

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Paul Craig called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Mayor Paul Craig
Jeff Krickhahn, Ald.
Phil Schuman, Ald.
Erv Sadowski, Ald.
Mike Roberts, Ald.
Linda Kuklinski, Ald.
Don Swain, Ald.
Matt Carlson, Administrator
Marilyn Czubkowski, Clerk

Absent

Marily Gardner, Ald.

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF JUNE 24, JULY 7, AND JULY 11, 2003

L. KUKLINSKI MOTIONED TO APPROVE THE MINUTES OF THE JUNE 24, 2003 MEETING AS PRESENTED. D. SWAIN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

E. SADOWSKI MOTIONED TO APPROVE THE MINUTES OF THE JULY 7, 2003 MEETING AS PRESENTED. D. SWAIN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. KUKLINSKI MOTIONED TO APPROVE THE MINUTES OF THE JULY 11, 2003 MEETING AS PRESENTED. P. SCHUMAN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. CITIZEN'S COMMENTS ON ITEMS PERTAINING TO THIS AGENDA.

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Jim Boelter 2210 Milwaukee Street – He lives in close proximity to the Dix property and is concerned about the Dix property design and the trees being removed. The design was supposed to be park-like and it doesn't. Concerned about the safety of the driveway. The pond should be aerated. He asked about how this would be paid for. Stated that two years ago the study stated that the property wasn't big enough and asked if an additional pond would be needed in the area. Felt that the approval of the homeowners should be necessary for this project to move forward. Thought that there should be a workshop with the designer to go over this.

Francis Balistreri, 2202 Milwaukee Street – Has lived here since 1976 and has been involved in a lot of the flooding. Concerned about the Dix property. The water study by Hey & Associates is based on a one-year type of storm. Questioned the feasibility of basing this on a one-year storm versus one of a greater number. Concerned about the aesthetics. Lives directly above the property and is concerned about the trees being removed and the affect that it will have on the beauty of his view. Concerned about the turn in the driveway and the safety of the overall driveway. Thought that the idea of the retention pond is a good one, but that further study is necessary.

Lynn Reich, 484 Garrison Court – Spoke in regards to the Dix property and asked what kind of trees are going to be taken down. Concerned about how it is going to look in the area.

Jim Zahorik, 1948 West Shore Drive – Addressed the Dix property. There is an opportunity to provide visual buffers for people traveling on Milwaukee by increasing the height of the berms. The large established trees on the perimeter should be saved. Need to consider the homes in the areas already and care should be taken to not devalue them. The mosquito/bug situation could be addressed by spraying. He discussed agitating the water. Discussed the closed session in regards to Genesee Street. The yield signs are ineffective on Genesee Street. He suggested installing a stop sign at Wells so that vehicles could not accelerate through the construction area and it would allow people to cross the street. Spoke in regards to the appointment for the library board – in the Lake Country Reporter it stated that there would be a Town House meeting regarding the library. He stated that he was in a proactive situation and stated that the appearance of the library is not as critical as the funding of the library.

Jim Boelter 2210 Milwaukee Street – He provided M. Czubkowski with a drawing showing his suggestions for the Dix property. This will be copied and given to the alderpersons.

Mayor Craig asked three times if there were any further citizen comments. There were none.

M. ROBERTS MOTIONED TO CLOSE THE CITIZEN'S COMMENTS. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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3. CONSENT AGENDA

- a. Approval of Waterleaf Subdivision Stormwater and Grading Easements.

