

CITY OF DELAFIELD COMMON COUNCIL MINUTES

CALL MEETING TO ORDER

Mayor Paul Craig called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present

Absent

Mayor Paul Craig
Maurice Mathey, Ald.
Phil Schuman, Ald.
Erv Sadowski, Ald.
Mike Roberts, Ald.
Linda Quartaro, Ald.
Linda Kuklinski, Ald.
Ron Miskelley, Ald.
Matt Carlson, Administrator
Marilyn Czubkowski, Clerk

Items listed under the Consent Agenda are considered in one motion unless a Common Council Member requests that an item be removed from the Consent Agenda.

1. APPROVE MINUTES OF JULY 15, 2002

L. KUKLINSKI MOTIONED TO APPROVE. L. QUARTARO SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

2. CITIZENS COMMENTS ON ITEMS PERTAINING TO THIS AGENDA

None.

3. CONSENT AGENDA

P. SCHUMAN MOTIONED TO APPROVE. M. MATHEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

a. SALE OF OBSOLETE COMPUTER EQUIPMENT

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4. COMMITTEE REPORTS

a. LICENSES

The one-year license was an addition to the list.

L. QUARTARO MOTIONED TO APPROVE. L. KUKLINSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

Two-Year bartender license - expires June 2004

- Matthew Rectenwald, 120 Hinman Avenue, Waukesha; Water Street Brewery
- Christine Christifulli, 2803 Berkshire Dr, Waukesha; Prickly Pear
- Michael B. Dzian, N46 W29180 East Capitol, Hartland: Water Street Brewery

One-Year bartender license

- Courtney E. Speier, 186-1 Country Court, Delafield; Daybreak Mobile

b. PLAN COMMISSION

WATERLEAF SUBDIVISION

P. Schuman summarized the Plan Commission discussions as to how many lots could fit on the property. The Plan Commission rejected the 26-lot proposal by the Waterleaf representative. Atty. Richards was present at the meeting and reviewed the subdivision and the history of the development up to this point in time. Different methodologies have been used to determine the density calculations and there are disagreements between the developer and the City on this. Under a conventional plat subdivision, 24 lots could be developed from this land. With the proposal for 26 lots, the developer would build a bike trail along Nagawicka Road. Attorney Richards stated that the developers are offering to develop this land as a 25 lot PUD with a bike path and all of the other concessions previously offered. One of the disagreements that the developer and City have concerns the Primary Environmental Corridor (PEC). Extensive discussion took place on the number of lots for this subdivision. M. Carlson stated that if this were to be a conventional plat subdivision, conditions could still be attached. There is a public benefit of having public ownership along the river. This subdivision would have sanitary sewer service with

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private wells. M. Carlson expressed that he thought that the PUD would give the City benefits versus a plated subdivision. An explanation of the options available to the Common Council took place.

P. SCHUMAN MOVED TO MOVE THIS BACK TO THE PLAN COMMISSION WITH 25 UNITS WITH THE CONDITIONS LISTED HERE. R. MISKELLEY SECONDED THE MOTION. L. QUARTARO STATED THAT SHE WANTED TO DISCLOSE THAT SHE IS A FRIEND OF LISA JORGENSON, ONE OF THE OWNERS OF THIS, BUT SHE (L. QUARTARO) DOES NOT HAVE ANY FINANCIAL INTEREST IN THIS. DISCUSSION TOOK PLACE ON 24 OR 25 LOTS. M. CARLSON OUTLINED THE CONDITIONS THAT THE DEVELOPER HAD AGREED TO:

