

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Craig called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Mayor Craig explained why the issue of fire protection was not on the agenda. He has checked with a parliamentarian as to whether the motion that Linda Kuklinski made at the end of the last Council meeting is still active. It is his opinion (the parliamentarian) that when the last council meeting adjourned, any motions that were not acted upon are no longer active. The motion was not acted on and thus has not concluded the issue. Mayor Craig is having discussions trying to resolve the deadlock. He stated that he did not want to jeopardize the talks and was hopeful that the issue will be resolved and that they would be able to move the business of the City forward.

ROLL CALL

Present

Absent

- Mayor Paul Craig
- Maurice Mathey, Ald.
- Phil Schuman, Ald.
- Erv Sadowski, Ald.
- Mike Roberts, Ald.
- Linda Quartaro, Ald.
- Linda Kuklinski, Ald.
- Ron Miskelley, Ald.
- Matt Carlson, Administrator
- Marilyn Czubkowski, Clerk

***Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.***

1. APPROVE MINUTES OF SEPTEMBER 16, 2002

**M. MATHEY MOTIONED TO APPROVE THE MINUTES OF THE SEPTEMBER 16, 2002 MEETING AS PRESENTED. L. QUARTARO SECONDED THE MOTION. P. SCHUMAN STATED THAT HE WOULD LIKE TO HAVE IT STATED ON PAGE 10, ITEM C. THAT "ALD. SCHUMAN DISAGREED WITH L. KUKLINSKI'S VERSION OF THE HISTORY." M. MATHEY ACCEPTED THE AMENDMENT. L. QUARTARO ALSO ACCEPTED THE AMENDMENT. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

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2. CITIZENS COMMENTS ON ITEMS PERTAINING TO THIS AGENDA

Atty. Mike Shober, 16845 W. Cleveland Avenue – Spoke about his letter regarding the Village Square development. Stated that the intensity of this development is too much.

Larry Schouten, 4518 Vettelson Road – Spoke regarding Village Square and stated that there are many reasons that this development should not take place.

Jackie Bowman, 4449 Vettelson Road – She would live next to the project. She thanked the Plan Commission for listening to the citizens and not recommending project. Stated that the Highway 83 widening should be finished before a development goes in.

Bob Borkowski, 4521 Vettelson Road – Spoke against the Village Square proposal. Traffic, police and fire protection, cost, security, lighting, noise impact, screening of parking, delivery, snow removal, garbage, preserving privacy, hours of operation, run-off, septic, contamination of wells are some issues that he stated that this development should not be built. He also distributed a letter to all of the Commissioners.

Sherry Meyers, 4447 Vettelson Road – Spoke against the Village Square proposal. Please vote no.

Jeff Krickham, 4546 Vettelson Road – Stated that he had called DOT and had stated that another easement or turning lane would be needed, but the developer said this was not so. If it is so, a lot of trees and telephone lines would need to be moved or cut down. He is concerned that the developer may be wrong. He thought that the development is too big. Asked the Council to vote no.

Tom Kelley, 2218 W. Shore Drive – Spoke regarding the major problems that they are experiencing around the lake. He invited members of the Council to come over to his house to view ruts because of the run-off that comes off of West Shore Drive. The more that is built around, the more problems will develop. Nagawicka Lake is an important structure of the community and should not be abused. All of the developments affect the lake. He reviewed his dredging experience.

Ellen Restock, 4527 Vettelson Road – Spoke regarding the Friedman report. She discussed the economic cost analysis. Stated that the City's own consultant stated that the size of the development seems out of line. Stated that the people don't want it and asked that the council make the right decision.

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Barb Rambadt, 3440 Nagawicka Road – She asked the Council to take into consideration the decision of the Plan Commission and the many comments that were made at that meeting.

Mary Rolfs, Nashotah – She is opposed to the Village Square development. Thanked the Plan Commission members who voted it down. Asked that the Council also vote no. This development would steal business from other businesses. There are many reasons why this should not be approved.