P. SCHUMAN MOVED TO APPROVE. M. ROBERTS SECONDED THE MOTION. DEAN RICHARDS, ATTORNEY FOR THE DEVELOPERS WAS PRESENT. L. KUKLINSKI ASKED FOR CLARIFICATION ON THE EASEMENT. D. RICHARDS GAVE A DETAILED EXPLANATION OF THE EASEMENTS. THE ALDERPERSONS HAD DRAWINGS OF THE STORMWATER AND GRADING EASEMENTS. D. RICHARDS EXPLAINED THAT ALL OF THE AREA OF THE ROADWAY SOUTH OF WHERE THE GRADING EASEMENT WOULD BE WILL BE VACATED SO THAT THE LANDOWNERS ON THE WEST WILL OWN 30', BUT SUBDIVISION WILL HAVE 30'. THE AREA WHERE THE GRADING EASEMENT IS UP AT THE TOP, THE AREA IMMEDIATELY TO THE WEST OF THE GRADING EASEMENT WILL CONTINUE TO BE UNDEVELOPED OR UNIMPROVED CITY ROAD RIGHT OF WAY AND THE AREA TO THE EAST, THE GRADING EASEMENT AREA, WILL HAVE THE SLOPE FOR THE DRAINAGE SWALES AND THE DETENTION POND. THE EASEMENT SPECIFICALLY TRANSFERS THE RESPONSIBILITY FOR MAINTENANCE OF THAT AREA TO THE SUBDIVISION AND TO THE LANDOWNERS TO MAINTAIN THAT AS PART OF THE STORMWATER MANAGEMENT FACILITIES. THAT 30' GRADING EASEMENT WILL BE THE SUBDIVISION'S TO TAKE CARE OF. L. KUKLINSKI CLARIFIED THAT THE MAINTENANCE, EVEN THOUGH THAT PORTION IS STILL AN EASEMENT, THAT IT IS UNDER THEIR MAINTENANCE. D. RICHARDS STATED THAT IT IS COVERED TWICE IN THE GRADING EASEMENT. M. CARLSON STATED D. RICHARDS AND HE MET WITH THE CITY ATTORNEY REGARDING THE DOCUMENTS FOR WATERLEAF SUBDIVISION. THE DOCUMENTS FOR WATERLEAF WERE APPROVED BY THE CITY COUNCIL BACK IN SEPTEMBER. THE ISSUE OF THE MOTORIZED BOATS DISCUSSED AT THE LAST MEETING COULD NOT BE CHANGED IN THE DOCUMENTS BECAUSE OF THIS. THE UNIMPROVED CITY ROAD RIGHT OF WAY WAS DISCUSSED. ALL WERE IN FAVOR. MOTION CARRIED.

D. Richards stated that in regards to the accident that occurred today on I-94, that this was a very bad accident by fire department standards and the City has a lot to be proud of - the City's fire department did an excellent job and worked with a lot of others.

Mayor Craig thanked D. Richards for his services and his department with the Town with the past incident on the lake. It was excellently handled, professionally well done.

4. COMMITTEE REPORTS

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a. LICENSES

Class B Beer, Class C Wine

1. PH Delafield, LLC, Pizza Hut, new construction at Hwy 83/Hillside Drive; Todd L. Fortier, 5300 Biscayne Avenue, Racine, WI, Agent
2. One-year license for Meghan Ruder, W181 Ruder's Circle, Oconomowoc, WI; Delafield Brewhaus

L. KUKLINSKI MOVED TO APPROVE. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. PLAN COMMISSION (DRAFT MINUTES OF JUNE 25, 2003 MEETING INCLUDED)

P. Schuman reviewed the highlights. Discussion took place at the Plan Commission meeting about having standardized paint schemes for businesses in the downtown district in order to help them speed up their improvements and enable the City Administrator to approve the schemes off of the standardized list. Lutheran School received temporary permits for their classrooms. A presentation was made by Hey & Associates talking about the stormwater studies of the northeast and northwest section. Next meeting is July 30, 2003. M. Carlson stated that there were three issues raised regarding conditional uses: The Grade A Construction on Enterprise Drive, Prickly Pear, and the Gatzow conditional use on Vettelson Road. He investigated and made progress on the first two, but has not followed through on the Gatzow conditional use. A site inspection was made on Grade A Construction and they are complying with the parking issues. Prickly Pear was contacted and they are enforcing the rules for patio seating. The width of the sidewalk looks like compliance is being made to keep it open.

d. LAKE WELFARE COMMITTEE

The draft minutes were distributed to the commissioners. The lake restoration feasibility study is a work in progress. They have received 160 surveys back and they are being tabulated. Silt numbers are being re-checked. H. Bunk is checking on the sensitive area designation on St. John's Bay. Funding sources are being investigated. The next meeting is scheduled for August 13, 2003.

e. PARK AND RECREATION COMMISSION

No report.

f. PUBLIC WORKS COMMITTEE

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The will meet on Thursday at 6 p.m.

g. DEL-HART COMMISSION

There is an issue with the Town of Summit on a legal matter – contract interpretation. Sewer extensions for Mary Hill, Fair Lakes and Nashotah View were approved. The preliminary budget was reviewed. Construction is moving along. Union negotiations will begin.

h. RECYCLING COMMITTEE (draft minutes of July 14, 2003 included)

