

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Craig called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Paul Craig
Maurice Mathey, Ald.
Phil Schuman, Ald.
Erv Sadowski, Ald.
Mike Roberts, Ald.
Linda Quartaro, Ald.
Linda Kuklinski, Ald.
Matt Carlson, Administrator
Marilyn Czubkowski, Clerk

Ron Miskelley, Ald.

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF JUNE 3, 2002

P. SCHUMAN MOTIONED TO APPROVE. L. QUARTARO SECONDED THE MOTION. IT WAS NOTED THAT PAGE 12 WAS AMENDED. P. SCHUMAN AMENDED HIS MOTION TO APPROVE WITH THE AMENDED PAGE. L. QUARTARO SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. CITIZENS COMMENTS ON ITEMS PERTAINING TO THIS AGENDA

None.

3. CONSENT AGENDA

a. REQUEST BY DELAFIELD/SUMMIT LIONESSE CLUB TO HAVE DPW DELIVER 12 PICNIC TABLES TO ST. JOHN'S NW GOLF

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CLUB FOR ANNUAL CHARITY GOLF TOURNAMENT ON SATURDAY, AUGUST 17, 2002.

P. SCHUMAN MOTIONED TO APPROVE. L. KUKLINSKI SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4. COMMITTEE REPORTS

a. LICENSES

RESERVE CLASS "B" BEER CLASS "B" LIQUOR

- Creative Restaurant Concepts, Inc., Box 656, Fort Atkinson, WI; **Gondola Grille**, 3215 Hillside Drive, Delafield; Guy Brittain, W5838 Arbor Road, Fort Atkinson, WI, Agent

Mr. Brittain was present and discussed the opening. It should be open by August 20, 2002.

L. QUARTARO MOTIONED TO APPROVE. L. KUKLINSKI SECONDED. IT WAS STATED THAT THIS IS COVERED BY THE REQUIREMENT OF HAVING ALL OUTSTANDING INVOICES AND PERSONAL PROPERTY TAXES BEING PAID PRIOR TO ISSUANCE OF LICENSES. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

CLASS "B" BEER CLASS "B" LIQUOR

- American Legion Post #196, Delafield, **American Legion Post #196**, 333 Lapham Peak Road, Delafield; Robert R. Punjak, 1106 Bahr Road, Delafield, Agent

P. SCHUMAN MOTIONED TO APPROVE THIS ONE AND ALL OTHERS UNLESS SO NOTED, SUBJECT TO ALL OUTSTANDING INVOICES AND PERSONAL PROPERTY TAXES BEING PAID PRIOR TO ISSUANCE OF LICENSES. L. QUARTARO SECONDED. DISCUSSION TOOK PLACE REGARDING TEMPORARY LICENSES. IT WAS CLARIFIED BARTENDERS THAT TEMPORARY LICENSES ARE NOT REQUIRED TO TAKE CLASSES OR HAVE A BACKGROUND CHECK. THE LICENSES ARE ONLY ISSUED FOR THE DAY(S) OF ACTUAL EVENT. ALL WERE IN FAVOR. MOTION CARRIED.

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- Kuhlvar, Inc., Tammie Kochevar, W163 N11517 Windsor Court, Germantown, WI, Agent; ***Kuhlenbeck's Pub & Eatery***, 603 Genesee Street, Delafield (***Subject to Business Plan of Operation approval by PC on June 26th and forfeiture of Wells Street Enterprise license***)

L. QUARTARO MOTIONED TO APPROVE. M. ROBERTS SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

CLASS "A" BEER

- American Oil dba Amoco #2527, 28100 Torch Pkwy, Suite 300, Warrenville, IL, **Amoco #2527**, 2675 Sun Valley Drive, Delafield; Rebecca Meissner, 8445 S. Heritage Ct., Oak Creek, WI, Agent

