

# City of Delafield Police Department



**The City of Delafield  
Municipal Court  
(262) 646-6245**

**The Honorable C. Michael Hausman  
Municipal Court Judge**

Or you may submit this form by mail to the  
City of Delafield Municipal Court  
500 Genesee St  
Delafield, WI 53018

Name- \_\_\_\_\_

Telephone: \_\_\_\_\_

Citation number \_\_\_\_\_

\_\_\_\_\_ I plead "no contest" to the above citation(s) and request time to pay

\_\_\_\_\_ I plead "not guilty" to the citation(s) above and request a pre-trial by telephone.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE NOTE\*\*\*

Failure to submit a plea or payment by the date on citation will result in the entry of a

**"DEFAULT JUDGMENT"**

**TO MAKE PAYMENT BY CREDIT CARD:  
GO TO**

**[www.govpaynow.com](http://www.govpaynow.com)**

If you have any questions, please contact the  
City of Delafield Municipal Court Clerk at  
262-646-6245

You have been issued a citation by an Officer of the City of Delafield Police Department. You must do one of the following:

## **PAY THE CITATION**

If you wish to *pay by mail*, please send a check or money-order payable to "The Clerk of Courts" along with your citation number to:

**City of Delafield Police Department  
115 Main Street  
Delafield, WI 53018**

If you wish to *pay in person*, payments of cash or check can be made from 8:30am-5pm Monday-Friday at:

**City of Delafield Police Department  
115 Main Street  
Delafield, WI 53018**

If you wish to *pay by credit card* please visit [www.govpaynow.com](http://www.govpaynow.com) or you can call 1-888-604-7888 and follow the directions.

## **DISPUTE THE CITATION**

If you would like to dispute this citation you may submit a plea by mail or e-mail prior to the date on citation which would then allow you a chance to speak with the City Attorney by telephone for a pre-trial conference, or appear in person on your court date assigned to you listed on your citation.

To submit a plea you may do so by emailing the court at:

**[muncourt@ci.delafield.wi.us](mailto:muncourt@ci.delafield.wi.us)**