUARE CERTIFIED SURVEY MAP, **TAX KEY 733.990.003, VETTELSON ROAD AND HIGHWAY 16, HARTLAND**

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Per the Plan Commission minutes, the City Engineer identified eight items as minor items that should not hold up the approval. The City Engineer recommended approval.

**L. MORRISON MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. RECOMMENDATION TO APPROVE A MINOR CHANGE TO THE CONDITIONAL USE PERMIT FOR SUMMERSET MARINE, **TAX KEY 742.984, 742.994, W63 EAST WISCONSIN AND W73 EAST WISCONSIN.**

It was determined by the Plan Commission and the City Engineer that this had already been previously approved. This would be a minor change for signage and to approve having a couple of boats up front (which was approved in the original plan). The Plan Commission recommended that this be considered a minor change. It was clarified that L. Chapman has agreed to all of the issues that were brought before him.

**E. SADOWSKI MOTIONED TO APPROVE. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

3. RECOMMENDATION TO APPROVE A MINOR CHANGE TO THE CONDITIONAL USE PERMIT FOR AN AMERICAN CLASSIC, **TAX KEY 787.088, 725 MILWAUKEE STREET.**

The change would be for a nice looking car trailer that would store cars that need to be worked on during the seasonal months. In addition, they would like a Pod-type trailer to store materials during the reconstruction process. The Plan Commission agreed that this was a minor change and recommended approval.

**J. KRICKHAHN MOTIONED TO APPROVE. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

4. RECOMMENDATION TO APPROVE AS A MAJOR CHANGE TO THE CONDITIONAL USE PERMIT FOR THE SANCTUARY, TRILLIUM DEVELOPMENT, **TAX KEY 797.979, NORTH LAPHAM PEAK AND MAIN STREETS.**

E. Sadowski recused himself from this item.

R. Miskelley explained that the Trillium Development would like to change the green space and other issues in order to change some

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of the garages from two car to three car. The green space ratio would change from 48% to 41%. It would also change the approval from 98,858 sf of building space and change the 3,954 sf per unit building space allowed to them. Trillium asked for the Plan Commission to consider this a minor change. The Plan Commission considered it to be a major change. It was recommended to consider this a major change. M. Carlson stated that if the Plan Commission recommended that if this was a major change, it is automatically scheduled for a Public Hearing. No motion was needed. This was an informational item, however, the majority of the Council viewed it a major change.

c. LAKE WELFARE COMMITTEE (MINUTES OF NOVEMBER 8, 2006)  
(NEXT MEETING DECEMBER 13, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

L. Morrison reported that two meetings were held in one week. One was the regular meeting on November 8<sup>th</sup>. The permit with the DNR was filed the last week of October. Other topics discussed were the meeting to be held on November 9<sup>th</sup>, and wording on the membership of the committee and voting rights of committee members – a group was assigned to work on this for the next meeting. It was announced that the construction costs were reduced and would affect the City's budget. The placeholder in the 2007 proposed Budget for dredging would be reduced significantly tonight.

On November 9 there was a Focus Group meeting and was attended by over 30 people. Because of the size of the room, not all of the attendees were able to participate. L. Morrison stated that this should be kept in mind when thinking about space needs. An advisory conclusion was made that there are some common dredging areas where the costs will be shared by members of the City of Delafield. Lake Nagawicka will be treated as a park and recreation area that everyone has access to. Areas such as Bleeker Street and where the Bark River comes in would be classified as "common areas" and everyone would share in the cost of dredging for the common areas. For people whose properties adjoin the dredging area, they would also pay their own way for the dredging in front of their property. How Nashotah will participate in the cost sharing has not been determined at this time. Costs to individuals cannot be determined until the DNR determines what areas will be permitted. Mayor Schuman stated that once a firm cost is obtained, the Waukesha County Supervisors will be approached for some funding. Discussion took

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place on common areas. The next LWC meeting will be held on December 13, 2006 at 6 p.m. The Aquatic Plant Management Plan will be discussed at the December meeting.

- d. PARK AND RECREATION COMMISSION (MINUTES OF OCTOBER 23, 2006) (NEXT MEETING NOVEMBER 27, 2006)

- 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting is November 27, 2006.

