



Lake Country Fire & Rescue – **Fire Board Meeting**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield
Wednesday, April 9, 2014 at 6 p.m.

MINUTES

1. Meeting call to order:
Meeting was called to order at 6:00 p.m.
2. Roll call:
Present at the meeting was Stotts, MacDougall, Urbancek, Bellin, Edwards and Secretary/Treasurer Rosch.
Absent were Krickhahn and Wilkey.
3. Public Comment:
None.
4. Communication:
Communication received from: All God’s Children Preschool to thank LCFR for a “Lunch at the Fire House” gift certificate donated to support the children’s preschool; the Family of Christy Foote to thank LCFR for their donation in her memory; Julie Ann Krivitz(staff member) and family-a birth announcement of their newborn Cole Michael; a thank you from one of the citizens that participated in the recent “Citizen’s Academy”; Ellen’s Icebreaker for LCFR’s assistance in their fundraising event at Lake Nagawicka benefitting the Medical College of WI Cancer Center and the UW-Madison Cancer Center; A donation of \$39 from Sears Outlet Store to benefit “Hometown Hero’s” for LCFR to use for equipment/training or firehouse programs; Articles in the Freeman Newspaper regarding the CPR training provided by LCFR staff to Lauren DeYoe, Physical Therapist, who used her skills to provide resuscitation to a patient of hers and the story of an 8 year old survivor, Amie Rindt who was a guest on April 5, 2014 at LCFR to recognize her and her family for their journey and amazing story of recovery.
5. Approval of Minutes:
Motion was made by Bellin to approve the minutes from March 12, 2014 as written and second by MacDougall.
All ayes, motion carried.
6. Treasurer’s Report:
 - a. Ambulance billing and collection reporting was reviewed with Board Members present. Preliminarily calls and receipts are down from 2013 but Chief and Board members agreed it was too early to project but will be watched carefully along with the department spending. To date we are tracking 1.7% below expected spending even with all the front loaded contract payments and renewals. We have received some of the additional municipal contribution requested following the 2013 LCFR audit. Payment from the City of Delafield has been received. The Villages of Nashotah and Chenequa will be sent soon.
 - b. Board reviewed balance sheet, revenues and expenses, and reconciliations, thru 03/31/2014. A checkbook balance look back was done for previous 4 budget years. Rosch will move \$75,000 to replenish the contingency account.
 - c. Motion was made by Urbancek to approve the check journals/disbursements over \$1,500 (Ck#3756 for \$2,332.81, Ck#3757 for \$2,105.99, Ck#3758 for \$17,475.00, Ck#3760 for \$1,505.02, Ck#3761 for \$2,2024.90, Ck#3781 for \$3,350.00, Ck#3791 for \$4,435.00) from 03/10/2014 thru 04/09/2014. Motion was second by Bellin. All ayes, motion carried.
7. Discussion and possible action regarding credit card vendor and accounts payable payment processing:
Rosch explained a program that is being utilized by the City of Delafield and the City of Oconomowoc, as well as other surrounding communities. The program allows payments or

recurring invoices to be paid on-line from an account that is set up by Chase Bank. The bank then refunds to LCFR 1-1.5% (based on current rates) of all payments we make. They have a listing of vendors that participate in their program and many are current vendors used by LCFR. Rosch was directed to investigate the program further and report back with specifics. Rosch asked the Board if LCFR could apply to the VALUE for Local Government program for a cost of \$35 to begin the process of application. Once this step was done we would be able to work with the program to see if we would even qualify for the program, then establish a list of vendors we would utilize to see what the potential savings could be for us. Discussion of spending/check signing limitations was brought up and Rosch suggested looking at a new or alternative way of approval of those payments. Stotts asked to carry this discussion into the next meeting for further discussion once more information was available. A motion was made by Stotts to proceed with the application to membership of "VALUE for Local Government" and investigate the benefits to LCFR's participation. Motion was second by Bellin. All ayes, motion was carried.

8. Chief's Report

- a. LCFR Call Activity report – Overall call volume 50 calls less than 2013 at this time last year. Department activity report reviewed and discussed.
- b. Staffing Report-No change in staffing. Routine checks are made daily at each Station.
- c. Training/Conference Updates-Edwards and Rosch will be attending the WI league Conference offered every year. The program is also sponsored by R&R Insurance.
- d. Equipment Status –nothing to report
- e. New business-Chief Edwards stated there was great attendance by those involved in the motor vehicle accident on September 8, 2013. The event organized to recognize Amie Rindt and her family included all departments involved on the call, the Waukesha County Dispatchers, Flight for Life, local news stations and an open invitation to anyone who wanted to attend. Chief Edwards told the Board that he was told that LCFR press release posted on-line for this event had more than 5,700 hits.

9. Confirmation of upcoming meetings:

May Board meeting is scheduled for Thursday, May 8, 2014 at 6pm, at Station #1.

10. Adjournment:

Motion to adjourn at 6:48 p.m. was made by MacDougall and second by Bellin. All ayes, motion carried.