P. SCHUMAN MOTIONED TO APPROVE. L. QUARTARO SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

TWO-YEAR BARTENDER LICENSES - EXPIRE JUNE 2004

- Jody P. Kuhlenbeck, N50 W15390 Honey Suckle Lane, Menomonee Falls; Kuhlenbeck's Pub & Eatery
- Tammie Kochevar, W163 N11517 Windsor Ct., Germantown; Kuhlenbeck's
- Michael Kochevar, W163 N11517 Windsor Ct., Germantown; Kuhlenbeck's (scheduled for Responsible Beverage Class)
- Martin Ladd Smith, 2507 Oakwood Road, Hartford; Daybreak
- Rebecca S. Meissner, 8445 S. Heritage Ct., Oak Creek; Amoco-Sun Valley Dr
- Emily Richter, 1408 Woods Drive, Delafield; Daybreak

ONE-YEAR BARTENDER LICENSES - EXPIRE JUNE 2003

- Douglas Dressler, 111 Riverside Drive, Pewaukee; Delafield Brewhaus
- Russell S. Ludwig, 1307 Western Avenue, Watertown; PDQ
- M. Czubkowski read in the Bartender's License for Trevor Nylen, Kurt's Steak House

TEMPORARY CLASS B BEER LICENSE

- Delafield Womens' Softball, Paula Hosch-Books, Agent for tournament at Fish Hatchery park and pavilion July 13-14, 2002

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TEMPORARY BARTENDER LICENSES

- Nancy Pokus, 266 Hillside Drive, Oconomowoc for softball tournament July 13-14
- Dave Pokus, 255 Hillside Drive, Oconomowoc for softball tournament July 13-14

b. PLAN COMMISSION

The Plan Commission will meet on June 26. Two public hearings are scheduled for that night.

c. LAKE WELFARE COMMITTEE

P. Schuman reported that he was re-elected as chair on this committee. The committee discussed the spring meeting and A. Zietlow suggested that the City invest in a portable PA system to be used at various locations. It was reported that the DNR is reviewing the grants statewide and hopefully something will be known by the end of the month. Seiki disk readings are taking place and the water is very clear for this time of year. Lake rules and moving the no wake buoys were discussed. John Planke of the DNR was contacted about this and he thought citizens should have common courtesy towards each other. The Lake Welfare Committee will continue to meet at 6 p.m. The Waterleaf Subdivision was reviewed at the meeting and there were some concerns about the conservancy and enforcement of rules for the conservancy.

d. PARK AND RECREATION COMMISSION

The Park & Recreation Commission will meet on Wednesday. The first Board of Directors meeting was held and many good people are serving. The Valley Road Farms bids have been put out. Sixty people have signed up for the summer rec program. This is a good start. There was some debate about the Park and Recreation Coordinator position. The focus of the position will be more of a project coordinator on a part-time basis. It was reported that the YMCA has done a great job putting the rec program together.

- 1) DECISION REGARDING "GEASON" PROPERTY/DNR GRANT REQUEST

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L. QUARTARO MOVED TO USE THE ENTIRE PROPERTY FOR PARK WITH UP TO TWO ACRES RESERVED FOR MUNICIPAL PURPOSES AND TO COMPLY WITH THE DNR GRANT REQUEST. E. SADOWSKI SECONDED. DISCUSSION TOOK PLACE REGARDING RECEIVING THE DNR GRANT. L. QUARTARO AMENDED HER MOTION TO BE CONTINGENT UPON RECEIPT OF DNR GRANT APPROVAL; IF IT IS NOT GRANTED THE ISSUE WILL BE REVISITED. E. SADOWSKI SECONDED. M. MATHEY STATED THAT HE HAD TWO PEOPLE ASK WHY ALL OF THIS MONEY IS BEING SPENT ON THIS PROPERTY. THIS PARK WILL BRING THE CITY CLOSE TO THE FIVE-YEAR PLAN. ALL WERE IN FAVOR. MOTION CARRIED.

e. PUBLIC WORKS COMMITTEE

No report.

f. DEL-HART COMMISSION (NEXT MEETING JUNE 18, 2002)

No report. Meets June 18, 2002.

g. RECYCLING COMMITTEE

No meeting. It was reported that the household hazardous waste collection was held on Saturday. Over 100 people stopped by, almost double the number of last year. There are website links to Waukesha County recycling on the City of Delafield's website: www.cityofdelafield.com

h. POLICE AND FIRE COMMISSION

Meets tomorrow, June 18, 2002.

i. LIBRARY BOARD

A workshop was held on June 11, 2002 with approximately 30 people in attendance. There were lots of handouts. A shift of the proposed library site that moves it closer to the Fish Hatchery and the downtown area was made. The decision by the library board was based on environmental concerns, bringing the library closer to downtown, and the ability to share parking with the Fish Hatchery. Extensive discussion took place about the site change.