- e. PUBLIC WORKS (MINUTES OF NOVEMBER 1, 2006) (NEXT MEETING DECEMBER 6, 2006)

- 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The minutes were included in the Commissioner's packets. There was no report.

- f. DEL-HART COMMISSION

- 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Presentations took place at the last meeting by three investment firms. Del-Hart unanimously elected to stay with Baird. An investment policy is being developed for Del-Hart. The next meeting will be held December 19, 2006.

- g. RECYCLING COMMITTEE

- 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report was given as there is no longer a Recycling Committee. At the next meeting the Tourism Committee will be reported on.

- h. POLICE AND FIRE COMMISSION (MINUTES OF NOVEMBER 2, 2006)

- 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

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The minutes were included in the Commissioner's packets.

- i. LIBRARY BOARD (NEXT MEETING DECEMBER 12, 2006)
  - 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The Library Board reviewed the budget at their last meeting. The next meeting will be held on December 12, 2006.

- j. FINANCE ADVISORY BOARD (MINUTES OF OCTOBER 9, 2006 AND NOVEMBER 13, 2006)

The minutes from the FAB meeting were included in the Commissioner's packets.

- 1. RECOMMENDATION REGARDING FINANCING 2006 AND 2007 BUDGET ITEMS.

The recommendation was to finance for a five year period at 5% and to refinance in the Spring of 2007. Additional sources of financing will take place. M. Carlson stated that there was a good discussion regarding whether items should be financed over ten years or five years. The FAB's perspective was that there is no penalty to prepay the loans to finance at the five year rate. At some point within the next five years the City will be in the position to issue debt and would then be able to roll in the State Trust Fund Loan into that debt. Items to be included in this are under Resolution 2006-25. In addition, if the City Council approves the rest of the items included in the Capital Improvement Budget for 2007, the FAB would come back to the Common Council at a later meeting in 2006 and finance those items with five year financing through the State Trust Loan again with the eye toward refinancing those items either in late spring or early summer of next year. G. Mac Dougall stated that the other suggestion was to maintain the fund balance at 25%. The FAB agreed that the Council should consider the way that the sewer and water was billed. A sewer rate analysis in 2007 was suggested and it should be reviewed as to whether or not to add the sewer bill as a special charge on the tax bills for those customers that have sewer service. It was estimated that in Delafield 60% of the community is on the sewer system. M. Carlson explained that this item finances existing 2006 approved capital purchases already made. The FAB reviewed a strategy for borrowing some additional money from the State Trust Fund Loan, but those dollars are contingent upon the budget decision

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that will take tonight. The FAB also recommended that the Council go through the Capital Budget first on tonight's agenda and then the Operating Budget. The final recommendation from the FAB was with respect to the 25% Fund Balance – it was concluded that after the City has made progress on that 25% Fund Balance and dollars should be set aside for advance capital equipment funding and go to the allowable levy. This is a goal that should be strived for. G. Mac Dougall felt that this was really good long range financial planning.

2. RESOLUTION 2006-25 - RESOLUTION THAT THE CITY OF DELAFIELD WILL BORROW FROM THE TRUST FUNDS OF THE STATE OF WISCONSIN THE SUM OF \$653,200.00 AT THE RATE OF 5 PERCENT TO BE PAID WITHIN 5 YEARS FOR THE PURPOSE OF FINANCING STREET PAVING, TRUCK AND HYDRAULIC BROOM, WEED HARVESTER AND AMBULANCE AND FOR NO OTHER PURPOSE.

M. Carlson explained that this Resolution borrows money from the State Trust Fund in the amount of \$653,200 over five years at an interest rate of 5% and would be for capital items that were in the 2006 budget.

**R. MISKELLEY MOTIONED TO APPROVE FOR STREET PAVING, TRUCK AND HYDRAULIC BROOM, WEED HARVESTER AND AMUBLANCE AND FOR NO OTHER PURPOSE. G. MAC DOUGALL SECONDED. IT WAS CLARIFIED THAT THIS WOULD BE FOR EXISTING PROJECTS THAT WERE APPROVED FOR THIS CALENDAR YEAR. IF MORE ITEMS NEED TO BE ADDED, THERE WOULD BE ANOTHER RESOLUTION THAT WOULD COME BACK TO THE COUNCIL AT AN UPCOMING CITY COUNCIL MEETING THAT WOULD CAPTURE THE RESULTS OF THE 2007 BUDGETING DECISIONS. ALL WERE IN FAVOR. MOTION CARRIED.**

3. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No discussion took place.