Jim Zahorik, 1948 W. Shore Drive – Spoke regarding Item 5a – Stated that he lost the last Council agenda and asked about this item. Mayor Craig stated that this was referred to the Public Works Committee and now it was back to the Common Council. Mayor Craig gave J. Zahorik a copy of the recommendation. J. Zahorik addressed Hwy. 26 south of I-94 (Jefferson) and stated that tonight the police removed the radar on Genesee facing south. People leaving town are going fast, especially by the school. In Jefferson at each intersection, in the middle of the street, there is a yield sign for pedestrians and a crosswalk sign; it is very effective. He stated that this might be a good idea for by City Hall. Mayor Craig stated that this is in the recommendation. J. Zahorik also thought that this might be a good idea for down by Jessica's. Mayor Craig stated that the City does not have jurisdiction in that area yet. J. Zahorik addressed the Plan Commission's recommendation of unanimously voting against the Village Square.

Mayor Craig asked three times if there were more citizens' comments. There were none.

3. CONSENT AGENDA

**L. QUARTARO MOVED TO APPROVE. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- a. Ordinance 511 – updating Municipal Code
- b. Waterleaf Subdivision General Development Plan

4. COMMITTEE REPORTS

- a. LICENSES
  - One Year Licenses – expires June , 2003
  - Angela R. Siefert, 758 Division, #7, Delafield; Marty's Pizza
  - Two Year Licenses – expires June, 2004
  - Pete Burrie, W345 S3981 Virgin Forest Dr, Dousman; Delafield
  - Brewhaus
  - Wesley Bloor, Delafield; Kurt's Steakhouse
  - Diane Bloor, Delafield; Kurt's Steakhouse

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**L. QUARTARO MOVED TO APPROVE. L. KUKLINSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE in favor. MOTION CARRIED.**

- b. PLAN COMMISSION (DRAFT MINUTES OF SEPTEMBER 25, 2002 INCLUDED)

The Plan Commission met on 9/25/02. The main items were the Village Square, and Jens Farm. Jens Farm was asked to increase the lot sizes. It is hoped that this development will reduce the run-off problems.

- c. LAKE WELFARE COMMITTEE (DRAFT MINUTES OF SEPTEMBER 11, 2002 INCLUDED)

P. Schuman stated that waterfowl season started this last weekend. He suggested that hunters be more responsible when hunting. Stated that grants are in the work with DNR. Other issues that the Committee is working on include stormwater management, the USGS survey, and a dredging proposal with the DNR. He hopes to enable the City and DNR to study what is down there so the citizens will have one of the studies done and permits for dredging will be easier to obtain. The next step is to do an RFP on the cost of the dredging. The next meeting will be this Wednesday at 6 p.m. Page 2 of the Lake Welfare Committee minutes were not included in the commissioners' packets, but will be sent out to them.

- d. PARK AND RECREATION COMMISSION

L. Quartaro reported that the Commission hired Catherine Rahmlow as Project Manager. Copperfield Park is almost finished. The budget was worked on. The Commission estimated that Geason Park would be budgeted for engineering with building in place for 2004. Any citizens who want to get involved should contact L. Quartaro or Marily Gardner. The Commission is looking at purchasing playground equipment for Cedar Valley Park.

- e. PUBLIC WORKS COMMITTEE (DRAFT MINUTES OF OCTOBER 2, 2002 INCLUDED)

The Genesee Street Reconstruction Project and the Main Street Reconstruction Project were reviewed and it was the Committee's recommended to proceed. The Traffic Committee report recommended installing a crosswalk on Hillside Drive near Horizon Development (see Item 7f). They did not recommend installing the four-way stop sign at Wells and Genesee Streets, Milwaukee and Genesee Streets intersections. At the Wells Street intersection the DPW is recommending that after the Genesee Street Reconstruction Project have been completed, it is

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reviewed again. In the meantime, there is Resolution 2002-10 that the Council would be voting on under New Business.

- f. DEL-HART COMMISSION (DRAFT MINUTES OF SEPTEMBER 10, 2002 INCLUDED)  
No meeting since report. They will meet next week.
- g. RECYCLING COMMITTEE  
No report.
- h. POLICE AND FIRE COMMISSION (DRAFT MINUTES OF SEPTEMBER 19, 2002 INCLUDED)

M. Mathey reported that they met. He reported that because he is a member of the Common Council he would not be allowed to sit in on disciplinary action of any fire or police officers; he is just an observer on the committee. He stated that Delafield has one of the finest departments.

