



PERMANENT SIGN PERMIT APPLICATION

- Complete submittals are to be submitted to the Clerk's Office.
- **A Complete Submittal includes two (2) sets of the following:**
- **Site plan showing the location of each sign on the property.**
- **Sign plan showing the dimensions and text of each sign.**
- **Color rendering of each sign.**
- **Application Fee \$175, made payable to the City of Delafield.**
- All color sign renderings must be submitted as a *PDF file on a disk or emailed to ggresch@ci.delafield.wi.us
- Applications will be forwarded to the City Planner for review. If sign does not meet the Zoning Code requirements, application will be sent to the Plan Commission for review and determination.

FOR OFFICE USE ONLY: DATE SUBMITTED

~ INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED ~

Applicant Name: _____

Applicant Mailing Address: _____
City State Zip

E-Mail Address: _____

Property Owner Name & Signature: _____

Property Owner Mailing Address: _____
City State Zip

Phone (day): _____ Phone (evening): _____

E-Mail Address: _____

Location(s) of Sign(s): _____

Parcel Number: DELCL ****THIS MUST BE FILLED IN****

I, _____ (owner's name), authorize the following named agent to represent my interests in the property described above for the purpose of this permit application.

Owner's Signature _____ Date _____

I am aware of the requirements of Chapter 17 Zoning Ordinance, City of Delafield and I understand the procedures and fees associated with this application.

Applicant's Signature _____ Date _____

Approved by: _____	Date: _____
Denied: _____	Date: _____
Reason for denial: _____	