- k. BOARD OF ZONING (MINUTES OF OCTOBER 26) (NEXT MEETING DECEMBER 14, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

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G. Mac Dougall stated that the Board of Zoning (BOZ) deals with a lot of undersized lots around the lake area and grants minor easements for the zoning laws so that the property can be used.

5. OLD BUSINESS

a. FINAL APPROVAL OF 2007 BUDGET AND ESTABLISHING TAX LEVY

**E. SADOWSKI MOTIONED TO APPROVE THE 2007 BUDGET. R. MISKELLEY SECONDED THE MOTION.**

The Capital Budget was reviewed.

**E. SADOWSKI MOTIONED TO DELETE THE NEMAHBIN ROLLER MILL DAM. M. CARLSON EXPLAINED THAT IF THIS PROJECT WAS CANCELED, THE DOLLARS WOULD NOT BE SPENT, BUT THEY WOULD REMAIN IN THE CAPITAL IMPROVEMENT FUND. B. LEONARD SECONDED THE MOTION. R. MISKELLEY STATED IF IT WAS KEPT IN THE BUDGET AND WAS NOT SPENT, IT WOULD STILL GO BACK INTO THE CAPITAL IMPROVEMENT FUND. SIX WERE IN FAVOR. R. MISKELLEY OPPOSED. MOTION CARRIED.**

R. Miskelley discussed the Cushing Park Bridge cover. The bridge was designed to have a cover on it and would make the rest of Delafield look good if it had a cover. He would like to take the private funding off and put it into the Capital Budget for 2009. This would make it an active project for the City. **R. MISKELLEY MOTIONED TO MOVE THE CUSHING PARK BRIDGE COVER TO THE GENERAL FUND OR PUBLIC FINANCING FOR THE YEAR 2009 INSTEAD OF PRIVATE FINANCING. E. SADOWSKI SECONDED THE MOTION. B. LEONARD DISCUSSED HOW THE VMR WAS FUNDED. R. MISKELLEY FELT THAT THIS WOULD BENEFIT THE ENTIRE CITY AND IF LEFT UNDER PRIVATE FUNDING, IT MAY NEVER HAPPEN. BY LEAVING IT UNDER 2009, THERE WAS PLENTY OF TIME TO DISCUSS AND DEBATE. FIVE WERE IN FAVOR. L. MORRISON AND J. KRICKHAHN OPPOSED. MOTION CARRIED.** Mayor Schuman stated that this would not affect the tax rate.

**L. MORRISON MOTIONED TO ADD \$6,700 ABOVE THE DREDGING FEASIBILITY FOR METERING ON WATER FLOW FROM THE BARK RIVER. THIS WOULD BE FOR THE USGS SURVEY, THE TEST STATION ON NAGAWICKA ROAD AND THE BARK RIVER. IN ADDITION, UNDER THE DREDGING CONSTRUCTION, THERE IS PLACEHOLDER, NEEDS A REFERENDUM, THE AMOUNT OF \$3,724,731 AND SHE MOTIONED TO REDUCE IT TO \$2.7 MILLION. J. KRICKHAHN SECONDED THE MOTION. IT WAS CLARIFIED THAT THIS MOTION WOULD APPROVE THE USGS COSTS, BUT THE DREDGING CONSTRUCTION WOULD BE A PLACEHOLDER. A**

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REFERRENDUM WOULD BE NEEDED FOR THE DREDGING CONSTRUCTION. R. MISKELLEY STRESSED THAT HE WOULD LIKE TO SEE THE FORMULA FOR FUNDING THE PROJECT. **ALL WERE IN FAVOR. MOTION CARRIED.**

The next section was Parks, Public Buildings & Facilities. M. Carlson stated that there were no dollar amounts under space needs for the library, administration building, public safety building, and public works expansion. It was anticipated that as the processes unfold, and anticipating referendum, more specific numbers will be available. A contract will not be entered into for those items until the Council specifically approves the items. Discussion took place on using placeholders in the budget. **L. MORRISON MOTIONED THAT THE PLACEHOLDER CONCEPT BE USED AND THAT \$9 MILLION BE USED FOR PUBLIC SAFETY BUILDING, \$1.5 MILLION FOR THE DPW BUILDING EXPANSION AND \$1.5 MILLION FOR THE RENOVATION OF THE LIBRARY AND ADMINISTRATION. THERE WAS NO SECOND ON THE MOTION. THE MOTION DIED FOR LACK OF A SECOND.** T. Hafner discussed costs for the DPW building.