- **NO DEVELOPMENT WITHIN THE PEC AND THE RIVER EDGE TREE LINE SO THAT ALL STRUCTURAL IMPROVEMENTS ARE OUTSIDE OF THIS AREA**
- **CONSTRUCTION OF A BIKE PATH ON THE EAST SIDE OF THE SUBDIVISION ADJOINING NAGAWICKA ROAD**
- **THE GREENWAY CORRIDOR EASEMENT IS CONSISTANT WITH PAST DISCUSSIONS**
- **THE PERMANENT COMMON OPEN SPACE AS SET FORTH ON THE PLAN WITH NO ACCESS TO THE BARK RIVER**
- **LANDSCAPE BERMS AND PLANTINGS ON PRICE AND NAGAWICKA ROAD EXPOSURES WITH SPECIFIC PLANTINGS APPROVED BY THE CITY PLANNER**
- **EXTENSION OF SYLVESTER DRIVE TO THE BORDER OF WATERLEAF SUBDIVISION AND CONNECTION TO SUBDIVISION ROADS**
- **CONSTRUCTION OF ACCELERATION AND DECELERATION LANES FOR SOUTHBOUND TRAFFIC ON NAGAWICKA ROAD, AND A BY-PASS LANE FOR NORTHBOUND TRAFFIC ON NAGAWICKA ROAD WITH THE CURRENT ROAD ROW**
- **USE OF NATURAL FERTILIZERS ON LOTS ADJOINING THE RIVER AND COMMON OPEN SPACE**
- **APPROVAL OF THE DEVELOPMENT AGREEMENT, STORMWATER MANAGEMENT AGREEMENT, CONDITIONAL USE PERMIT AND DEED COVENENT & RESTRICTIONS BY THE CITY COUNCIL**
- **COMPLIANCE WITH ALL REQUIREMENTS OF MUNICIPAL CODE.**

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ATTY. RICHARDS AGREED. E. SADOWSKI STATED THAT TWO-THIRDS OF THE PLAN COMMISSION VOTED THAT THEY WANTED 24 OR BELOW ON THEIR STRAW VOTE. THE COMMON COUNCIL VOTED: FIVE WERE IN FAVOR. E. SADOWSKI AND L. KUKLINSKI WERE OPPOSED. MOTION CARRIED.

2) JEANNE KAY PUPPY TRAINING CONDITIONAL USE

This was for informational purposes only. The Plan Commission referred this back to the attorney for review and it will again go back to the Plan Commission. Additional public input has been received on this project and will be distributed to the Plan Commission. The City Council will then make the final decision. The conditions in the conditional use permit will address the concerns of the one person who is against this. M. Czubkowski stated that she was handed a letter from eight property owners opposing the conditional use on the puppy training.

3) FLAG LOT AMENDMENTS

The Plan Commission reviewed this and the City Attorney was instructed to review it.

4) JENS DEVELOPMENT

They reduced the number of lots to 41. There were questions in regards to stormwater. M. Czubkowski stated that they would not be ready for an August 28 public hearing.

5) BOATHOUSE

This item was referred to the Lake Welfare Committee.

6) COMMERCIAL DEVELOPMENT ON THE CORNER OF HILLSIDE AND HWY. 83

A plan was reviewed at the Plan Commission meeting.

c. LAKE WELFARE COMMITTEE

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P. Schuman and M. Carlson met with Heidi Bunk of the DNR regarding the grants. Adjustments to the verbiage have been made. It appears that the City will receive all of the grants applied for. Changes in the committee have taken place: Al Sterner has sold his house and will no longer be on the committee; Ed Kraemer has submitted his resignation. Mayor Craig stated that he is looking for someone in the Fourth Ward and First Ward to fill these positions.

d. **PARK AND RECREATION COMMISSION**

The Park & Recreation Coordinator job description was finalized at the last meeting and resumes are now being received. The committee agreed with the Common Council on the Cooperfield Park bid. The Park & Recreation Committee is monitoring the baseball situation with Waukesha County.

e. **PUBLIC WORKS COMMITTEE**

A special meeting was held to talk about three issues, namely Ruff's Preserve, Cushing Park Bridge, and Cushing Park Storm Sewer.

It was reported that good discussion took place on Wayne Foster's development (Ruff's Preserve). The Public Works Committee members and residents had concerns that were addressed and the Committee gave approval to the project.

The committee reviewed and approved the Cushing Park storm sewer.

The Waterleaf Subdivision was reviewed and the committee made recommendations.

f. **DEL-HART COMMISSION (MINUTES OF JULY 16, 2002)**

It was reported that the commission spent the majority of the time doing a preliminary budget review. They had an update on the Clean Water Fund.

