

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Schuman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Phil Schuman  
Jeff Krickhahn, Ald.  
Beth Leonard, Ald.  
Erv Sadowski, Ald.  
Michele DeYoe, Ald.  
Gerald MacDougall, Ald.  
Lynn Morrison, Ald.  
Ron Miskelley, Ald.  
Matt Carlson, Administrator  
Marilyn Czubkowski, Clerk

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF OCTOBER 2, 2006 COMMON COUNCIL MEETING.

**E. SADOWSKI MOTIONED TO APPROVE THE MINUTES FROM THE OCTOBER 2, 2006 MEETING. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. CITIZEN'S COMMENTS FOR ITEMS BOTH ON AND NOT ON THE AGENDA

Mayor Schuman asked three times if there were any citizens who wished to comment. There were none.

**E. SADOWSKI MOTIONED TO CLOSE CITIZENS COMMENTS. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

3. CONSENT AGENDA

R. Miskelley asked to remove item 3a for discussion. E. Sadowski requested removal of item 3d for discussion.

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

**J. KRICKHAHN MOTIONED TO APPROVE ITEMS B, C, AND E. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- a. ORDINANCE 565 – UPDATING THE CITY OF DELAFIELD MUNICIPAL CODE

R. Miskelley stated that he did not want anyone to have an idea that the code or zoning was being changed behind someone's back. This item is a housekeeping measure to bring the codes up to date. M. Czubkowski reviewed the process and stated that the City of Delafield adopted a municipal code. Throughout the year, the Common Council passes ordinances which are published in the newspaper, public hearings are held, and the day after publication they take effect. Public hearings are only held on chapters that deal with building, zoning, and storm water issues. To get them into the municipal code book, and so the code book has the documentation of when they are put into the book, is called a "housekeeping issue". This "housekeeping issue" is done by adopting an ordinance for the municipal code book. By doing this it forwards all of the ordinances that have been passed in the last 3-6 months to the municipal code book and documents it in the front of the book.

**R. MISKELLEY MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- b. APPROVE PROPERTY TAX COLLECTION AGREEMENT BETWEEN THE CITY OF DELAFIELD AND WAUKESHA COUNTY TREASURER FOR 2006/2007

Approved. See above.

- c. APPROVAL OF RESOLUTION 2006-18 - RESOLUTION TO APPLY FOR THE DEPARTMENT OF NATURAL RESOURCES URBAN FORESTRY GRANT

Approved. See above.

- d. APPROVAL OF RESOLUTION 2006-19 - EXTEND ESCROW AGREEMENT DEADLINE

M. Carlson stated that the City has reached an agreement/settlement with the State of Wisconsin with respect to the expenses on the Genesee Street project. The reason that this escrow account is being requested to be held open is to allow the City to go through and make repairs to the Genesee Street that were identified in the settlement discussions with the State. If the repairs are made within one year, the TIF escrow will

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

automatically dissolve. Interest is being received on the escrow. When complete, TIF proceeds are distributed back to the taxing jurisdictions on the same percentage that they were collected. The City does not want to close the TIF until all of the debt has been paid for items associated with the improvements that were made in downtown Delafield. Keeping the TIF open will not have an effect on the City's bond rating.

**E. SADOWSKI MOTIONED TO APPROVE. L. MORRISON SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- e. APPROVAL OF RESOLUTION 2006-20 - RESOLUTION REGARDING THE CITY OF DELAFIELD HEALTH INSURANCE PROGRAM

Approved. See above.

4. COMMITTEE REPORTS

- a. LICENSES - APPROVAL OF THE FOLLOWING LICENSES

**Two-Year bartender licenses**

Chantel Francolucci, Waukesha; Pizza Hut

**R. MISKELLEY MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- b. PLAN COMMISSION (NEXT MEETING OCTOBER 25, 2006)

- 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on October 25, 2006. There was no other report.