**E. SADOWSKI MOTIONED TO DELETE THE BOSTROM RESTROOM CONSTRUCTION IN THE AMOUNT OF \$180,000 FROM THE BUDGET. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. SIX WERE IN FAVOR. R. MISKELLEY OPPOSED. THE MOTION CARRIED.**

It was stated that the Bostrom Shelter would be paid for by the Bostrom Family. This item will be kept in the budget.

**L. MORRISON MOTIONED TO REMOVE THE LOIS JENSEN NATURE PRESERVE FROM THE BUDGET. J. KRICKHAHN SECONDED THE MOTION.** E. SADOWSKI STATED THAT PERHAPS 1-2% OF THE AMOUNT SHOULD BE LEFT IN FOR SIGNAGE, PARKING, GARBAGE CANS, BAGS, AND THINGS NEEDED TO MAINTAIN IT. HE SUGGESTED AN AMOUNT OF \$1,500 - \$3,000. THIS WOULD PAY FOR PARKING, GARBAGE CANS, TRASH BAGS, SIGNAGE FOR THE PARK. T. HAFNER REVIEWED THE COST ESTIMATES FROM THE CITY PLANNER. THE BULK OF THE COST (\$135,000) WAS FOR FENCING AROUND THE SITE. OTHER COSTS INCLUDED WERE \$4,000 FOR BENCHES, \$2,000 FOR GARBAGE RECEPTACLES, \$800 FOR SIGNAGE, AND \$6,000 FOR GRADE AND PAVING PARKING AREA. **ALL WERE IN FAVOR. MOTION CARRIED.**

**E. SADOWSKI MOTIONED TO DELETE THE EQUESTRIAN TRIAL IMPROVEMENTS IN THE AMOUNT OF \$55,000. R. MISKELLEY SECONDED THE MOTION.** E. SADOWSKI STATED THAT PARK & REC DID NOT SUPPORT \$50,000 FOR THE EQUESTRIAN TRAIL IMPROVEMENTS. B. LEONARD WOULD LIKE PART OF IT TO STAY.

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SHE ENCOURAGED PARK & REC TO DEVELOP AN EQUESTRIAN TRAIL/WALKING TRAIL BROCHURE THAT MAPS OUT THE AREA WHERE THE TRAIL IS AND SEE IF PEOPLE USE IT ONCE THEY KNOW ABOUT IT. SHE WAS CONCERNED ABOUT LOSING THE EASEMENT FOR THE TRAIL. **ALL WERE IN FAVOR. MOTION CARRIED.**

The continuation of the Genesee Street project was discussed.

**L. MORRISON MOTIONED TO REMOVE THE GENESEE STREET CONCRETE SIDEWALK, MAIN STREET TO ST. JOHNS ROAD ON THE WEST SIDE. B. LEONARD SECONDED THE MOTION. DISCUSSION TOOK PLACE ON THE SIDEWALK ON THE WEST SIDE AND THE COUNTY BRIDGE. L. MORRISON AMENDED HER MOTION TO REMOVE \$312,000 FOR THE WEST SIDE SIDEWALK. B. LEONARD SECONDED. ALL WERE IN FAVOR. MOTION CARRIED.**

**E. SADOWSKI MOTIONED TO HAVE A SIDEWALK ON THE EAST SIDE OF GENESEE STREET, THE COUNTY BRIDGE, AND THE SIGNAGE (PREVIOUSLY APPROVED) - THE PLACEHOLDER WOULD BE IN THE AMOUNT \$141,375 IN THE GENERAL FUND/COUNTY FOR FUNDING FOR 2008 IF THE COUNTY AGREES. IN ADDITION, ADD \$20,000 TO THE BUDGET FOR DESIGN OF THE SIDEWALK ON THE EAST SIDE. M. DE YOE SECONDED THE MOTION. DISCUSSION TOOK PLACE ON THE NEED IN THIS AREA. FIVE WERE IN FAVOR. J. KRICKHAHN AND B. LEONARD OPPOSED. MOTION CARRIED.**