The contracts were distributed to the Recycling Committee and are good through 2005. It was recommended to get a competitive bid nine months before the current contract is up. Brush and branch pick up is scheduled for October 20, 2003. The next meeting for the Recycling Committee will be on September 22, 2003 at the Materials Recovery Facility (MRF).

i. POLICE AND FIRE COMMISSION

No meeting scheduled.

j. LIBRARY BOARD

A meeting was held on July 15, 2003. The Capital Campaign Committee is waiting for the design committee to move forward before they go out and do the fund raising to get the support. On Tuesday, July 29th they will hold a 90-minute genealogy program at Fish Hatchery. On July 7, 2003 it was a record day with circulation being 1,299 in one day. They continually see a rise in circulation – even with the construction. An election of officers was held and all officers are the same. The Design Advisory Committee is going to move ahead with the two new designs. They would like the alderpersons to discuss the concerns of the people in their districts at individual district meetings. The public's opinion and input is very important in this process. Mayor Craig stated that he thought that this type of meeting was a very good idea. This meeting would not be a presentation, but a listening session. E. Sadowski stated that the referendum was soundly rejected and he would like to request some building alternatives of 12,000, and 15,000 square feet and the cost factor for a smaller library. He stated that the 20,000 square foot building was rejected. He requested smaller sizes and the cost factor for them at the present location. He was concerned about the footings and a smaller library would need less pilings. The alderpersons were encouraged to hold meetings on this subject in their district by the end of August. The library board is trying to get feedback from these listening sessions and use the suggestions in the design. L. Kuklinski would like the library board to talk about the areas of service that would be

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impacted (cut) if the library would be smaller. The next meeting of the Library Board is August 12, 2003.

k. FINANCE ADVISORY BOARD

A meeting was held on July 15, 2003 where the final auditor's report was presented.

1. PRESENTATION OF INDEPENDENT AUDITOR'S REPORT FOR YEAR ENDED DECEMBER 31, 2002.

This is a snapshot of the financials on December 31, 2002. They want to concentrate on the management letters and recommendations. The management letter on ambulance billings and receivables - the City continues to see improvement in collecting the receivables and this area continues to be monitored. Invoice accounts receivable - the staff has implemented new procedures and will be completing journal entries as part of the month end reconciliation to alleviate a lot of year-end adjustments. The fund balance availability - the City continues to focus on improving this balance, which improves the City's credit rating. Advance from sewer fund - would like to pay back the sewer fund borrowing. This would have a positive impact on the City's rating. Financial policies - the City has a resolution on file relating to the financial policies. The three items that show the City is out of compliance. A Equipment Fund Plan should be developed. The loan balance - steady improvement is showing. All of the collateral agreements have been secured for any cash above the FDIC limit. General fixed assets (on target for completion in 2003) and GASB 34 notes (should be complete well before the end of 2004) - software has been purchased. Municipal court revenues - M. Czubkowski and M. Williams are working with the Municipal Court to get monthly reconciliation reports. Reconciliation of accounts payable and payroll liabilities and the reconciliation of other balance sheets - staff has new procedures in place for this and this will be done on a monthly basis as well as the developer contributions, plant and plant statistics. Water utility tax equivalent - this is a charge that the water utility would be assessed an annual tax equivalent and in the past has been forgiven. It was recommended that the City does not forgive this charge for the 2004 budget. It should be kept as an annual review item. The other recommendation is to pay back the sewer fund. A goal for next year will be to review the financial policies in more depth and to bring more recommendation to the Council. The Financial Advisory Board (FAB) is discussing working with an investment manager for non-operating cash. They would like the Common Council's opinion on changing the maturity of the investment securities. Currently, the City guidelines are for one

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year, but the State's guidelines are for seven years. The FAB would like to go out 3-5 years. They would like feedback from the Common Council on this. Before they continue these discussions with an investment manager, they need to know what direction the Common Council is willing to take. It was the consensus of the commissioners to investigate a longer maturity of investment securities. To change it, an amendment to the resolution would need to be made.

2. FINANCE ADVISORY BOARD AUDIT RECOMMENDATIONS.

L. KUKLINSKI MOTIONED TO REPAY THE BALANCE TO THE SEWER FUND. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

L. KUKLINSKI MOTIONED THAT FOR THE BUDGET PROCESS IN 2004 THAT THE CITY DOES NOT FORGIVE THE WATER UTILITY TAX EQUIVALENT FOR ONE YEAR TO BE REVIEWED ON AN ANNUAL BASIS. M. CARLSON STATED THAT HE AGREED WITH THIS ACTION. P. SCHUMAN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

1. GENESEE STREET PROJECT

The planter boxes have been poured along with some of the curb and gutter. After almost four years of requests, the sidewalks on the north side of Main Street were poured today. Change orders will be addressed in closed session.