- c. LAKE WELFARE COMMITTEE (MINUTES OF OCTOBER 11, 2006) (NEXT MEETING NOVEMBER 8, 2006)

- 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

L. Morrison reported that the DNR permit was discussed. It should be ready to be sent in to the DNR in approximately two weeks. The number of areas identified on the DNR permit has been reduced from nine to seven as a result of regrouping. Parameters have been developed. The cost has gone from the

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

original of \$3.7 million to \$2.5 million at this time. Comments from the DNR have been taken under consideration and modifications have been made. Mayor Schuman stated that the DNR has local representatives that have looked at this. When the application for permit goes in, the DNR representatives will make their recommendations. The DNR superiors will then make a decision on it. L. Morrison stated that there are two work groups on the Lake Welfare Committee (LWC). The first work group is the Communication & Education Workgroup. Their main purpose is to provide a common voice to the community about what is happening on the committee. Bonnie Fieber is the contact person. She can be contacted at 262-719-5876 or via email at [fiobb@aol.com](mailto:fiobb@aol.com). The goal of this group within the LWC is to avoid confusion and to build consensus within the community. After each LWC meeting there will be a press release which will be released after approval is granted by M. Carlson, Mayor Schuman, J. Bills, T. Hafner, and Foth & VanDyke. The newspapers are aware of this plan. The goal of LWC is that it speaks as one voice. The other work group will deal with the Restoration Referendum & Funding. A list of different methods of funding will be compiled. Once complete and approved by the LWC, it will be presented to the focus groups which were identified at the LWC annual meetings. These focus groups will review the list and present an opinion. The next step would be to present the ideas to citizens at neighborhood meetings.

The boathouse code was reviewed at the LWC meeting. Points were identified that should be included in the boathouse code. These points will be sent to M. Carlson for his review and modifications. After it is in an ordinance format, it will be reviewed by the City Attorney. The boathouse code would then go back to the LWC, the Plan Commission, and then the City Council for approval. M. Carlson stated that they are one-half of the way through the process. The draft ordinance has been prepared and forwarded to the City Attorney. The language of the draft ordinance will be revised according to the LWC minutes, and a public hearing will be scheduled before the Plan Commission. The Plan Commission would then make a recommendation on the Ordinance. It would then come back to the Common Council for final approval. E. Sadowski stated that the LWC is taking an extremely controversial stand on the proposed boathouse code. He wanted the general public to realize that there was a vote of a five-five tie to abolish boathouses on the lake (this motion died); and the vote on the proposed changes to the boathouse code passed by a vote of 6-4. He encouraged the public to attend the public hearings and Lake Welfare Committee meetings.

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

Mayor Schuman stated that there are a couple of election dates that could be considered for the referendum. This would come before the Common Council for wording of the referendum. R. Miskelley wanted to make sure that the funding is determined before there is a vote on the budget this year. He thought that the people who are getting the greatest benefit should pay the greatest cost, people who receive secondary benefit should pay the second most, and the people who do not live on the lake should pay the least amount. Mayor Schuman stated if the LWC wants this on a spring election, they would need to work 42 days back from that (the amount of time needed to notify the County). L. Morrison stated that the process outlined for determining the funding would not be done by November 20, 2006 (budget vote). G. MacDougall stated that he was in agreement with R. Miskelley.

B. Leonard stated that her concern in regards to the boathouse was the language regarding obscuring the neighbors' view. She felt that it needed to go beyond the neighbors' view as sometimes where there are flat areas, neighbors who are 3-4 doors down may obscure your view.

E. Sadowski stated that in regards to the dredging project, there was a possibility of receiving some grant funding. He asked if a percentage formula would be adequate for R. Miskelley's concern. Mayor Schuman stated that grants could not be applied for until after a permit is granted and a referendum had taken place. G. MacDougall wanted to see a formula showing how it would be divided up. L. Morrison stated that people have volunteered to work on the plan and that the LWC did not want to develop the formula without utilizing the groups. M. Carlson stated that if a dollar amount were put into the budget and the budget was approved, the City was still prohibited from borrowing money on that project until a referendum passes. The referendum itself would state what the formula is. J. Krickhahn asked how the methodology ratio was developed for the stormwater sewer. M. Carlson stated that the stormwater utility district was based on the amount of impervious surface; it was an estimate of the stormwater flow that came off of a parcel. An engineering firm was hired to provide calculations. He stated that it was important to understand why the City got involved with a lake-wide project. There was a perception that the individual property owners were being less than successful in obtaining permits from the DNR to do dredging work on a case by case basis. Part of the City's role is to serve as a clearing house to get the permit to do the work. The question of who benefits and who pays is a difficult one. Mayor Schuman stated that they were trying to do this as a group since it was difficult for individuals to do. M. Carlson stated that the LWC has identified locations for dredging and attached an

