

**CITY OF DELAFIELD COMMON COUNCIL MINUTES**

**7:00 PM PUBLIC HEARING ON THE PROPOSED 2003 BUDGET**

M. Carlson explained the difference between equalized value and assessed value.

Betsy Busch, 830 Wells Street – Asked about the library and stated that it seems like a big increase salary-wise. On page 193, salary and wages comparison, she would have liked to see the size of the other cities that it was being compared to. She asked if there was another document that would show all of the positions to compare to. Mayor Craig stated that there were no other sheets. He suggested referring to the Library Director. Other questions from B. Busch related to the capital outlay portion. The bid letting schedule for 2003 on page 28 concerns her. M. Carlson stated that the bid schedule was provided by and is determined by the State of Wisconsin. B. Busch had a question about page 29 at the back of the book, Wells Street construction and asked about the sidewalk going from Genesee west to Main Street, wanted to know why they are not going to Oneida. M. Carlson stated that it is listed on page 3 of 4 of the Summary Sheet. (Page 32 of 34). Why are sidewalks not being put in to match east to Oneida? Mayor Craig stated that this issue was never raised and that is the primary reason it has never been considered. Page 30 of 34 she asked if the City owns the land. Mayor Craig stated that it does. On page 17 of 34 – the library, last column lists \$1.5 million in 2005 with no source for funding. M. Czubkowski stated that every year shows it to be general funding/bond/fund raising. Mayor Craig stated that he has no intent to raise the City's obligation. This body along with the library board will be meeting together on 11/12/02 at 7 p.m. and this will be an open meeting. On page 18 of 34, B. Busch is assuming that it would be coordinated with 19 of 34 – how much are windows costing today? M. Carlson stated that prices have not been priced out for any of these things at this time.

Lynn Reich, 484 Garrison Court – In regards to the water issue, L. Reich stated that the people who are involved with this should go back and watch the video of the meeting where it was supposedly voted to go with water. It was clearly not a final vote. She wished that people who were talking about the water would go back and watch the video. Also in regards to fire protection, people should go back to the wording in the referendum that took place. She is against the water issue. She agrees with the letters that were in the paper regarding the water issue from Betsy Busch and the Costigans. Regarding the library in the budget, she stated that she hopes that City does not pay more for the library than what was agreed to. She addressed the number of library board members that actually pay taxes in the City of Delafield. Mayor Craig stated that the meetings of the library are the second Tuesday of the month. Six out of nine board members are City of Delafield residents.

Marcia Stocks, 226 N. Genesee Street – Page 28 of 34 Genesee St. Reconstruction – She stated that Delafield Commons development benefits from the sidewalk to the school, not the six Genesee Street properties. The collector street intersection has been demapped. The Genesee Street intersection by Cushing School was discussed. This project is mostly funded by TIFF and special assessments. She objects to the

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special assessment. The sidewalk is for moving the children of the school in a safe manner; it does not benefit the six residential properties. She is against the special property assessment.

Libby Gifford, 1504 Parry Lane - She is a library board member and library user. She is interested in trying to bring up the library staff's salaries to a competitive rate. She would like the salaries to be closer to the level that neighboring libraries pay their staff. She is interested in having the reserve fund brought up. Information about the pay rates compared to other libraries is available to the public in the library. As a resident, she would like to pay the people commensurate with the experience and good work.

Mayor Craig asked three times if there were any other citizens interested in speaking. There were none.

**R. MISKELLEY MOVED TO CLOSE THE PUBLIC HEARING. L. QUARTARO SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE PUBLIC HEARING WAS CLOSED AT 7:29 P.M.**

CALL MEETING TO ORDER

Mayor Craig called the meeting to order at 7:29 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Mayor Paul Craig  
Phil Schuman, Ald.  
Erv Sadowski, Ald.  
Mike Roberts, Ald.  
Linda Quartaro, Ald.  
Linda Kuklinski, Ald.  
Ron Miskelley, Ald.  
Matt Carlson, Administrator  
Marilyn Czubkowski, Clerk

Absent

Maurice Mathey, Ald.

**Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.**

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1. APPROVE MINUTES OF OCTOBER 19, 2002.

**P. SCHUMAN MOVED TO APPROVE THE MINUTES OF THE OCTOBER 19, 2002 MEETING AS PRESENTED. L. QUARTARO SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

2. CITIZEN'S COMMENTS ON ITEMS PERTAINING TO THIS AGENDA.

Mayor Craig asked three times if there were any citizens who wished to speak about items pertaining to this agenda. There were none.

3. CONSENT AGENDA

- a. Delafield Chamber of Commerce Annual Tree Lighting Ceremony - December 7, 2002

**P. SCHUMAN MOVED TO APPROVE. L. QUARTARO SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

4. COMMITTEE REPORTS

- a. LICENSES

No report.

- b. PLAN COMMISSION

P. Schuman reviewed. He stated that the Village Square issue was tabled. The wordage of the Flag Lot Ordinance was approved, but discussion took place on the notification of property owners wording that was not included in the ordinance. The wording will be reviewed as an addition/amendment to the ordinance. M. Carlson stated that if it makes sense to notify on minor subdivisions, it makes sense for major subdivisions. More exploration will take place on the Carriage Hills (Jens Property) development.

- c. LAKE WELFARE COMMITTEE

P. Schuman reported that he went to a meeting on Purple Loosestrife sponsored by the Wisconsin Wetland Association and DNR. The meeting detailed the use of a beetle to control the Purple Loosestrife. He will bring this up to the Lake Welfare Committee at their meeting on November 13, 2002. Citizens should contact P. Schuman if they are interested in this.

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d. PARK AND RECREATION COMMISSION

L. Quartaro reported that the opening of the Valleywood Farms Park would take place this Sunday at 1 p.m. The Riverwalk groundbreaking fundraiser will be held at 5:30 p.m. on November 11, 2002 near the new parking by the Fish Hatchery.

e. PUBLIC WORKS COMMITTEE

Meets this Wednesday, November 6, 2002.

f. DEL-HART COMMISSION

Meets next Tuesday, November 12, 2002.

g. RECYCLING COMMITTEE (draft copy of October 23, 2002 minutes included)

They met and agreed with the approval of the recycling contract. The recycling center will be getting a new sign.

h. POLICE AND FIRE COMMISSION

No meeting.

i. LIBRARY BOARD

E. Sadowski stated that a joint meeting would be held on November 12, 2002 at 7 p.m. with the Library Board and the Common Council. He asked staff to look into Class A office space cost factor per square feet and if possible, to have this prior to the meeting.

j. OTHER COMMITTEES

The Genesee Street Steering Committee and Downtown Business Association held celebration tonight (Monday, November 4, 2002) at Hawk's Inn where a brief presentation was made on how the project would look and how to make construction time attractive for patrons in the downtown area. It was very well received. Samples of T-shirts and button pins were shown. The Downtown Business Association is really trying to promote Delafield during this construction phase.

5. OLD BUSINESS

a. APPROVE ORDINANCE 512 AS RECOMMENDED BY PLAN COMMISSION OCTOBER 30, 2002.

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L. Kuklinski spoke about the cul de sac wording. It was stated that both R. Dupler and F. Welch had reviewed the language and felt that it was satisfactory.

**L. KUKLINSKI MOVED TO APPROVE. L. QUARTARO SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

b. GENESEE STREET BURIAL OF ELECTRIC LINES.

M. Carlson stated that different ways on how to accomplish this have been explored. It can be accomplished in three phases. One phase would be Wells Street to the north on Genesee Street and another phase would be Wells Street both east and west of Genesee Street and a third phase could be south of Wells Street on Genesee Street. The prices that were broken up for these three pieces were \$125,000 for Genesee Street north of Wells Street, \$310,000 for Genesee Street south of Wells, and then on Wells Street itself, about \$450,000. In discussions with the Genesee Street Steering Committee and We Energies the biggest benefit would be just Project One, the Genesee Street north of Wells Street. This would bury the electric lines and to install some limited conduit as a way to prepare for future expansion. To do of this now all would be over stretching. If the City would like We Energies to proceed with the next step of designing this system, he would need to get an answer to them as quickly as possible. Discussion took place on the areas included in the TIFF District. We Energies is looking for a \$125,000 commitment from the City. The commissioners felt that Project One would do a lot for the downtown area.