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The Library Board has been listening to the citizens and their concerns about the environment. The elevation and test borings of the land was discussed. This site's zoning would need to be change, part of it is in the area already approved, but the vast majority of it is not. Mayor Craig stated that the Library Board would like to have the Common Council motion to allow the Plan Commission to start their procedure on this. The cost of borings would be approximately \$4,000. The results of the original boring were reviewed. The architect is in agreement that this land would be better for the library. L. Quartaro would like to wait to the next Common Council meeting so as to solicit input on this. The consensus was to wait until the next meeting. E. Sadowski stated that positive cost savings need to be identified. The original piece of land would revert back to what it was zoned before. The new site would be a conditional use site. P. Schuman stated that he would like to hear more rationale to give the Common Council confidence in the library board's decisions. L. Kuklinski stated that if there is a better alternative she is willing to look at it.

In addition, it was reported that the library reading program is up and running. Circulation is increasing 10% each month. Out of the total number of libraries, the City of Delafield's is the third largest crowded library in the category that they are in.

j. OTHER COMMITTEES

1) GENESEE STREET RECONSTRUCTION COMMITTEE

The next meeting of the Genesee Street Reconstruction Committee is June 18, 2002. Burial of the utilities will be discussed and an update of the project schedule will be given.

5. OLD BUSINESS

a. ORDINANCE 507 RELATING TO TEMPORARY SIGNS AND FEE EXEMPTIONS

M. Carlson reviewed.

L. QUARTARO MOTIONED TO REFER THIS TO THE PLANNING COMMISSION FOR A PUBLIC HEARING. P. SCHUMAN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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- b. SETTLEMENT AGREEMENT HWY 83/HILLSIDE DRIVE TRAFFIC SIGNALIZATION

M. Carlson outlined the agreement. The City Attorney has reviewed the agreement and recommended it for approval.

P. SCHUMAN MOTIONED TO APPROVE. L. KUKLINSKI SECONDED. SHE WAS CONCERNED ABOUT THE BONDS AND LETTERS OF CREDITS AND WOULD LIKE TO SEE AN END DATE PUT IN TO GUARANTEE PAYMENT IN 60 DAYS OR THE CITY WOULD BEGIN DRAWING ON THE BOND OR LETTER OF CREDIT. P. SCHUMAN AMENDED THE MOTION TO MAKE THAT CONTINGENCY. L. KUKLINSKI SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

- c. ORDINANCE 508 P-1 ZONING TEXT AMENDMENT

M. Carlson reviewed. The Attorney has revised language for the ordinance. The trigger points are outlined on the second page of ordinance.

L. QUARTARO MOTIONED TO APPROVE. L. KUKLINSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

6. MAYOR'S REPORT

- a. APPOINTMENTS

- 1) CITY ENGINEER

Mayor Craig reviewed the process. M. Carlson and M. Scaff were also involved in the process. Discussion took place to involve other committees on the process in the future. Mayor Craig appointed Fred Welch to the position of City Engineer.

M. ROBERTS MOVED TO APPROVE FRED WELCH AS CITY ENGINEER CONTINGENT UPON THE AGREEMENT BETWEEN F. WELCH, HIS FIRM, AND THE CITY. L. KUKLINSKI SECONDED. THERE WAS NO FURTHER

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DISCUSSION. P. SCHUMAN OPPOSED. MOTION CARRIED.

2) OFFICIAL NEWSPAPER

The Lake Country Reporter will be the City's official newspaper. It was the only paper that responded that meet all of the requirements.

L. QUARTARO MOTIONED TO APPROVE. M. ROBERTS SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

3) LIBRARY BOARD

Mayor Craig reported that he has resigned from the Library Board. He appointed E. Sadowski to the Library Board.