The ATV for Public Works was discussed. T. Hafner stated that the primary purpose of this vehicle is for maintenance of the River Walk and that it would be helpful to maintain the Equestrian trail and parks accessible from the DPW site (Cushing Park). **J. KRICKHAHN MOTIONED TO DELETE THE ATV DUMP BOX IN THE AMOUNT OF \$8,000. B. LEONARD SECONDED THE MOTION. T. HAFNER STATED THAT THE RIVERWALK WAS DESIGNED FOR THIS TYPE OF VEHICLE. THIS VEHICLE WOULD ALSO BE AVAILABLE TO THE FIRE DEPARTMENT FOR ANY KIND OF EMERGENCY RESPONSE NEEDED ALONG THAT PATH. DIFFERENT PROGRAMS ARE BEING REVIEWED THROUGH THE MANUFACTURERS WHERE THE EQUIPMENT IS SUBSIDIZED TO MUNICIPALITIES. THERE ARE POTENTIALS FOR COST SAVINGS. B. LEONARD SUGGESTED LEASING THE ATV TO SEE IF THIS IS WHAT WAS NEEDED. J. KRICKHAHN WAS IN FAVOR OF THE MOTION. SIX WERE OPPOSED. MOTION FAILED. THE ITEM WILL REMAIN IN THE BUDGET.**

**E. SADOWSKI MOTIONED TO DELETE THE PAINTING OF THE EXTERIOR OF THE CITY HALL (\$20,000) AND THE RESURFACING OF THE PARKING LOT (\$15,000). HE ALSO MOTIONED TO DELETE \$10,000 OF THE CARPETING (USE INDUSTRIAL BERBER**

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**CARPETING). J. KRICKHAHN SECONDED THE MOTION. E. SADOWSKI CLARIFIED THAT HE WOULD BE WILLING TO MOVE THE \$35,000 TO 2008. J. KRICKHAHN AGREED. THE DOLLAR AMOUNT TO VOTE ON WOULD BE \$20,000. FIVE WERE IN FAVOR OF THE MOTION. L. MORRISON AND R. MISKELLEY OPPOSED. MOTION CARRIED.**

**J. KRICKHAHN MOTIONED TO REMOVE THE AUTO PULSE IN THE AMOUNT OF \$15,444. THIS IS A PIECE OF EQUIPMENT THAT TAKES AWAY FROM THE MANUAL CPR AND PERFORMS A BETTER COMPRESSION AND GIVES A BETTER OUTCOME FOR THE PATIENT ONCE PLACED ON THE PATIENT. B. LEONARD SECONDED THE MOTION. M. CARLSON STATED THAT THIS PIECE OF EQUIPMENT ALLOWS THE CITY TO RELY UPON TECHNOLOGY TO SUBSTITUTE FOR MANUAL LABOR AND THEN ALLOWS THE CITY TO GET THE BEST AND MOST OUT OF THE PEOPLE ON THE CALL. J. KRICKHAHN WAS IN FAVOR OF THE MOTION. SIX WERE OPPOSED. THE MOTION WAS DEFEATED. THE ITEM WILL STAY IN THE BUDGET.**

**E. SADOWSKI MOTIONED TO REDUCE THE AUTO PULSE AMOUNT FROM \$15,444 TO \$12,444. E. SADOWSKI WITHDREW HIS MOTION.**

**L. MORRISON MOTIONED TO REMOVE THE FACILITY DOLLAR AMOUNT IN KEEPING WITH EVERYTHING BEING CONSISTENT. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

**E. SADOWSKI MOTIONED TO APPROVE THE CAPITAL IMPROVEMENT BUDGET AS AMENDED. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. SIX WERE IN FAVOR. J. KRICKHAHN OPPOSED. MOTION CARRIED.**