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

estimated cost for each area. He showed the Council the areas on a map. Various methods that could be used for developing formulas were discussed. The LWC might need to come up with methodologies for each area. Residents who are concerned or have an interest in this should talk to their district alderperson or LWC representative. Mayor Schuman stated that the idea is to improve the lake in order to protect the property values. E. Sadowski stated that he would like to know how the Bark River will be controlled. Mayor Schuman stated that the area would be treated as a settling basin. Some of the plans are on the City's website and in the library.

d. PARK AND RECREATION COMMISSION (NEXT MEETING OCTOBER 23, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on October 23, 2006. There are two places where leashed dogs are allowed: Geason Park and the Lois Jensen Park.

e. PUBLIC WORKS (MINUTES OF OCTOBER 4, 2006) (NEXT MEETING NOVEMBER 1, 2006)

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

A review of the site plan/drainage plan for PJ's Storage in the Cushing Park Business Center took place. There were items that needed to be resolved. This item will be discussed again at the next meeting.

A request from a property owner to enclose a ditch on Lot 7 in the Delafield Commons was reviewed. The owner will work with the City. This will also be reviewed by the homeowner's association. B. Leonard stated that there was never any discussion in terms of this being a City cost; it was an owner that wanted to do the improvements.

T. Hafner provided an update on six other projects/activities. One was the well #2 pump station and reservoir construction by Vettleson and Village Square; the reservoir was expected to be completed by October 24, 2006. Plans were submitted to the DNR on September 29, 2006 for the Fish Hatchery dam. It is expected that construction of that dam will start in April or May of 2007

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

and will take approximately three months to complete. This project should not affect the lake level. The new brush drop-off location was discussed. An update was given on the Village Square and the KMEF Church. Vettleson Road is now open and has the first layer of payment on it. Hirschman is now torn up and is in process for the KMEF Church sewer line. Discussion took place on the drainage problem reported by the residents of 211 N. Cushing Park Road. The Superintendent hiring process was reviewed. The drainage issue at 1325 Nagawicka Street was discussed; the City will work with the property owner to discuss re-doing the driveway at the property owner's expense or at the very least an additional drainage swale will be engineered into the street resurfacing project. They will coordinate this project with an adjacent property owner as part of the drainage swale and resurfacing.

- f. DEL-HART COMMISSION (NEXT MEETING OCTOBER 17, 2006)
  - 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

There will be a meeting held on Tuesday, October 17, 2006.

- g. POLICE AND FIRE COMMISSION (NEXT MEETING TBA)
  - 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

- h. LIBRARY BOARD (NEXT MEETING NOVEMBER 14, 2006)
  - 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Minutes were included in the Commissioner's packet. The next meeting will be held November 14, 2006.

- i. FINANCE ADVISORY BOARD (NEXT MEETING NOVEMBER 13, 2006)
  - 1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

A meeting was held on October 6, 2006. Two citizens and three reporters were in attendance. The budget Show & Tell took place. A public hearing will take place on November 6, 2006. The Finance Advisory Board meeting will be held on November 13, 2006.

- j. BOARD OF ZONING (NEXT MEETING OCTOBER 26, 2006)
1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held October 26, 2006.

- k. PROMOTIONAL AND TOURISM COMMITTEE (NEXT MEETING, NOVEMBER 7, 2006)
1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

L. Morrison distributed the new brochures to the alderpersons. She met with Corlis McKitrick and is planning on meeting with Cate Rahmlow the first week of November. There was discussion regarding having a representative from the recreational area. M. Carlson stated that the make-up of the Promotional and Tourism Committee is defined by ordinance and if the make-up is changed, the ordinance would need to be amended.

5. OLD BUSINESS

None.

6. MAYOR'S REPORT

- The budget hearing will take place on November 6<sup>th</sup> at 7 p.m. It does not appear that there will be a quorum of the Common Council that evening, but the budget hearing will take place. Minutes will be taken. He invited all citizens who have a concern with the budget to come forward and present them.
- Mayor Schuman attended the Wisconsin League of Municipalities Conference last week. Seminars attended included: Leadership Communications for Local Officials, What is the Role of Elected Officials in Economic Development, Negotiating Win-Win Relations with Private Developers, and Getting to Yes-Examples of Intergovernmental Agreements
- He continues to meet with the heads of surrounding communities. When he is through, he will come back to the Common Council with the ideas from other communities.

