

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Craig called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Mayor Paul Craig
Jeff Krickhahn, Ald.
Erv Sadowski, Ald.
Marily Gardner, Ald.
Brian Faracy, Ald.
Ron Miskelley, Ald.
Matt Carlson, Administrator
Marilyn Czubkowski, Clerk

Absent

Phil Schuman, Ald.
Mike Roberts, Ald.

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF JUNE 20, 2005 COMMON COUNCIL MEETINGS

E. SADOWSKI MOTIONED TO APPROVE THE MINUTES FROM THE JUNE 20, 2005 MEETING. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. THREE WERE IN FAVOR. J. KRICKHAHN AND M. GARDNER ABSTAINED. MOTION CARRIED.

2. CITIZEN'S COMMENTS ON ITEMS PERTAINING TO THIS AGENDA.

Steve Headley, 364 Bark River Court – Represented Truth in Delafield, Inc. Thanked the City for allowing them to have the forum last Thursday night. Because the items he wanted to address were not on the agenda, he did not speak further.

Mayor Craig asked three times if there were any other citizen's who wished to comment. There were none.

E. SADOWSKI MOTIONED TO CLOSE CITIZEN'S COMMENTS. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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3. CONSENT AGENDA

E. Sadowski asked that Item b be removed from the Consent Agenda.

- a. APPROVAL OF ORDINANCE 545 – UPDATING THE CITY OF DELAFIELD MUNICIPAL CODE

R. MISKELLEY MOTIONED TO APPROVE ITEM 3a. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- b. RESOLUTION 2005 – 17 - RESOLUTION TO ALLOW ACCESS TO LOT 1 OF CSM 9999 - THE SHOPPES AT NAGAWAUKEE

E. Sadowski asked for clarification. M. Carlson stated that this to erase the marks of a draftsman – removing hash marks where it says “Access Allowed”.

E. SADOWSKI MOTIONED TO APPROVE. J. KRICKHAHN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. COMMITTEE REPORTS

- a. LICENSES - APPROVAL OF THE FOLLOWING LICENSES

TWO YEAR BARTENDER LICENSE

Steven M. Sabel, 443 Concord Drive #2, Pewaukee; Pizza Hut
Susan Carlson-Nebel, 1223 Fleetfoot Drive, Waukesha; Water Street Brewery
Geri Jenkins, 1528 Murray Ave., Waukesha; Zin
Jeffery L. Books, 721 Oneida Street, Delafield; American Legion post #196 (Postponed - Not considered at this time.)

J. KRICKHAHN MOTIONED TO APPROVE THE FIRST THREE INDIVIDUALS. M. GARDNER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

CLASS A LIQUOR

Donnybrook Investments, Inc., Donnybrook Wine and Cheese, 810 Genesee Street, Delafield; Thomas L. Dunne, N8 W27711 Woodridge Lane, Waukesha, Agent

E. SADOWSKI MOTIONED TO APPROVE. M. GARDNER SECONDED THE MOTION. IT WAS CLARIFIED THAT NUMEROUS CLASS A

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LICENSES CAN BE GIVEN OUT. ALL WERE IN FAVOR. MOTION CARRIED.

b. PLAN COMMISSION

1. APPROVAL OF A MINOR CHANGE TO THE CONDITIONAL USE PERMIT FOR BE FITNESS, **TAX KEY 793.001**, JEFFERSON BUILDING, 500 WELLS STREET.

E. SADOWSKI MOTIONED TO APPROVE. M. GARDNER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

Mayor Craig stated that in addition to the above, a presentation took place on the Park/Kettle Moraine Evangelical Free Church and the SIP for Village Square was approved with contingencies.

c. LAKE WELFARE COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

No report.

d. PARK AND RECREATION COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

- Elections took place: B. Leonard is the Chairperson; Julie Kita, Vice Chair; and Evelyn Headley, Secretary.
- Bonestroo presented several park plans. They will present the final plans at a future meeting.
- Direct Legislation was discussed and the Park & Recreation committee was concerned about the affect it would have when applying for grants.
- The VMR had its final work day. The volunteers completed a lot of work -- Phase I is basically complete. Bids for Phase II are due this week. Monuments need to be created.
- An update on Jazzercise classes took place and was approved.

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- A pilot program for the tennis courts in Bostrum Park will take place. A tennis teacher has asked to reserve the court on six Thursdays from 8:45 – 11:45 a.m. and from 1-3 p.m. This bill be tried out to determine the response she get. This will be reviewed again next year and possibly put it in with the Park & Rec activities for the City of Delafield.
- The Coordinator position was discussed. The committee decided to hold off on this position at this time.
- The soda machines have been installed. The lighting on the machines is being checked into.
- Betty Bostrum will donate a shelter, donate the extra fencing to go around tennis court, and will also replace a lot of the dead trees at the Bostrum Memorial Park. The Committee accepted this generous donation.

e. PUBLIC WORKS

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The next meeting will be held on Wednesday, July 6, 2005 at 6:00 at the corner of First and Third Street for a parking review and the normal meeting will begin at 6:30 p.m. in the Council Chambers.

f. DEL-HART COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

- The annual election took place: K. Compton, secretary; Richard Landwehr, Vice Chair; and P. Craig, Chair.
- They are finishing the punch list and getting ready for the open house to be held in September.
- Approved the Town of Delafield sewer contract amendment dealing with the new retail going up across the street from the Town Hall.
- The Compliance Annual Report was reviewed – Del-Hart received 3.7 points out of 4.0 report. They were deficient in the area of manhole inspections and they will be putting this onto a five year rotation.