5. OLD BUSINESS

a. APPROVE PUBLIC WORKS COMMITTEE RECOMMENDATION REGARDING DIX PROPERTY PRELIMINARY STORMWATER DESIGN.

A copy of the materials was sent to the surrounding neighbors. Mark Neuman of Earthtech was in attendance at the meeting. Suggestions made tonight need to be reviewed. The project is being funded on a 50% basis with the DNR. The creation of a stormwater utility would cover the watershed in the 83/94 area and would pay for the local match to make this work. NR216 requires that a certain amount of pollutants are removed from the stormwater stream. SEWRPC requires the City to remove significant pollutants. Something must be done to improve the stormwater management. M. Carlson stated that this facility should be an amenity to the area. The mandate requires that the City reduce the pollutants.

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M. Neuman stated that this really is a *conceptual* design, not preliminary. There is a lot of work left to be done. A drawing and aerial photo were displayed and reviewed. The restrictions including a 30' wide ROW that cannot be touched was discussed. The DNR is requesting that the culvert be removed. M. Carlson asked if the easement would prohibit the City from relocating the road as Mr. Boelter suggested. M. Neuman stated that this was a legal question and that the City attorney would have to answer it. A new easement would be needed to relocate the road. Their goal is 80% removal of suspended solids – if 80% is not met, the 50% funding from the DNR would not take place. The benefit of the pond is flood control. The slopes that are on or close to the property lines are a concern – 3:1 side slopes are being recommended to achieve the removal rate they are looking for. It is big enough to attain 80% removal, but from a flood standpoint it is handling up to the 25-year storm. The main objective of this pond is pollutant removal. The size of the pond was discussed. The amount of rainfall for an average year (obtained from the DNR) was used to determine that this pond would remove 80% of the pollutants. The trees and the quality of trees in the area that the ponds are being proposed were discussed. A complete tree inventory could be included as part of this study. One of the reasons that the road curves is to save some trees. The road that goes up to the other properties is an easement road; it is not currently a public road. The use of emergent plantings would help keep the water from having an algae problem. R. Neuman stated that the DNR dislikes aeration on ponds and this should be explored with the DNR. The berm that screens the house from Milwaukee Street was addressed. They will try to make this as aesthetically pleasing as possible. The alderpersons stated that they would like as much vegetation as possible. L. Kuklinski stated that the accessibility and the safety of the project is a high priority. The homeowners of the road presently perform the road maintenance. The drawing that Mr. Boelter drew was distributed to the commissioners. M. Carlson commented that Jim Dantonio of the DNR encouraged the City that if the City wants to take advantage of the grant dollars, this project needs to get underway. The project has to be under contract by the end of the year.

L. KUKLINSKI MOTIONED TO APPROVE THE CONCEPTUAL DESIGN WITH ONGOING FOCUS ON THE SAFETY ACCESSIBILITY AND VEGETATION ISSUES IN THE CONTINUING DESIGN ENHANCEMENTS. D. SWAIN SECONDED THE MOTION. E. SADOWSKI STATED THAT HE WOULD LIKE TO SEE AS MANY TREES PRESERVED AS POSSIBLE AND HAVING IT AS AESTHETICALLY PLEASING AS POSSIBLE. J. KRICKHAHN WOULD LIKE TO SEE A TREE INVENTORY. MAYOR CRAIG WOULD LIKE TO SEE THE DOT CONTINUE CONVERSATIONS. L. KUKLINSKI ACCEPTED THE ABOVE RECOMMENDATIONS AS FRIENDLY AMENDMENTS. D. SWAIN ACCEPTED THE AMENDMENTS ALSO. J. KRICKHAHN ASKED THAT R. NEUMAN PROVIDE MORE DETAIL

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WITH THE STREET AND DRIVEWAYS IN THE NEXT PRESENTATION. ALL WERE IN FAVOR. MOTION CARRIED.