**L. QUARTARO MOTIONED TO INSTRUCT WE ENERGIES TO MOVE FORWARD WITH THE ENGINEERING FOR PROJECT ONE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

6. MAYOR'S REPORT

The Mayor reported that he meet with:

- o Citizens and residents
- o Cooperative County Council
- o St. John's Board Meeting
- o Matt Carlson

7. NEW BUSINESS

- a. **Tax Key 804.994.013 and part of 804.999.014, Hwy 83 and Hillside Drive.** Owner/Applicant: General Capital Group, Marcus Corporation.

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Approval of a Certified Survey Map recommended by Plan Commission October 30, 2002.

**L. QUARTARO MOTIONED TO APPROVE WITH THE CONTINGENCIES. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- b. Discussion regarding League of Wisconsin Municipalities Annual Conference.

P. Schuman stated that it was a good meeting and that he attended the seminar on TIFF Districts. A review of the water situation in the TIFF District, strategic growth, and parkland and park improvements took place at the Conference. He addressed the possibility of special assessments to help pay for the library. The Strong Communities Resolution is a public relations campaign for the community.

L. Kuklinski attended a workshop separate from the Conference and thanked the people for allowing her to go. Her workshop dealt with personal growth, networking with people in like positions, and dealing with issues. She stated that it was interesting and she got a chance to meet others who do the same things.

P. Schuman stated that next year's conference would be held in Milwaukee.

8. ADMINISTRATOR'S REPORT

No report.

9. CLERK'S REPORT

Election day is tomorrow. The polls are open from 7 a.m. - 8 p.m. and voting will take place at the Public Works Building.

10. FINANCIAL REPORT

- a. APPROVE VOUCHER LIST

**L. KUKLINSKI MOTIONED TO APPROVE. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

- b. MAY, JUNE, JULY, 2002 - TREASURER'S REPORT

**P. SCHUMAN MOTIONED TO APPROVE. E. SADOWSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

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11. CORRESPONDENCE

- a. Letter from Jeff & Leslie Nepper and Jeff Lieblang re. Genesee Reconstruction Project (dated October 17, 2002).
- b. Letter from Betsy Busch re Genesee Reconstruction Project.
- c. Letter from Daniel M. Finley, Waukesha County Executive, regarding consolidated dispatch project (dated October 23, 2002).

12. ADJOURN INTO CLOSED SESSION PER §19.85(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (POLICE AND PUBLIC WORKS NEGOTIATIONS AND MANAGEMENT STAFF) AND PER §19.85(1)(G) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED (PENDING LITIGATION).

M. Czubkowski read the above.

**E. SADOWSKI MOTIONED TO MOVE INTO CLOSED SESSION PER §19.85(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (POLICE AND PUBLIC WORKS NEGOTIATIONS AND MANAGEMENT STAFF) AND PER §19.85(1)(G) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED (PENDING LITIGATION). L. QUARTARO SECONDED THE MOTION. THERE WAS NO DISCUSSION. A ROLL CALL VOTE TOOK PLACE: P. SCHUMAN, AYE; E. SADOWSKI, AYE; M. ROBERTS, AYE; L. QUARTARO, AYE; L. KUKLINSKI, AYE; R. MISKELLEY, AYE. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ENTERED CLOSED SESSION AT 8:02 P.M.**

13. RECONVENE INTO OPEN SESSION.

**Reconvene into open session at 8:25 p.m. (L. Quartaro and P. Schuman)  
Motion carried.**

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14. ACTION OF ITEMS DISCUSSED IN CLOSED SESSION.
15. ADJOURNMENT. Motion to adjourn at 8:25 p.m. (P. Schuman and L. Quartaro).

**Motion carried.**

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC  
City Clerk/Treasurer

Accurate Business Communications, LLC