The 2007 Operating Budget was reviewed. M. Carlson explained the displayed chart. In 2006 the General Fund levy was \$2,938,858 and is currently proposed at \$3,058,433. There is a cost impact of the elected official salary increases of \$3,600 and the City had also applied for a DNR grant that was not received. These two items will increase the cost basis. There are four pieces to the total levy: the general fund levy, the library levy, the debt service levy, and the fund balance. These four numbers result in the total levy. The City is still waiting for information from the County on what some of the costs will be for other taxing jurisdictions. Presently, it is estimated that the 2007 tax rate for the Kettle Moraine School District will be \$16.76, for Lake Country Area District it will be \$17.63, and for the Oconomowoc District it would be \$15.27. As the budget is reviewed and numbers change, the tax rate will change. The discussion will be guided by the current tax cap in effect now. The Finance Advisory Board's recommendation was to levy at the

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allowable limit. If the City did not levy at the allowable limit, in future years, if the City was included with the tax cap, it would forever lose the tax levy from previous years. To protect the City's ability to pay for ongoing operational expenses, it was the Finance Advisory Board's recommendation to levy at the allowable limit (\$4,577,142). When the two items are added in, the City now exceeds its tax cap.

Discussion took place on economic development, forestry services (the grant was denied), recycling, the addition of a half-time employee, City Hall staffing, and brush pick-up.

M. Carlson stated that there was a suggestion made in the police department with respect to buying the unmarked squad cars. When the cars are bought to replace the chief's vehicle, it is known that that vehicle will last five years. If the costs are spread out over five years, one-fifth of that cost could be put into the operating budget and put four-fifths in somewhere else. Discussion took place. Chief Taubel stated that they have one SUV-type vehicle for which a loan was taken out. There is one unmarked and one SUV that are on a five year rotation and seven year rotation with the marked cars being on a three year rotation.

**E. SADOWSKI MOTIONED TO MOVE THE UNMARKED SQUAD CAR TO A FIVE YEAR LOAN (STATE TRUST FUND) AT 5% AND TO FINANCE IT OVER FIVE YEARS. THIS WILL SAVE \$20,000. J. KRICKHAHN SECONDED THE MOTION. IT WAS CLARIFIED THAT IMPACT FEES COULD NOT BE USED TO PURCHASE POLICE VEHICLES. ALL WERE IN FAVOR. MOTION CARRIED.**

**B. LEONARD MOTIONED TO REDUCE THE PARK & REC PROGRAMMING BY \$2,500 TO HAVE A TOTAL OF \$7,500. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

**J. KRICKHAHN MOTIONED TO REDUCE THE AIR CONDITIONING OTHER FUND BY \$5,000. B. LEONARD SECONDED THE MOTION. DISCUSSION TOOK PLACE ON WAYS TO PAY FOR THIS IF REDUCED. THREE WERE IN FAVOR, FOUR OPPOSED. MOTION DEFEATED.**

B. Leonard discussed the memo from T. Hafner regarding the brush pick-up and the possibility of adding it back into the budget. E. Sadowski stated that at one point in time he obtained a quote from Onyx for brush pick-up of approximately \$16,000 for two pick-ups per year. It was stated that there have not been many requests for this service. **B. LEONARD MOTIONED TO RESTORE BRUSH PICK-UP FOR A TOTAL EXPENDITURE AMOUNT OF \$12,000 PER YEAR. THERE WAS NO SECOND. MOTION DIED FOR LACK OF SECOND.**

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**R. MISKELLEY MOTIONED TO ALLOCATE \$5,000 PER YEAR FOR ONE BRUSH PICK-UP PER YEAR. M. DE YOE SECONDED THE MOTION. DISCUSSION TOOK PLACE AS TO WHETHER THIS WOULD BE ENOUGH FUNDING TO COVER THE MANHOURS. IN ADDITION, THE COMMENT WAS MADE TO CHARGE INDIVIDUALS WHO WANT THIS SERVICE AND CONTRACT WITH ONYX. THREE WERE IN FAVOR OF THE MOTION. FOUR WERE OPPOSED. THE MOTION WAS DEFEATED.**