- i. LIBRARY BOARD

Discussion took place with the Library Board regarding the Library project. Skip Abbott, W332 S153 Wildflowers Court, Town of Delafield, spoke as a liaison for the Town of Delafield and as the Board's Vice President. Handouts were distributed to the commissioners. S. Abbott spoke in regards to the new library and stated that they have elicited the help of people who are professionals in building and library design for input as to what the library should look like and how much it would cost. The building needs to be larger and more expensive than originally thought. Libby Gifford, 1504 Perry Lane, presented information gathered. She spoke in regards to the time table to build a new library, library usage, future use, space needs, feasibility study findings in regards to fund raising, and where funding came from for new libraries built in 2001 across the country. Jocelyn Bubolz addressed the size of the population for a 28,000 sf building and stated that this would be a design figure for 15,000 people. She spoke about area libraries that have built in the last 10 years, the reasons for the increased cost of the proposed new library, different building options, funding options for the new library, and the benefits of building a 28,000 sf building right away rather than waiting until the space was needed. Other items in the packet including the financing plan were addressed. Extra space in the library could be used for renting to a coffee shop or housing the computer server.

Mayor Craig stated that it was both the library's and Common Council's original idea to have a 20,000 sf building with a build-out to 28,000 sf. He clarified that it was both the Council's and the Library Board's

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agreement between them in the aspect that it was 20,000 sf (phase one) with the ultimate build-out of 28,000 sf. He addressed the bonding. Mayor Craig stated that the past mayor mentioned that the City would put up \$1 million without a referendum. Mayor Craig has honored his word all along and is willing to continue that honoring so that the citizens are aware that if we do go beyond that \$1 million that it would be put to referendum.

L. Quartaro spoke regarding the article in the Milwaukee Sentinel Metro Section – she called the libraries and spoke to them about their size and stated that the top-notch libraries were smaller with some having greater service areas than what is being proposed here. She thought that 16,000 – 20,000 sf would be doable. J. Bubolz responded. In addition, the survey entitled “Waukesha County Library Study, September 2002” was reviewed (distributed to the commissioners).

S. Abbott added that they felt that the most important thing is that there is open dialog between the Library Board and the Common Council. They would like to work with the Library Board and there has to be an answer in the middle. They want to do this in a way that is mutually beneficial. A joint meeting between the Common Council and the Library Board is needed. Mayor Craig stated that he thought there was an agreement between the Library Board and the Council to stick with the 20,000 sf and now we are talking 28,000 sf. This concerns him. Mayor Craig instructed M. Czubkowski to e-mail all members to set up a joint meeting date. M. Carlson stated that there is an advantage for the City to bond in 2002 rather than 2003. L. Quartaro stated that it concerns her to bond this year without serious donations being made yet; the City has already given the land and committed \$1 million. J. Bubolz stated that they hired their fundraiser at the end of August. L. Kuklinski stated that when initially talking about the library, the funding gap was not there because the majority of the library was going to be paid with private donations. Mayor Craig would like to have this joint meeting within the next one to two weeks.

E. Sadowski stated that if you look at the numbers, every 4,000 sf adds \$700,000. There was no further discussion.

j. OTHER COMMITTEES (MINUTES OF SEPTEMBER 12, 2002 BOARD OF ZONING APPEALS INCLUDED)

No reports.

k. GENESEE STREET RECONSTRUCTION PROJECT COMMITTEE

M. Carlson stated that the Plan Commission has reviewed the final minutes from the Genesee Street Steering Committee. The Public Works Committee has reviewed the engineering elements of the project. They

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will be ready to submit the final plans and specifications and cost estimates for the job to the DOT in about two weeks. R. Miskelley stated that many businesses and residents were involved with much public input. Businesses are supporting this project. This project is wholeheartedly endorsed. Mayor Craig stated that this was one of the most flexible committees. M. Carlson will submit the drawings to DOT and keep process moving forward. A way needs to be found to thank members of the steering committee.