L. KUKLINSKI MOVED TO HAVE THE MAYOR SIGN THE AGENCY AGREEMENT FOR THE CLEAN WATER FUND (THE SAME AGREEMENT THAT THE HARTLAND PEOPLE WILL SIGN) (ITEM 5A ON THIS AGENDA). L. QUARTARO SECONDED.

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THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

g. RECYCLING COMMITTEE

No meeting. M. Czubkowski stated that D. Leef is trying to schedule a meeting for August 20, 2002. Work on the bidding of the refuse and recycling contract will need to get started.

h. Police and Fire Commission

No meeting. Mayor Craig stated that they have been very busy.

i. LIBRARY BOARD

The next meeting is August 13 with a preliminary meeting to be held August 6. The soil borings have come back and are being reviewed. The library board should know the results of the borings shortly.

j. OTHER COMMITTEES

1) GENESEE STREET RECONSTRUCTION COMMITTEE

No meetings have been planned. Investigation for moving the power lines off of Main Street is being worked on. M. Carlson stated that he has met with We Energies reps concerning the power lines. He has had discussions with the design team regarding temporary construction easements, curb lines, etc. The design team is working diligently on the project. Downtown merchants have been meeting to develop marketing plans to use during the construction process.

5. OLD BUSINESS

a. AGENCY AGREEMENT RELATING TO CLEAN WATER FUND FINANCING

See Item 4f above.

6. MAYOR'S REPORT

a. APPOINTMENTS

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Mayor Craig would like to appoint the following individuals to the Finance Committee: Jeff Ackly (Ward number not know at this time) (one-year term), Brian Faracy (Ward 6)(one-year term), Steve O'Brien (Ward 4)(two-year term), Don Gottschalk (Ward 3)(two-year term). He is looking for someone in the banking industry from Ward 7 or Ward 5 for a one-year term.

L. KUKLINSKI MOVED TO APPROVE THE APPOINTMENTS. M. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

It was reported that Carol Snyder and Bob Transon's terms are up for the Library Board. It was the recommendation of the Library Board to reappoint them.

R. MISKELLEY MOVED TO APPROVE. L. KUKLINSKI SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

b. Mayor Craig reviewed his activities:

- The Waukesha County Cooperative Meetings
- Attended the Budget Workshop meeting
- Attended Plan Commission meeting
- Met with M. Carlson & M. Czubkowski
- Talked to neighboring community officials
- Recommended that people to come to Goals and Priorities meetings
- Office hours will be held August 14, 2002 from 6-8 p.m. in the City Hall foyer

7. NEW BUSINESS

None.

8. ADMINISTRATOR'S REPORT

M. Carlson reviewed his activities:

- Making significant progress on the Steeple Point subdivision
- Had the first meeting with the police department representatives to get new employment agreement in the works

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- Attended the Park & Recreation meeting
- Attended the Public Works Committee meeting
- Met with the DNR and reviewed project file for Fiduciary Development
- The Goals & Priorities Workshop will be held at 6 p.m. on Thursday, August 8, 2002 at Hawks Inn
- Ninety applications were received for the administrative assistant position
- Update on the Gypsy Moth Program – the City will be asking the City Forester to provide a proposal to serve as project manager for this project. The gypsy moth cycle for spraying for infestation is in the springtime. The City needs to be prepared to spray next spring.
- July 2002 was the busiest month in the Delafield's history for the Fire Department – 91 calls were received.

9. CLERK'S REPORT

The Notice will appear in the paper for the Board of Review – the meeting will be held on August 29, 2002 from 7 – 9 p.m.

10. FINANCIAL REPORT

- a. APPROVE VOUCHER LIST

R. MISKELLEY MOVED TO APPROVE. L. QUARTARO SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

11. CORRESPONDENCE

- a. Letter of resignation from Ed Kraemer, Lake Welfare Committee
b. SEWRPC 2001 Annual Report
c. League of Municipalities bulletin dated July 31, 2002

12. ADJOURNMENT

L. QUARTARO MOTIONED TO ADJOURN FROM THE MEETING. R. MISKELLEY SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED. THE MEETING ADJOURNED AT 8:05 P.M.

Respectfully submitted:

Minutes Prepared By:

Marilyn Czubkowski, CMC
City Clerk/Treasurer

Accurate Business Communications