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

7. NEW BUSINESS

- a. GRANT OF EASEMENT TO ST. JOHN'S NORTHWESTERN MILITARY ACADEMY FOR PROPERTY NEAR POST OFFICE ENTRANCE/EXIT

M. Carlson stated that the south entrance of the post office (close to the Bark River) has a sliver of property owned by the City. The City would like to memorialize the ability of the post office to continue using the entrance point for an exit location for their vehicles. St. Johns' attorney has worked with the City Attorney and an easement agreement has been put together. He recommended approval. The legal description needs to be confirmed with the City Engineer before the easement document is executed.

**L. MORRISON MOTIONED TO GRANT THE EASEMENT. E. SADOWSKI SECONDED THE MOTION. IT WAS CLARIFIED THAT THERE WILL BE AN EXHIBIT THAT GOES WITH THE EASEMENT THAT SHOWS EXACTLY WHERE IT IS. THIS EASEMENT WOULD PERMANENTLY BE ATTACHED TO THE PROPERTY. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- b. RECOMMENDATION TO APPROVE CHANGE ORDER FROM FOTH & VAN DYKE IN THE AMOUNT OF \$13,991.00 FOR THE LAKE NAGAWICKA DREDGING PROJECT

B. Leonard referenced the items that staff recommended possibly putting a condition on, she specifically asked about item #7 in the staff letter. T. Hafner stated that he recommended requiring the consultant to accept his perspective of the scope of services on item #7 as a contingency of this change order. He stated that the work has to be done. What is in question is whether the work is included in the original scope of services or not. He thought that it was; the consultant stated that it was not. M. Carlson stated that what T. Hafner was recommending is that he would recommend approval of these items subject to the consultant agreeing to the interpretation that they are included in the scope. Denial was still recommended for item #7. L. Morrison complimented T. Hafner on the great job that he does in writing a concise and understandable document.

**J. KRICKHAHN MOTIONED TO APPROVE THE RECOMMENDATION OF \$13,991 FOR THE LAKE NAGAWICKA DREDGING PROJECT. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- c. RECOMMENDATION TO APPROVE CHANGE ORDER FROM YAGGY COLBY IN THE AMOUNT OF \$16,000.00 FOR ENGINEERING SERVICES

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

RELATED TO KETTLE MORAINÉ EVANGELICAL CHURCH SANITARY  
SEWER EXTENSION PROJECT

M. Carlson stated that this project is being funded out of the City's sewer fund, so it is not related to general taxpayer dollars. This particular project is being paid for in a three-way partnership between the City of Delafield, the Kettle Moraine Evangelical Free Church, and the Jim Siepmann property ownership group that owns the property north of the City's park and Kettle Moraine Church. It was clarified that the City would be responsible for one-third of the cost, or \$5,333, as would the church and the Siepmann group. The City would not be paying the entire \$16,000, but would be administering the contract. This allocation is noted in the Developer's Agreement. E. Sadowski requested that a notation be made that this is part of the Development Agreement as a reminder that the City is not paying the entire amount. This could be done as a cover memo. B. Leonard discussed changes that were approved previously.

**J. KRICKHAHN MOTIONED TO RECOMMEND THE APPROVED CHANGE ORDER FROM YAGGY COLBY IN THE AMOUNT OF \$16,000 WITH THE UNDERSTANDING THAT THE CITY WILL ONLY BE PAYING ONE-THIRD OF THAT COST. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- d. CONSIDERATION TO BECOME A "PARTICIPATING EMPLOYER" UNDER THE WISCONSIN PUBLIC EMPLOYERS' GROUP INCOME CONTINUATION INSURANCE PROGRAM

Mayor Schuman stated that the City of Delafield does not have a long term disability insurance. The employees have a sick pay policy where they can accumulate sick pay. In the past, some employees have used it up and asked other employees to give them some of their sick pay. This has also been a subject of discussion with the unions. M. Carlson has researched this item. Mayor Schuman was looking at trying to make sure that the employees are taken care of and to identify a carrier that had a guaranteed issue. The program would begin after six months of disability and would be paid to age 65 at 75% of income. The employee could opt for a shorter waiting period than six month which could be paid at their expense. The benefit is 75% of the first \$64,000 of annual income. Employees who make over that can, at their expense, increase it for their full amount. It would cost approximately \$5,000 per year to include everyone. This would need to be negotiated with the labor unions. Most insurance contracts would let you exclude bargaining unions until they bargain for it, but this particular won't. L. Morrison stated her business experience has shown that long term disability is notoriously inexpensive. She thought it was an excellent fringe benefit and was a good thing to do. M. DeYoe thought it was important to offer