g. RECYCLING COMMITTEE

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

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The next meeting will be held on July 19, 2005 at 7 p.m. They will review the brush pick-up portion of the contract and will put a recommendation together for the Council.

h. POLICE AND FIRE COMMISSION

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

- The next meeting will be held on July 20, 2005 at 7:30 p.m. in the Police meeting room.
- Interviews have been taking place for the Police Department.
- M. Gardner thanked the Police & Fire Departments for their assistance when she was injured.

i. LIBRARY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

They are finalizing everything for Delafield Days. Some of the activities offered are a book sale, bake sale, face painting, balloon animals, carnival games, jumping castle, snow cones, cotton candy, and a Delafield Idol competition. Family events will be in the municipal lot, Fish Hatchery parking lot, and Fish Hatchery building. All proceeds will go towards the Library.

The next meeting will be held on July 12, 2005 at 7 p.m.

j. FINANCE ADVISORY BOARD

1. REPORT ON DISCUSSION AND ACTION TAKEN AT PREVIOUS MEETINGS, FUTURE AGENDA ITEMS AND UPCOMING SCHEDULED MEETINGS.

The budget calendar has been approved by the Common Council. The Public Works Committee will look at capital projects tomorrow.

5. OLD BUSINESS

No report.

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6. MAYOR'S REPORT

Tourism & Promotion met this morning. There is a conflict between the ordinance and bylaws. They will look at possibilities of adding members to the Committee of the Highway 83 Group, Downtown Business Group, and Recreation Group. On July 21, 2005 there will be an ad on Public Radio advertising the Revolutionary War Encampment. The Concierge Program will be featuring the spas and wines and dines. Tourism & Promotion won a grant of \$33,000 that will be shared with six other communities. A copy of an ad that will go into publications was distributed to the commissioners.

The Mayor attended/participated in:

Del-Hart meeting
Taste of Delafield
Direct Legislation Forum
Conversations with M. Carlson
Conversations with the Geasons and various citizens
Tourism & Promotion
Judged the American Legion 4th of July
Parade

a. APPOINTMENTS

1. CHRISTOPHER SMITH, PARK AND RECREATION APPOINTMENT
- TERM TO EXPIRE 2007

**M. GARDNER MOTIONED TO APPROVE THE APPOINTMENT.
R. MISKELLEY SECONDED THE MOTION. THERE WAS NO
FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION
CARRIED.**

7. NEW BUSINESS

a. FIRE DEPARTMENT, 2004 ANNUAL REPORT

A. Swayze reviewed the reports. They have gone paperless on inspection reports. There has been a slight elevation in calls from the previous year. He specifically reviewed Simultaneous Calls, Response by Aldermanic Districts, Response Times by Aldermanic Districts, Mutual Aid Responses, Structure Fire Locations, Paramedic Inter-Facility Transfers, Paramedics Requested to Neighboring Communities, and Operating and Revenue Budget Comparisons. He stated that they are approximately 100 calls over that at the same time last year. The City of Delafield is one of the few communities in the area that has paramedics. Paid on call firefighters and paramedics, and space constraints are some of the biggest obstacles that the department is facing.

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b. POLICE DEPARTMENT, 2004 ANNUAL REPORT

S. Taubel gave credit to Lt. Kehl for putting the report together. The report emphasized services offered. Specifically discussed were: Multi-Jurisdictional Units, Lake Area Major Investigations Unit, Lake Area Firearms Training, Radar Trailer, Metro Drug Enforcement Task Force, S.M.A.R.T., and Education of Officers (Continuing Education).

M. Carlson stated that the reputation of the police department has increased. In 1998 there 42 applicants responded to a job posting and now 189 applicants have responded. The applications for open positions are rising and the department is one that people seem to want to come to. M. Carlson stated that this was attributed to Chief Taubel's skills. Chief Taubel earned his Master's Degree from Springfield College in 2004.

Chief Taubel addressed the newspaper article regarding the report of increased crime rate (memo dated June 17, 2005). He stated that the largest increase in a single category was for theft (shoplifting). Mayor Craig stated that the City is getting the reputation of being a harder place to shoplift and that the increase is in citations. Chief Taubel also stated that the retail establishments have increased their security measures.

A major challenge in the police department is having concentrated areas that need police presence over a large area. Space constraints/facilities are another challenge.

8. ADMINISTRATOR'S REPORT

- The Referendum will take place next Tuesday on Direct Legislation
- The annual community opinion survey is being sent out to 100 random residents – the featured department is the fire department
- Worked on zoning complaints and budgets
- Met with department heads, the mayor, and developers
- Shared an article from the Journal/Sentinel regarding growth in the Lake Country

9. CLERK'S REPORT

- Polls will be open on July 12, 2005 from 7 a.m. – 8 p.m. for the referendum
- July 8 and 9 are Delafield Days

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10. FINANCIAL REPORT

a. APPROVE VOUCHER LIST

E. SADOWSKI MOTIONED TO APPROVE. M. GARDNER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

11. CORRESPONDENCE

a. JOURNAL REPORT ON INCREASED CRIME RATE – CHIEF SCOTT TAUBEL JUNE 17, 2005

12. ADJOURNMENT

E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. M. GARDNER SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:05 P.M.

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC
City Clerk/Treasurer

Accurate Business Communications LLC