Discussion took place on the Landscape Maintenance Contractor item which included the planter boxes on Genesee Street, Main Street and St. John's Park on page 93 of the budget. **B. LEONARD MOTIONED THAT THIS ITEM BE REMOVED FROM THE BUDGET (\$15,000) AND THAT STAFF WILL LOOK AT ADOPTION PROGRAMS, HAVING AREA BUSINESSES CONTRIBUTE TO THIS, OR AS A LAST RESORT POSSIBLE CHARGE-BACKS FOR MATERIALS/LABOR. J. KRICKHAHN SECONDED THE MOTION. DISCUSSION TOOK PLACE AS TO WHAT WOULD HAPPEN IF THIS WAS REMOVED FROM THE BUDGET AND NO VOLUNTEERS STEPPED FORWARD. M. CARLSON STATED THAT THE VOLUNTEER PROGRAM DOES NOT WORK. IF THE MONEY IS REMOVED FROM THE BUDGET, THE PLANTER BOXES AND ST. JOHN'S PARK WOULD NOT BE MAINTAINED. B. LEONARD WAS IN FAVOR OF THE MOTION. SIX OPPOSED. MOTION DEFEATED.**

E. Sadowski discussed the Streets Snow & Ice budget (\$44,498) on page 93 of the budget. **E. SADOWSKI MOTIONED TO REDUCE THE STREETS SNOW & ICE BY \$2,500. L. MORRISON SECONDED THE MOTION. CONCERN WAS EXPRESSED ABOUT FINDING THE MONEY FOR THIS IF IT IS NEEDED DUE TO WEATHER CONDITIONS. T. HAFNER DISCUSSED BUDGETING FOR OVERTIME AND SALT REQUIREMENTS. TWO WERE IN FAVOR OF THE MOTION. FIVE WERE OPPOSED. MOTION DEFEATED.**

**J. KRICKHAHN MOTIONED TO APPROVE AN AMOUNT OF \$318,694 (SAME AS THE 2006 PROJECTED BUDGET) FOR THE LIBRARY. G. MAC DOUGALL SECONDED THE MOTION. IT WAS ESTIMATED THAT THIS WOULD INCLUDE A 3% RAISE TO THE EMPLOYEES. ALL WERE IN FAVOR. MOTION CARRIED.**

Mayor Schumann discussed the Economic Development Study for \$8,750. This is part of the overall Smart Plan. He recommended approval. As a way to fund this, the contribution to the Fund Balance would be reduced. E. Sadowski stated that the TIF would be his number one choice because the taxpayers would not be paying for it. The project plan from when the TIF District was created would need to be reviewed to determine if this could be done. L. Morrison stated that one of the primary goals now should be improvement of public relations with the citizens. This Study is envisioned to have two community forums, a

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series of 6-8 articles for the newsletter and an Economic Development Preparedness Index. M. Carlson stated that the purpose is to be proactive in controlling the City's destiny rather than reactive to development proposals. B. Leonard did not think it should be focused on economic development, but more on public relations. General discussion took place. No motion was made.

**E. SADOWSKI MOTIONED TO REDUCE THE FUND BALANCE BY \$4,140. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

M. Carlson stated that the levy was at a balanced point. The total levy would be \$4,577,142.

**SIX WERE IN FAVOR OF THE MOTION TO THE APPROVE THE BUDGET AS AMENDED. J. KRICKHAHN OPPOSED. MOTION CARRIED.**

6. MAYOR'S REPORT

Mayor Schumann reported the following:

- Had meetings with surrounding municipal leaders
- Met with Cub Scout Pack 20

7. NEW BUSINESS

- a. RECOMMENDATION REGARDING ADMINISTRATION DEPARTMENT REORGANIZATION.

This was deferred until the next meeting.

8. ADMINISTRATOR'S REPORT

No report was given.

9. CLERK'S REPORT

- a. PUBLIC HEARING NOTICE – CONSIDERATION OF A ZONING TEXT AMENDMENT AMENDING SECTION 17.43 AND 17.87 OF THE MUNICIPAL CODE OF THE CITY OF DELAFIELD.
- b. PUBLIC HEARING NOTICE – CONSIDERATION OF A ZONING TEXT AMENDMENT AMENDING 17.39 ZONING CODE (18) CBD-1 AND (19) CDB-2 OF THE MUNICIPAL CODE 17.39 (18) CBD-1 CENTRAL BUSINESS DISTRICT (K) MAXIMUM BUILDING HEIGHT

