

CITY OF DELAFIELD PUBLIC WORKS COMMITTEE MEETING MINUTES

DRAFT

Call Public Works Committee Meeting to Order
Jashinsky called the meeting to order at 6:30PM.

Pledge of Allegiance
The Pledge of Allegiance was recited.

Roll Call for the Wednesday, March 6, 2019 Public Works Committee meeting:

Present

Dan Jashinsky, Chair
Art Baumann
Jeremy Craven
Wayne Dehn, Ald.
Mark Millot
Harold Roberts

Absent

Dan Miller

Also present

Mike Court, Engineer

1. Approve minutes of [February 6, 2019](#).

A correction was requested on page 3, Item 4a, Sentence 1 in the motion change “from the edge of the travel land” to “from the edge of the travel lane.”

Hearing no objections from the Public Works Committee, the February 6, 2019 Public Works Committee Meeting minutes were approved as amended.

2. City of Delafield Citizen's Comments for items on the agenda.

Dennis and Kathy Schuetz, 211 Oneida Street, thanked the Committee and the City for changes and repairs made in their neighborhood last year. Their property and nearby residential drainage areas functioned well despite lots of rain and snow this winter. Efforts made by the City were greatly appreciated.

Hearing no one present wishing to speak, City of Delafield Citizen’s Comments was closed.

3. Unfinished Business

- a. Discussion and possible action on bid recommendation for 2019 Street Improvement Program.

Information had been included in the epacket regarding the 2019 Street Improvement Program. Bid results for the 2019 Street Improvement Program had been reviewed since the last Committee meeting. The lowest qualified bidder was Wolf Paving Co., Inc. with an amount of \$386,957.71. The bid total included construction costs for roadway and drainage improvements along Milwaukee Street, as well as an alternate that included costs for miscellaneous asphalt spot repairs. Additional information on this item was available in the epacket for this meeting.

DEHN MOVED TO APPROVE AWARD OF THE CONTRACT FOR THE 2019 STREET IMPROVEMENT PROGRAM TO WOLF PAVING CO. INC., IN THE AMOUNT OF \$386,957.71 AS PRESENTED AND TO RECOMMEND TO THE COMMON COUNCIL THE SAME. ROBERTS SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. ALL WERE IN FAVOR. MOTION CARRIED.

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4. New Business

- a. Discussion and possible action on the amended General Development Plan and preliminary Specific Implementation Plan for the Delasota LLC development, Chick-fil-A, 0804.982.001.

Court explained the timeline and process regarding this item. **Brian Randall, representative for Wallace Enterprises d/b/a Delasota, LLC, Ken Wein, of Key Engineering, and Jake Brunoehler, Advanced Drainage Systems (ADS)**, were present. Randall noted there were several items, referenced in the February 20, 2019 engineer's letter to Roger Dupler (hereafter referred to as the letter) pertaining to the storm water management project plans and civil project plans, that were being resolved at this time. There were no outstanding issues with any of the items. The project team staff would be submitting updated plans to the City in the near future. Wein questioned the water main connection in Item 47 of the letter. Staff indicated a preference for a live tapping tee with a stainless steel valve.

The Committee reviewed the remainder of the letter and related site plans at this time. Discussion ensued regarding the underground stormwater storage facility construction and design. A pre-treatment row was recommended and desired by the City. This would reduce the overall maintenance costs by treating the water before introduction to filtration and ground water, slow the flow of water and allow solids to be trapped at the surface level. Twice yearly inspections should be conducted for the first several years after construction and should be included in any future stormwater maintenance agreement. Brunoehler explained the future maintenance needs of the isolator row in the StormTech system. With regard to the civil plans, it was suggested that the use of reject curbs should be eliminated and a suggestion was made to use a small inlet at the curb instead. Discussion took place regarding whether geofabric would be used near the northerly tree line to maintain the slope and assist in reducing impacts to the trees in that area. Clarification was requested regarding the necessary turning movements for waste trucks, delivery semi-trucks and emergency vehicles, such as a fire truck. Larger trucks, such as a waste truck or semi-truck, would have difficulty traversing the site and would potentially block the use of several parking stalls when trash removal took place or when deliveries were made. **Jon Thoreson, Founders3 Real Estate Services**, explained Chick-fil-A used standard size trucks in their deliveries to their restaurants and had thoroughly reviewed the site plans for ease of travel, waste removal, food supply delivery and turning radius in this matter. Discussion ensued regarding the size of the driveway entrance. It was suggested that the driveway entrance should be wider than 30 feet to allow appropriate truck movements upon exiting the property.

Discussion further ensued regarding the underground StormTech system proposed for the project. Human access to the isolator row was not desired by the manufacturer; however, inspection ports were provided and cleaning would take place through the use of a jet vacuum. The rows adjacent to the isolator row were never meant to be accessed. Court noted this made pre-treatment important to the project and the overall storm water system should be designed with this in mind.

Randall requested discussion of the stairway providing pedestrian connectivity to the north. It had been included in the original planned unit development documents but it was unclear whether it was still desired at this time. The Committee discussed the stairway relative to the tree line. Safety of the stairway during the winter was a concern. If the stairway could be moved to one end of the property then additional trees could be preserved. Access from Golf Court was considered advantageous. Additional discussion on this aspect of the project would be discussed at the next Plan Commission meeting.

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5. Reports – Director of Public Works/City Engineer/Traffic Staff
 - a. Director of Public Works – No report.
 - b. City Engineer– No report.
 - c. Traffic Staff– None.
 - d. Public Works Committee Meeting Dates & Deadlines.
 - i. Meeting April 3, 2019.
 - ii. Meeting Submittal Deadline March 27, 2019.
6. Correspondence – None.
7. Adjournment.

There was no further business; therefore, the Wednesday, March 6, 2019 Public Works Committee meeting adjourned at 7:39PM.

Minutes prepared by:

Accurate Business Communications, Inc.