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

the employees and money would be saved. She was in favor of this. E. Sadowski thought that the unions were always asking for something and now the City was giving something away and getting nothing in return. He did not think that anyone would remember this when bargaining took place. R. Miskelley felt that the union would be appreciative of the fact that the City was going to offer it. It is an employment tool and would make it easier for the City to get the top quality employees that it wants. He strongly supported this. B. Leonard asked if there would be any considerations or safeguards that would need to be in place for privacy because of this organization being so small and since administration would be done in house. M. Carlson stated that there is one employee who is responsible for the human resource functions who also serves as the deputy clerk. The next step would be for the Common Council to adopt a resolution joining participation in the program. It would then be forwarded to the State and an enrollment period for the employees would be held. M. Carlson will prepare the resolution and discuss with the union representatives.

- e. AN ORDINANCE RELATING TO THE JURISDICTIONAL TRANSFER AGREEMENT WITH THE VILLAGE OF HARTLAND REGARDING CAMPBELL TRACE

A copy of the draft ordinance was provided to the Commissioners. Materials from the Village of Hartland were in the Commissioners' packets.

**R. MISKELLEY MOTIONED TO ACCEPT THE TRANSFER OF THE LAND AS PROPOSED. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- f. APPROVAL OF THE DEVELOPMENT AGREEMENT FOR EQUITABLE BANK, TOWN OF DELAFIELD

This is a piece of property that is directly east of the Best Buy store on Golf Road. The property was owned by the Concord Development Co. They transferred their rights to the Equitable Bank which wants to build there. The original agreement required the City of Delafield to provide this site with utilities. That agreement was signed around 1998. That agreement required the City to provide water and sewer to the site. After this point, the City established the stormwater utility which assigned costs for improvements to the stormwater basin. This parcel of land is included in the stormwater basin. When the entity requested the City to provide them with utilities, the City then asked them to participate in the stormwater utility. It requires the signature of the property owner (Equitable Bank), the City of Delafield, and the Town of Delafield. At this time, all parties are in agreement.

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

**E. SADOWSKI MOTIONED TO APPROVE. R. MISKELLEY SECONDED THE MOTION. M. CZUBKOWSKI STATED THAT ON PAGE TWO THE DEL-HART FEE IS THE CURRENT 2006 RATE, AND SHOULD BE NOTED AS SUCH. IT WILL REQUIRE ONE DUE. B. LEONARD STATED THAT ON PAGE ONE UNDER RECITALS, IT DOES NOT LIST WATER. M. CARLSON STATED THAT THE FEES FOR WATER HAVE NOT CHANGED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- g. CONSIDERATION OF RESOLUTION 2006-21 - RESOLUTION REGARDING THE DISPOSAL OF OBSOLETE COMPUTERS

**E. SADOWSKI MOTIONED TO APPROVE. R. MISKELLEY SECONDED THE MOTION. G. MAC DOUGALL MADE A FRIENDLY AMENDMENT TO MAKE THIS RESOLUTION ONGOING AND ASKED WHAT DETERMINES WHAT IS OBSOLETE. IT WAS CLARIFIED THAT THIS WAS IN THE RESOLUTION. M. CARLSON STATED THAT: 1) BUDGETED REPLACEMENT IS THE FIRST LEVEL; 2) THE LIST IS PUBLISHED TO SEE IF ANYONE IS INTERESTED IN THE EQUIPMENT. E. SADOWSKI ACCEPTED G. MAC DOUGALL'S AMENDMENT. B. LEONARD WANTED SOMETHING WRITTEN IN THE DOCUMENT THAT ENCOURAGED OR REQUIRED THAT THE EQUIPMENT BE DONATED. E. SADOWSKI DID NOT ACCEPT THIS. SIX WERE IN FAVOR OF THE MOTION. ONE OPPOSED. MOTION CARRIED.**

- h. DISCUSSION REGARDING MAYOR AND COMMON COUNCIL SALARIES

Mayor Schuman stated during the past nine years that he has been on the Common Council there has been one pay raise. He stated that this could be acted upon at the budget meeting. It should be noted that State Law states that the Common Council cannot vote themselves a pay raise while still in office. This would take about two years to go into effect. R. Miskelley stated that the after next election starting in April, whoever came up for election could receive the increase. Currently the Mayor receives \$6,000 per year and the alderpersons each receive \$2,500. There is a percentage increase that could be put in, but it would be over a 5-8 year period. The last time compensation was changed was 1999.

