

Important: The information requested below is used to aid us in determining your qualifications for the position. It is important that this data be as complete as possible in order that you receive maximum consideration. Please list present and past full and part-time employment. Give special attention to experience relating to the job for which you are applying. Be sure to give volunteer work and any related self-employment and military service. You need not go back beyond 10 years unless you feel prior experience is reasonably related to the position for which you are applying. Use additional sheets if necessary. You may also attach a brief resume to further explain your qualifications.

From (Mo. & Yr.)	Title of your PRESENT position		Employer's Name	Phone
To (Mo. & Yr.)	Primary Duties		Address	
How long employed?			Name & Title of Supervisor	
Hours worked per week			Can we contact your present employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Starting Salary	Present Salary	Reason for leaving or considering change		

From (Mo. & Yr.)	Title of position held		Employer's Name	Phone
To (Mo. & Yr.)	Primary Duties		Address	
How long employed?			Name & Title of Supervisor	
Hours worked per week			Reason for leaving	
Starting Salary	Last Salary			

From (Mo. & Yr.)	Title of position held		Employer's Name	Phone
To (Mo. & Yr.)	Primary Duties		Address	
How long employed?			Name & Title of Supervisor	
Hours worked per week			Reason for leaving	
Starting Salary	Last Salary			

From (Mo. & Yr.)	Title of position held		Employer's Name	Phone
To (Mo. & Yr.)	Primary Duties		Address	
How long employed?			Name & Title of Supervisor	
Hours worked per week			Reason for leaving	
Starting Salary	Last Salary			

PERSONAL REFERENCES

Name & Occupation	Address	Phone

CERTIFICATION STATEMENT: *(Read carefully before signing)* All information provided by me is true and correct to the best of my knowledge. I understand that false statements, omissions or misrepresentations may be cause for rejection or, if employed, may be cause for my immediate dismissal. By signing below I also authorize the City of Delafield and its assigns ("the City") to perform a background check on all information provided by me on this application, including but not limited to information relating to pending criminal charges, past criminal convictions, and education and employment history. I further authorize any holder of information pertaining to the information supplied by me on this application to release such information to the City, which shall remain confidential pursuant to Wisconsin law. I understand and agree that the City shall not be held liable in any respect for any actions taken by the City to check such information, nor shall the City be held liable in any respect if my employment is either denied or terminated as a result of any false statements, answers, or omissions made by me on this application or on any other document submitted in connection with my application for employment.

I understand this is a preliminary application and not a contract to employ me. If employed, I agree to comply with all rules of the City as a condition of continued employment.

Signature of Applicant

Date