L. QUARTARO MOVED TO APPROVE. M. ROBERTS SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

4) PUBLIC WORKS COMMITTEE

J. Obenberger has resigned from the Public Works Committee. Mayor Craig appointed Ed Marek to the Public Works Committee.

P. SCHUMAN MOVED TO APPROVE. L. QUARTARO SECONDED. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. MAYOR ACTIVITIES:

- 1) Met with the Tourism & Promotion Committee
- 2) Met with the Oconomowoc Mayor
- 3) Met with the Village of Hartland
- 4) Met with the Town of Delafield
- 5) Attended the Library workshop
- 6) Held office hours (will not hold office hours in July)
- 7) Met with the library board
- 8) Met with Touch Truck

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c. MAYOR COMMENTS

Mayor Craig addressed the article in the newspaper about "secret" plans for Highway 83 and 16 developments and clarified that there are no "secret" plans. These are plans that are following procedure through staff before they come to the public and the Common Council. They are plans in work. The process of development was discussed.

7. NEW BUSINESS

None.

8. ADMINISTRATOR'S REPORT

M. Carlson reviewed the activities and meetings that he has recently participate in.

9. CLERK'S REPORT

No report.

10. FINANCIAL REPORT

a. APPROVE VOUCHER LIST

**L. KUKLINSKI MOTIONED TO APPROVE. P. SCHUMAN
SECONDED THE MOTION. THERE WAS NO FURTHER
DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.**

11. CORRESPONDENCE

a. Waukesha County Executive Award program information

12. ADJOURN INTO CLOSED SESSION PER §19.85(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY (CITY ADMINISTRATOR)

M. Czubkowski read the above.

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P. SCHUMAN MOTIONED TO ADJOURN INTO CLOSED SESSION. L. QUARTARO SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN: M. MATHEY, AYE; P. SCHUMAN, AYE; E. SADOWSKI, AYE; M. ROBERTS, AYE; L. QUARTARO, AYE; L. KUKLINSKI, AYE. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING MOVED INTO CLOSED SESSION AT 8:10 P.M.

13. RECONVENE INTO OPEN SESSION

MOTION TO RECONVENE INTO OPEN SESSION AT 9:00 P.M. (QUARTARO/SADOWSKI) ALL WERE IN FAVOR, MOTION CARRIED.

14. ANY ACTION TAKEN ON ITEMS IN CLOSED SESSION

Mayor Craig: We are back in session, open session. I believe there is a motion to be made.

L. Quartaro: After many months of negotiation that started with myself and Ed McAleer and Matt Carlson, we come with a new agreement with Matt Carlson, out City Administrator. The current contract is set to expire at the end of this year and we would like to renew his contract, actually change the contract. We recognize that he does an outstanding job for the City of Delafield. We're all very happy with his performance and look forward to many years of employment. I have in hand the contract called Draft A. We do not have an official draft of what we are going to be signing but we have this draft.

L. QUARTARO: MOVED APPROVAL OF DRAFT A WITH A COUPLE CHANGES FROM WHAT IS IN PRINT, I JUST HAVE TO SAY FOR RECORD THAT ON THE SECTION 2 RENEWAL, THE EFFECTIVE DATE WILL BE THE 17TH DAY OF JUNE, WHICH IS TODAY AND THERE IS ONE DELETION, SECTION 6 (G) COMPENSATION. WE WILL HAVE IT RETYPED AND SIGNED SO MY MOTION IS TO APPROVE DRAFT A WITH THOSE CHANGES I DELINEATED. E. SADOWSKI SECONDED THE MOTION. MAYOR CRAIG: ANY FURTHER DISCUSSION? ALL THOSE IN FAVOR, SAY AYE. OPPOSED (NONE) MOTION CARRIED.

M. Carlson: Thank you for your confidence.

M. Carlson: I just want to say I appreciate your effort and confidence. I'll do a good job for you, good staff work for you and I'll make you proud.

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Mayor Craig: Thanks, I'll hold you to that. Congratulations.

15. ADJOURNMENT

MOTION TO ADJOURN AT 9:04 P.M. (SCHUMAN/ROBERTS) MOTION CARRIED.

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC
City Clerk/Treasurer

Accurate Business Communications