**R. MISKELLEY MOTIONED THAT THE SALARIES OF THE NEXT COUNCIL BE INCREASED TO \$3,500 AND THE SALARY OF THE NEXT MAYOR BE INCREASED TO \$7,000. E. SADOWSKI SECONDED THE MOTION. HE COMMENTED TO THE NEWSPAPER AND ASKED THAT AFTER THEY PUT THEIR PERCENTAGE IN TO STATE WHAT THE DOLLAR AMOUNT IS, WHERE IT WAS, AND THE DURATION. IT WAS CLARIFIED THAT THE COUNCIL WAS NOT VOTING THIS FOR THEMSELVES. THIS WILL NEED TO COME BACK IN THE FORM OF A RESOLUTION FOR THE NEXT MEETING AND THE BUDGET**

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

**PROCESS. B. LEONARD WAS CONCERNED ABOUT THE COMMISSIONS AND COMMITTEES AND HOW THEY ARE COMPENSATED. SHE WOULD LIKE TO LOOK AT THE COMMITTEES AT A FUTURE DATE. THIS WILL BE PUT ON THE AGENDA FOR A FUTURE MEETING. THERE WAS NO FURTHER DISCUSSION. SIX WERE IN FAVOR. B. LEONARD ABSTAINED. MOTION CARRIED.**

8. ADMINISTRATOR'S REPORT

- Met with the associate principal at Kettle Moraine High School to discuss youth projects that the City and High School may be involved in.
- Staff is working on the budgets and putting together the information (also posted on the website)
- On Saturday & Sunday from 1 p.m. – 4 p.m. Hawk's Inn will hold a special exhibit of Abraham Lincoln memorabilia.

9. CLERK'S REPORT

- a. HALLOWEEN TRICK OR TREAT IN THE CITY OF DELAFIELD ON SUNDAY, OCTOBER 29, 2006 FROM 4:00 – 7:00 P.M.

The business Trick or Treat will be held Saturday with the library as well. E. Sadowski stated that Fright Hike, sponsored by the Town of Delafield Park & Rec, would take place on October 27 & 28 starting at 5 p.m.

- b. ELECTION DEMO ON HOW TO USE THE NEW VOTING MACHINE

This did not take place due to the tape malfunctioning.

10. FINANCIAL REPORT

- a. APPROVE VOUCHER LIST

**E. SADOWSKI MOTIONED TO APPROVE. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- b. TREASURER'S REPORT – SEPTEMBER, 2006

**R. MISKELLEY MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

11. CORRESPONDENCE

- a. LETTER DATED OCTOBER 1, 2006 FROM TIME WARNER CABLE REGARDING FCC RATE ADJUSTMENTS

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

12. ADJOURN INTO CLOSED SESSION PER §19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (DEPARTMENT OF PUBLIC WORKS)

**E. SADOWSKI MOTIONED TO ADJOURN INTO CLOSED SESSION PER §19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. J. KRICKHAHN SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN: J. KRICKHAHN, AYE; B. LEONARD, AYE; E. SADOWSKI, AYE; M. DE YOY, AYE; G. MAC DOUGALL, AYE; L. MORRISON, AYE; R. MISKELLEY, AYE. MOTION CARRIED. THE MEETING ADJOURNED INTO CLOSED SESSION AT 8:50 P.M.**

13. RECONVENE INTO OPEN SESSION

**M. DE YOY MOTIONED TO RECONVENE INTO OPEN SESSION. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING RECONVENED AT 9:30 P.M.**

14. ACTION OF ITEMS DISCUSSED IN CLOSED SESSION

**R. MISKELLEY MOTIONED TO AUTHORIZE THE CITY ADMINISTRATOR TO MAKE AN OFFER FOR THE VACANT POSITION OF THE SUPERINTENDENT IN CONJUNCTION AND IN RELATION TO THE RECOMMENDATIONS OF THE CONSULTED FIRE GROUP. G. MAC DOUGALL SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

15. ADJOURNMENT

**E. SADOWSKI MOTIONED TO ADJOURN. B. LEONARD SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 9:32 P.M.**

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC  
City Clerk/Treasurer

Accurate Business Communications LLC