5. OLD BUSINESS

a. PUBLIC WORKS COMMITTEE RECOMMENDED RESOLUTION 2002-10 REGARDING TRAFFIC CONTROL ON GENESEE STREET

M. Carlson reported that this Resolution was drafted as a result of the Genesee Street Steering Committee. It was referred back to the Public Works Committee. The stop signs are not recommended for Wells Street and Milwaukee Street. Painting the pedestrian walkway on Milwaukee and Genesee Streets and installing yield to pedestrians in front of City Hall are recommended. The yield to pedestrian sign at Milwaukee and Genesee Streets could be reviewed again when jurisdiction is received from the County. Discussion took place if it could be contingent upon receipt of jurisdiction that yield to pedestrian signs be put on Milwaukee and Genesee Street. R. Miskelley commented about the stop signs, the Department of Public Works is not saying that the stop signs are not needed at Milwaukee and not needed at Wells Street, but that they wanted to wait until after reconstruction to revisit the issue.

**R. MISKELLEY MOTIONED TO APPROVE THE RESOLUTION AND TO AMEND IT CONTINGENT UPON THE APPROVAL AND JURISDICTION TRANSFER OF MILWAUKEE STREET TO THE CITY OF DELAFIELD BY THE COUNTY OF WAUKESHA, THAT THE CITY PUT A YIELD TO PEDESTRIAN SIGN IN THE MIDDLE OF GENESEE STREET AT THE INTERSECTION AT MILWAUKEE AND GENESEE STREET. L. QUARTARO SECONDED THE MOTION. M. CARLSON SUGGESTED THE FOLLOWING LANGUAGE: IN PARAGRAPH A OF RESOLUTION 2002-10 AT THE END OF THAT PARAGRAPH A TO INCLUDE THE LANGUAGE "AND INSTALL A YIELD TO PEDESTRIAN SIGN IN THIS CROSSWALK". R. MISKELLEY AGREED TO THIS LANGUAGE. L. QUARTARO AGREED. M. CARLSON READ THE WHOLE RESOLUTION WITH THE ADDITION OF THE ABOVE. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

6. MAYOR'S REPORT

- Attended League of Municipality Training in Rhinelander
- Attended several Tourisms, settled budget for Tourism

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- Conducted neighborhood visits
- Attended 9/11 memorial service
- Attended private resident library fund raiser
- Conducted office hours
- Visited library staff

Committee appointments to the Financial Committee:

Mike Shelby is interested in one-year position. Mayor Craig would also like to add L. Kuklinski as the Alderperson to this committee.

**L. QUARTARO MOVED TO APPROVE MIKE SHELBY AND LINDA KUKLINSKI. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

Mayor Craig would like to appoint Beth Leonard to the Park & Recreation Committee.

**L. QUARTARO MOTIONED TO APPROVE BETH LEONARD FOR THE PARK & RECREATION COMMITTEE. L. KUKLINSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

Mayor Craig would like to appoint Tom Williamson as an alternate for the Lake Welfare Committee.

**R. MISKELLEY MOTIONED TO APPOINT TOM WILLIAMSON AS AN ALTERNATE FOR THE LAKE WELFARE COMMITTEE. L. KUKLINSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

7. NEW BUSINESS

- a. GENERAL DEVELOPMENT PLAN AND CONDITIONAL USE PERMIT. TAX KEY ID #733-990-003 AND #733-998 SW CORNER OF S.T.H. 16 AND S.T.H. 83 (VILLAGE SQUARE)

Don Murn, Attorney for the Developer spoke regarding his conversation with Attorney Chapman and Section 17.42 of Ordinance. M. Carlson stated that the City Attorney stated that once the Common Council takes action on the item, the time limit no longer applies. Discussion took place regarding the detention pond. M. Carlson stated that if they want to make a presentation that they make it and then the Common Council would take it under advisement and make a decision.

J. Spheeris was present and made a presentation proposed development for the parcel. He stated that the plans have been changed and they meet or exceed B6 zoning. He stated that they did not have much time

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to react to the Foth & Van Dyke report. Reviewed other isolated natural areas in the City of Delafield. They were not given a reason for Plan Commission denial. Attorney Murn stated that the Foth & Van Dyke study made a telling comment about the buildings. He felt that this proposal meets the guidelines of the comprehensive plan. Stated that the B6 holding permits putting conditions on this site. They meet the three requirements for B6 zoning.

M. Carlson corrected the definition of B6 definition 17.39. He stated that according to the City's code, Section 27, 17.39 a B6 commercial only zone, under permitted uses, paragraph C, states "no uses are automatically permitted or excluded providing they form a coherent development pattern and are consistent with all other provisions of this section." The identification of permitted uses in the B1, B1A, B2, B3 and B4 zoning districts do not apply to the B6 zoning category. M. Carlson also stated that there have not been any changes to the site plan along with the architectural renderings since the public hearing. It was clarified that there have not been any changes to this plan since the last Plan Commission meeting. There were no changes made as a result of the public hearing on the 24<sup>th</sup>.