6. MAYOR'S REPORT

- Expressed condolences to the two victim's of the crash this morning. Complimented the rescue teams.
- Conducted office hours (Dix property, Milwaukee Avenue and budget concerns were discussed)
- Attended the DelHart meeting
- Attended the Finance Advisory Board meeting
- Attended the Downtown merchant meeting
- Contractors meeting
- Crossing guard duties
- Talked with residents, M. Carlson, M. Czubkowski, and alderpersons
- Informed the alderpersons of a town hall meeting with D. Finley at the Red Cross building, 2220 Silvernail, on July 23, 2003 at 6 pm regarding the county budget.
- Addressed the appointment of Marty Web and asked for confirmation of the appointment.
- Received a call that there have been discussions regarding the intersection of Hwy. 16 & 83 about a super park and ride. This park and ride is moving forward and was confirmed today. This needs to be monitored. M. Carlson has talked to the project manager. M. Carlson reviewed the area of land - the southeast side of the intersection of Capital and 83. The plans are to relocate the existing park and ride to this location. There would be 200 parking spaces, a commuter building of approximately 7,000 sf, with other buildings including fast food restaurant, bank facility, and a retail building (a possible grocery store) would be included. The property in the Village of Hartland would have to be zoned for this use. L. Kuklinski asked if the border agreement extended in that area. The existing park and ride will become the roadbed of Highway 83.

a. APPOINTMENT - MARTY WEB - LIBRARY BOARD FOR A THREE-YEAR TERM

J. KRICKHAHN MOTIONED TO APPROVE M. WEB AS THE MAYOR'S APPOINTMENT TO THE LIBRARY BOARD. D. SWAIN SECONDED THE MOTION. P. SCHUMAN ASKED IF THERE WERE OTHER PEOPLE FORTHCOMING FROM HER AREA. MAYOR CRAIG STATED THAT THERE WERE TWO OTHER PEOPLE, BUT HE FELT THAT AS LONG AS THE PERSON IS ON THE SAME WAVE LENGTH, HAS THE EXPERIENCE, HAS THE RESPECT OF THE CONSTITUENTS OF THE AREA, THAT THERE WAS NOT A REASON TO CHANGE. ALL WERE IN FAVOR. MOTION CARRIED.

7. NEW BUSINESS

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a. BID AWARD FOR CONSTRUCTION CONTRACT FOR MAIN/WELLS STREET

Tom Hafner was present at the meeting. Bids were received last week. Musson Brothers was the low bidder presenting a bid \$20,000 less than the next lowest bidder. A complete bid summary was included in the commissioner's packets. Based on the bids it was recommended by the Interim City Planner to award the bid to the Musson Brothers. Potential problems are that Musson Brothers is currently behind schedule on Genesee Street and they have a fairly substantial subcontract in the Cushing Park bridge project. The other concern is that the City requested a supplemental bid price for excavation below sub-grade. Musson Brother's price was \$24/ton compared to \$11/ton and \$12.50/ton from the other bidders. With regards to scheduling, Musson Brothers assured the City that they have the resources to complete the project on time. Negotiations have started on a declining price scale for the supplemental bid price for excavation below sub-grade. T. Hafner recommended awarding the construction contract to Musson contingent upon concurrence of Public Works Committee to resolve the two issues he brought up and he will work on supplemental bid price. L. Kuklinski asked what kind of contingency they build in on a timing standpoint on a project such as this. T. Hafner stated that the contractor assumes typical weather conditions. L. Kuklinski wanted to make sure that the timeframe of this contract is acceptable. T. Hafner and the Public Works Committee will take this into consideration. Approval would also be contingent upon approval of the City Attorney. L. Kuklinski was concerned about how Genesee Street is going and how these issues would affect this contract.

P. SCHUMAN MOTIONED TO AWARD THE CONTRACT TO MUSSON BROTHERS IN THE AMOUNT OF \$526,722.80 CONTINGENT UPON CONCURRENCE OF PUBLIC WORKS COMMITTEE AND REVIEW BY CITY COUNSEL. M. ROBERTS SECONDED. THERE WAS NO FURTHER DISCUSSION. MOTION CARRIED.

b. ORDINANCE 518 TO AMEND §1.26(3) (A) AND §1.26(3) (B) OF THE MUNICIPAL CODE OF THE CITY OF DELAFIELD RELATING TO ADMINISTRATION OF THE DEPARTMENT OF PUBLIC WORKS.

M. Carlson stated that this is a housekeeping issue and implements the vision expressed in the job description included in the commissioner's packets. This change would create one more citizen position on the Public Works Committee. Someone from the 1, 4, or 5 ward is being sought to join Public Works Committee.