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- c. PUBLIC HEARING NOTICE – CONSIDERATION OF AN AMENDMENT TO AN EXISTING CONDITIONAL USE PERMIT TO MODIFY THE EXISTING WIRELESS COMMUNICATIONS FACILITY FOR T-MOBILE BY ADDING UP TO 12 PCS ANTENNAS TO THE SILOS (6 PCS ANTENNAS AT THIS TIME AND 6 MORE IN THE FUTURE) – GEASON PROPERTY, **TAX KEY 781.990**
  - d. PUBLIC HEARING NOTICE – CONSIDERATION OF A PROPOSED AMENDMENT TO A CONDITIONAL USE PERMIT GRANTED USE IS 20 CUSTOMIZED SINGLE FAMILY DETACHED CONDOMINIUMS AND CITY USE OF CURRENTLY UTILIZED PARK PARKING. AMENDMENT TO GENERAL DEVELOPMENT PLAN, MODIFICATION OF SITE REGARDING GARAGES, SET BACKS AND SOME OPEN SPACE. PLAN COMMISSION VIEWED AS MAJOR CHANGE – TRILLIUM DEVELOPMENT, **TAX KEY 797.979 AND 797.981**
10. FINANCIAL REPORT
- a. APPROVE VOUCHER LIST  
**J. KRICKHAHN MOTIONED TO APPROVE. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**
  - b. TREASURER’S REPORT – OCTOBER, 2006  
**J. KRICKHAHN MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**
11. CORRESPONDENCE
- a. Letter dated October 10, 2006 from the Wisconsin Department of Administration with a final population estimate of 6,895 for the City of Delafield.
  - b. Letter from Southeastern Wisconsin Regional Planning Commission dated October 20, 2006 regarding An Aquatic Plant Management Plan for Nagawicka Lake (complete report can be found in the Clerk’s Office)
  - c. Letter from Southeastern Wisconsin Regional Planning Commission dated October 30, 2006 regarding the Commission 2005 Annual Report (complete report can be found in the Clerk’s Office)
  - d. Letter dated November 14, 2006 from Jerry Bratz, Waukesha County, UW Cooperative Extension regarding economic development education.
12. ADJOURN INTO CLOSED SESSION PER §19.85(1)(E) DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED

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SESSION AND §19.85(1)(G) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED (PROPOSED RECODIFICATION OF THE DELAFIELD-HARTLAND WATER POLLUTION CONTROL ORDINANCE AND 1978 CONTRACT WITH DEL-HART AND HARTLAND)

**E. SADOWSKI MOTIONED TO ADJOURN INTO CLOSED SESSION PER §19.85(1)(E) DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION AND §19.85(1)(G) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED (PROPOSED RECODIFICATION OF THE DELAFIELD-HARTLAND WATER POLLUTION CONTROL ORDINANCE AND 1978 CONTRACT WITH DEL-HART AND HARTLAND). L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. A ROLL CALL VOTE TOOK PLACE: J. KRICKHAHN, AYE; B. LEONARD, AYE; E. SADOWSKI, AYE; M. DEYOE, AYE; G. MAC DOUGALL, AYE; L. MORRISON, AYE; R. MISKELLEY, AYE. MOTION CARRIED. THE MEETING ADJOURNED INTO CLOSED SESSION AT 11:00 P.M.**

13. RECONVENE INTO OPEN SESSION

**E. SADOWSKI MOTIONED TO RECONVENE INTO OPEN SESSION. M. DE YOE SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING RECONVENED INTO OPEN SESSION AT 11:45 P.M.**

14. ACTION OF ITEM DISCUSSED IN CLOSED SESSION

No discussion took place.

Mayor Schuman re-opened Item 5A to confirm that the Common Council approved the increase in the budget due Ordinance 566, Ordinance for an Increase in Mayor, Council, and Municipal Judge Salaries and to reflect that the \$10,000 DNR Grant was not received.

**E. SADOWSKI MOTIONED TO CONFIRM THAT THE COMMON COUNCIL APPROVED THE INCREASE IN THE BUDGET DUE TO ORDINANCE 566, ORDINANCE FOR AN INCREASE IN MAYOR, COUNCIL, AND MUNICIPAL JUDGE SALARIES AND TO REFLECT THAT THE \$10,000 DNR GRANT WAS NOT RECEIVED. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

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15. ADJOURNMENT

**E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 11:46 P.M.**

Respectfully submitted:

Minutes Prepared By:

Ellen O'Brien  
Deputy City Clerk/Treasurer

Accurate Business Communications LLC

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