Attorney Murn stated that the Ordinance regarding B6 zoning requires legal determination as to what it requires and does not require. His comment as to what B6 does or does not allow comes from looking at the adjoining use, B1A. The uses that they are proposing would be permitted uses in the adjoining zoning designation. Discussion took place. M. Carlson stated that the definition of adjoining uses is a planning determination, not a legal determination. Attorney Murn stated that they are asking for the Council to make a planning determination. There must be some definitiveness as to what a property owner can reasonably expect that they can do with the property.

J. Spheeris stated that the changes were not made because the Foth & Van Dyke report was not received until three days before the Plan Commission meeting.

P. Schuman stated that he made a motion at the Plan Commission meeting to approve this with some changes and the motion was defeated and Mr. Spheeris had asked at that meeting to vote it up or down the way it was. The Plan Commission did not like the way it was so they voted it down. P. Schuman had questions about the fiscal impact.

**L. KUKLINSKI MOTIONED TO DEFER THIS BACK TO THE PLAN COMMISSION FOR RECONSIDERATION IF THE DEVELOPER WOULD PRESENT REVISIONS UNDER THE FOLLOWING: REDUCE TOTAL FOOTAGE, INCLUDING ELIMINATION OR SUBSTANTIAL REDUCTION IN THE ANCHOR STORE, A CHANGE IN BUILD OUT TO CORRESPOND WITH THE HWY. 83 EXPANSION, IMPROVE**

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**COMPATIBILITY WITH CURRENT LAND USE, MORE IN-DEPTH STUDIES WITH STORMWATER AGREEMENT, WATER RETENTION, ENVIRONMENTAL AND ECONOMIC ISSUES. M. ROBERTS SECONDED THE MOTION. DISCUSSION TOOK PLACE REGARDING THE HWY. 83 EXPANSION. THE QUESTION IS WHETHER DEVELOPER WOULD STEP INTO ROLE OF EXPEDITOR WITH DOT FOR THE EXPANSION. THE COST OF THE EXPANSION NEEDS TO BE DETERMINED. M. CARLSON STATED THAT POTENTIAL USES OF THE ADJACENT PARCELS NEED TO BE CONSIDERED. M. MATHEY EXPRESSED HIS CONCERN ABOUT THE WELL WATER BEING CONTAMINATED. L. KUKLINSKI AMENDED THE MOTION TO "ADD DESIRABLE CURRENT AND POTENTIAL FUTURE USES OF ADJACENT PROPERTIES". M. ROBERTS AGREED TO THE AMENDMENT. L. QUARTARO DISCLOSED THAT SHE HAS A PERSONAL RELATIONSHIP WITH ATTORNEY MURN. FIVE WERE IN FAVOR, TWO OPPOSED. MOTION CARRIED.**

- b. CSM FOR 1411 GENESEE STREET. TAX KEY ID #792.995 (HANON-LEEF CSM)

This was included in the commissioner's packets.

**L. KUKLINSKI MOTIONED TO APPROVE THE CSM WITH REQUIREMENTS ATTACHED BY THE CITY ENGINEER. L. QUARTARO. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- c. PETITION FOR SIGNAGE ON NORTH LAPHAM PEAK ROAD

E. Sadowski gave background information on this request. They would like to add seven "slow, children" signs to be attached onto the dead end signs. It was recommended to send this to staff Traffic Committee. L. Kuklinski would like this expanded to several other areas. The list will be given to the Traffic Committee.

- d. CONTRACT WITH SUPERIOR SERVICES FOR REFUSE SERVICES

M. Carlson stated that this a renewal of the refuse and recycling contract with Superior Services. They have agreed to extend the contract for three years through 2005. The increase would be based on the consumer price index, not to exceed 3%. The Refuse and Recycling Committee has not had an opportunity to take up this issue, but due to time restraints, M. Carlson suggested that the City Council approve the contract with the concurrence of the Refuse and Recycling Committee. R. Miskelley asked about the time period of 2003-2005 -- it is not to exceed the consumer price index and a 3% cap. M. Carlson clarified that in 2002-2003 there would be a 1.5% increase.

