

**CITY OF DELAFIELD JOINT FINANCE ADVISORY BOARD
AND COMMON COUNCIL MINUTES**

CALL MEETING TO ORDER

Mayor Craig called the Common Council meeting to order at 7:00 p.m.
Aldersperson Kuklinski called the Finance Advisory Board meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Mayor Paul Craig
Jeff Krickhahn, Ald.
Phil Schuman, Ald.
Erv Sadowski, Ald.
Marily Gardner, Ald.
Linda Kuklinski, Ald.
Don Gottschalk, Fin. Adv. Bd. (exited at 8:25 p.m.)
Steve O'Brien, Fin. Adv. Bd.
Matt Carlson, Administrator
Marilyn Czubkowski, Clerk
Tom Hafner, Director of Public Works
Jocelyn Bubolz, Librarian
Allyn Swayze, Fire Chief
Scott Taubel, Police Chief

Absent

Mike Roberts, Ald.
Don Swain, Ald.
Brian Faracy, Fin. Adv. Bd.
John Gehlhaart, Fin. Adv. Bd.
Mike Schelble, Fin. Adv. Bd. (Alt.)

BUDGET OVERVIEW

The 2005 Budget "Show and Tell" Presentation overview was given by M. Carlson. A Power Point slide show was used to emphasize highlights of proposed major changes to the budget and tax levy for the upcoming year. Operating budget worksheets, copies of the Power Point slideshow, and 5-Year Capital Improvements Program spreadsheets were distributed.

OPERATING BUDGET PRESENTATION

Operating budgets were presented by department heads M. Czubkowski, T. Hafner, A. Swayze, J. Bubolz, and S. Taubel.

CAPITAL IMPROVEMENTS PROGRAM PRESENTATION

The five-year capital improvements program for 2004 was presented by T. Hafner.

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QUESTIONS

The following questions were asked after the department head presentations. Items indicated with * will be answered by department heads at a later date.

Q. New growth (construction) in 2004 was approximated at \$11,237,700. Should the levy on that new growth pay for the increased expenses?

A. Yes, if the Common Council allows the City to increase the tax levy on new growth.

Q. Will brush pickup be reinstated in 2004? What costs would have to be added to do so (including pier pickup)?

A. No. There were discussions of pay-per-use but the decision was made not to (there are several outside contractual services available).*

Q. What is the cost differential of contract services versus wages and benefits of grass cutting? Is there any benefit to hiring non-college seasonal employees?

A. We have used seasonal employees that worked for us in the past to reduce the training time required. Volunteers are not an option, but we have considered other types of seasonal employees.*

Q. Will the library have enough room for the additional books they are requesting?

A. Out-of-date and rarely-used books are periodically "weeded out" and sent to the annex for storage. This includes medical and some historical books.

Q. What type and how many vehicles do the Police and Fire Departments currently have? What is their rotation period?

A. The Police Department has three marked squad cars (3 years), one unmarked car (6 years), and one SUV (6 years). The Fire Department's larger vehicles have a life of 20 years, ambulances are good for 8 to 10 years, and SUV's that are used as intercept vehicles have an expected rotation period of 3 years.*

Q. What is all included in the Radium Compliance & Water System Expansion portion of the Capital Improvements Program? How will it be funded (will any portion be a taxpayer expense)?

A. The bond portion of the funding will be discussed at a later date. It is not expected to become a taxpayer expense.*

Q. The Geason Park development should coincide with the dredging project in 2006.

A. We will consider it.

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Q. Should the drainage improvements on Milwaukee Street be included in the general levy or be funded by special assessment?

A. It should be included in the levy because it provides additional safety and aesthetic value to all residents.

Q. Would the City consider adding walking paths to Nagawicka Road?

A. As streets are resurfaced, we are adding a three foot snow removal lane that will double as a walking lane.

Q. How would the Public Works building addition be funded?

A. A Clean Water Fund loan would be paid back through the Sewer Utility.

Q. Would the tractor broom be used on the street or the sidewalk? Where?

A. The broom would be used on sidewalks and smaller parking areas around City Hall, Main Street, and other public areas.

Q. Why is the Fire Department requesting funds for new SCBA gear (19 units)? Would the department consider staggering its purchase of this equipment or joint purchasing with other communities? Is there any offsetting revenue for this purchase?

A. The current SCBA gear does not meet new biological or radiological standards for potential terrorism attacks. The new gear will also allow GPS tracing of the packs on firefighters within a smoke-filled building. The life of the air packs and canisters is expected to be 15 years. Staggering the purchase of this product would be inefficient for training purposes and technological changes. We do currently do some joint purchasing with Waukesha County Fire Chiefs for medical supplies. Offsetting revenues would include a FEMA grant.*

Q. What is the trade-in value for the existing pumper engine?

A. The trade-in for the engine will be minimal to zero because it seats only 4 firefighters versus the average crew of 6-8 today. Page 104 of the budget book estimates \$15,000 in revenue on the sale of the engine.

Q. Is the city moving forward on the dredging project? Will there be an opportunity for public input prior to the project being put into place?

A. The DNR is considering the project. Once we have an answer from them, it will go before the Lake Welfare Committee. Public input will be welcome, especially in regards to the spoilage storage areas.

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ADJOURNMENT

L. KUKLINSKI MOVED FOR ADJOURNMENT FOR THE FINANCE ADVISORY BOARD. S. O'BRIEN SECONDED THE MOTION. P. SCHUMAN MOVED FOR ADJOURNMENT FOR THE COMMON COUNCIL. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:50 P.M.

Respectfully submitted:

Marilyn Czubkowski, CMC
City Clerk/Treasurer