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E. SADOWSKI MOTIONED TO APPROVE. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

8. ADMINISTRATOR'S REPORT

- o Has worked on the Genesee Street Project
- o Met with Chris Miller and Scott Wood of the Foxwood Homeowners Associations regarding property at Hwy. 83 and KE (Oakwood) regarding an alternate land use for this corner (12 single family home sites with common open space). The deeds covenants and restrictions from the Foxwood Association would extend into this new area. The Village of Hartland will have to amend its comprehensive plan and the intergovernmental agreement. This will be on an upcoming meeting. The lots are approximately 1.5 acres.
- o Has been working on the conditional use permits for Grade A Construction, Prickly Pear, and Gatzlow.
- o Met with Chuck Boehm, Earthtech, regarding the creation of stormwater utility district at 83/94. Directed him to focus on a blend of impervious surface and intensity of development. He discussed the concern of credits.
- o Attended the Merchants meeting for Genesee Street Project
- o Attended the Finance Advisory Board meeting
- o Met with the Waterleaf attorney regarding agreement
- o Converting to Microsoft Outlook - numerous training seminars were held
- o Met with Larry Kassens regarding the coordination of driveways and the Genesee Street Reconstruction
- o Deposition this Friday for Village Square lawsuit
- o Easement on Carriage Hills Subdivision
- o On July 15th a notice was received from the from Village of Hartland regarding a public hearing to be held tonight at 7 p.m. to consider a conditional use for Pallet Pleasers at 860 Rose Drive in Geason Commerce Center. This is part of the Highway 83 corridor agreement.

9. CLERK'S REPORT

- a. Notice of Public Hearing for Zoning Text Amendment regarding Conditional Use Approval timeframe to be held in the Council Chambers at 500 Genesee Street, Delafield, WI on Wednesday, July 30, 2003.
- b. On July 24, 2003 from 7 - 9 p.m. the Board of Review will be held. Six people are needed.

10. FINANCIAL REPORT

- a. APPROVE VOUCHER LIST

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M. ROBERTS MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- b. REVENUE AND EXPENDITURE REPORT THROUGH JUNE 30, 2003 – INFORMATIONAL ONLY.
- c. TREASURER'S REPORT JUNE, 2003

P. SCHUMAN MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

11. CORRESPONDENCE

- a. Letter from Wayne Foster dated June 20, 2003 regarding status of Ruff's Preserve.
- b. Lake Area Communication System letter dated June 25, 2003 regarding the status of the Waukesha County Communications Center.
- c. Letter of thanks from 2003 Nagawicka Lake Fireworks Committee dated July 10, 2003.
- d. Letter from Southeastern Wisconsin Regional Planning Commission dated July 9, 2003 regarding that SEWRPC Planning Report No. 47, A Regional Freeway System Reconstruction Plan for Southeastern WI, was adopted by the Regional Planning Commission.

12. ADJOURN INTO CLOSED SESSION PER §19.85(E) DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (GENESEE STREET).

M. Czubkowski read the above notice.

E. SADOWSKI MOTIONED TO ADJOURN INTO CLOSED SESSION PER §19.85(E) DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (GENESEE STREET). D. SWAIN SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN: J. KRICKHAHN, AYE; P. SCHUMAN, AYE; E. SADOWSKI, AYE; M. ROBERTS, AYE; L. KUKLINSKI, AYE; D. SWAIN, AYE. MOTION CARRIED. THE MEETING ADJOURNED INTO CLOSED SESSION AT 9:28 P.M.

13. RECONVENE INTO OPEN SESSION

P. SCHUMAN MOTIONED TO RECONVENE INTO OPEN SESSION. E. SADOWSKI SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN:

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J. KRICKHAHN, AYE; P. SCHUMAN, AYE; E. SADOWSKI, AYE; M. ROBERTS, AYE; L. KUKLINSKI, AYE; D. SWAIN, AYE. MOTION CARRIED. THE MEETING RECONVENED INTO OPEN SESSION AT 10:26 P.M.

14. ACTION OF ITEMS DISCUSSED IN CLOSED SESSION

No action.

15. ADJOURNMENT

E. SADOWSKI MOTIONED TO ADJOURN FROM THE MEETING. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 10:27 P.M.

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC
City Clerk/Treasurer

Accurate Business Communications LLC