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**L. QUARTARO MOTIONED TO APPROVE SUBJECT TO THE REVIEW OF REFUSE AND RECYCLING COMMITTEE. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- e. ORDINANCE 513 PROHIBITING PARKING ON WEST SIDE OF BUTLER DRIVE

**L. QUARTARO MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- f. PUBLIC WORKS COMMITTEE RECOMMENDATION TO INSTALL CROSSWALK ON HILLSIDE DRIVE NEAR HORIZON DEVELOPMENT

R. Miskelley reviewed. This is by the Senior Apartment Complex. M. Carlson stated that ramps would also be installed.

**L. QUARTARO MOVED TO APPROVE. L. KUKLINSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- g. Approval of the Specific Implementation Plan (SIP). Tax Key ID # 804.994.013 (General Capital Group)

M. Carlson reviewed. Renderings were included in the commissioners' packets. Mayor Craig recommended approval. A waiver is needed from the Wisconsin DOT for Trans 233 for the setback requirement. The developer can't apply for the waiver until after the local community considers the project. M. Carlson suggested that if the Council is inclined to approve it, that it is approved contingent upon the normal set of contingencies: a satisfactory development agreement, the stormwater management agreement, deeds, covenants, and restrictions, and a conditional use permit. The SIP has been approved by the Plan Commission and they are recommending approval to the Council.

**L. QUARTARO MOTIONED TO APPROVE SUBJECT TO THE DEVELOPMENT AGREEMENT, THE STORMWATER MANAGEMENT AGREEMENT, DEEDS, COVENANTS, AND RESTRICTIONS, AND A CONDITIONAL USE PERMIT. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- h. RESOLUTION 2002-11; MORATORIUM ON FLAG LOTS

The Flag lot ordinance needs to have a public hearing and therefore the moratorium ordinance was prepared by the City Attorney.

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**E. SADOWSKI MOVED TO APPROVE. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

8. ADMINISTRATOR'S REPORT

M. Carlson reported that he attended the International City Management conference in Philadelphia and served on the evaluation committee for the conference.

Participated in discussions with the Waukesha Mediation Center towards creating a strategic vision for City of Delafield.

He announced that a new administrative assistant, Jean Borchardt, has been hired and has started working.

9. CLERK'S REPORT

M. Czubkowski announced that Marie Williams would be starting as the new accountant on Monday.

- a. Public Hearing – Flag Lots
- b. Public Hearing – Vettelson Road Property, if petitioners want to move forward

10. FINANCIAL REPORT

- a. APPROVE VOUCHERS

**L. KUKLINSKI MOVED TO APPROVE. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

11. CORRESPONDENCE

- a. LACs 2001 Financial Statements
- b. Letters dated September 24, 2002 and October 3, 2002 from Attorney Schober re. Village Square
- c. Wisconsin Association of Lakes letter
- d. League of Wisconsin Municipalities Newsletter

12. ADJOURN INTO CLOSED SESSION PER §19.85(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (EMPLOYEE GROUP NEGOTIATIONS)

M. Czubkowski read the above.

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**L. QUARTARO MOTIONED TO ADJOURN INTO CLOSED SESSION PER §19.85(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (EMPLOYEE GROUP NEGOTIATIONS). E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. A ROLL CALL VOTE WAS TAKEN: M. MATHEY, AYE; P. SCHUMAN, AYE; E. SADOWSKI, AYE; M. ROBERTS, AYE; L. QUARTARO, AYE; L. KUKLINSKI, AYE; R. MISKELLEY, AYE. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED INTO CLOSED SESSION AT 9:55 P.M.**

12. RECONVENE INTO OPEN SESSION

**R. MISKELLEY MOTIONED TO RECONVENE INTO OPEN SESSION AT 10:25 P.M., E. SANDOWSKI SECONDED THE MOTION. ALL WERE IN FAVOR. MOTION CARRIED.**

13. ACTION OF ITEMS DISCUSSED IN CLOSED SESSION

**NONE**

14. ADJOURNMENT

**MOTION TO ADJOURN AT 10:26 P.M. (SADOWSKI/KUKLINSKI ALL WERE IN FAVOR. MOTION CARRIED.**

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC  
City Clerk/Treasurer

Accurate Business Communications