

**2010 Consensus Oriented Budget Process Timeline**  
**Rev. June 19, 2009**

<i>Meetings shown in italics below are public meetings. Committee and Commission Chairpersons are strongly encouraged to participate in the budget process. Please call Gina Gresch with any questions at 646-6220.</i>			
	Date	Time	Meeting Location
<b>CIP Draft to City Administrator</b>	7/17/2009	8:00 a.m.	Electronic Submittal Please
<b>Department Head Mid-Year Budget Review</b>	7/22/2009	9:00 a.m.	TBD
<i><b>Public Works Committee CIP Review &amp; Recommendation</b></i>	<i><b>8/5/2009</b></i>	<i><b>6:30 p.m.</b></i>	<i><b>Council Chambers</b></i>
<b>Department/Commission Budget Submittals Due to Accountant (spreadsheets only)</b>	8/10/2009	8:00 a.m.	Electronic Submittal Please
<i><b>Plan Commission Recommendation &amp; Approval of CIP</b></i>	<i><b>8/26/2009</b></i>	<i><b>7:00 p.m.</b></i>	<i><b>Council Chambers</b></i>
<b>Department/Commission Budget Submittals Due to Accountant (final spreadsheets &amp; transmittal letters)</b>	9/8/2009	9:00 a.m.	TBD
<b>Administrator's Budget Transmittal Letter to Accountant</b>	9/28/2009	8:00 a.m.	Electronic Submittal Please
<i><b>Common Council, Finance Advisory Board, and Department Head Budget Workshop</b></i>	<i><b>10/10/2009</b></i>	<i><b>8:00 a.m.</b></i>	<i><b>Council Chambers</b></i>
<i><b>Public Hearing on Budget and Tax Levy</b></i>	<i><b>11/2/2009</b></i>	<i><b>7:00 p.m.</b></i>	<i><b>Council Chambers</b></i>
<i><b>Finance Advisory Board Recommendation re: Budget and Tax Levy</b></i>	<i><b>11/12/2009</b></i>	<i><b>8:00 a.m.</b></i>	<i><b>Council Chambers</b></i>
<i><b>Approve Final Budget and Tax Levy</b></i>	<i><b>11/16/2009</b></i>	<i><b>7:00 p.m.</b></i>	<i><b>Council Chambers</b></i>