



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street
Thursday, September 27, 2018 at 6:00 PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by President Bob Bellin with the Pledge of Allegiance.

2. Roll Call

Present was President Bob Bellin, Vice President Theresa Urbanchek, Jeff Krickhahn, Matt Grimmer, Marty Gallun, Rob Bennett, Fire Chief Kevin Keith and Secretary/Treasurer Sandy Rosch.

3. Public Comments

There were no public comments.

4. Approval of minutes from the Fire Board Budget Workshop on Thursday, August 9th and the Fire Board Meeting on Thursday, August 30, 2018

Bellin requested that the August 30th minutes reflect Mayor Atwell's correction regarding the City's budgeted wage increase. Originally stating that City employees were only to get a 1.75% increase, he announced later in the meeting that he had contacted the City Administrator and would like to correct his previous statement. The budgeted increase for City wages was 2%. Board members agreed to include this information in the minutes. (See item #11). A motion was made by Grimmer and second by Gallun to approve the corrected minutes from August 30th and the minutes from August 9th as written. No further discussion. All ayes.

5. Discussion and possible action on the final 2019 Operating Budget adjustment

Chief Keith explained to the Board that Health Insurance rates have been released since our August 30, 2017 meeting and the cost was significantly lower than anticipated. However, our work comp insurance had a significant rise in premium but there was still an overall savings for LCFR to pass on to the communities. The new budget proposal was reviewed and discussed. A motion was made by Grimmer and second by Gallun to accept the revised 2019 Operating Budget as proposed by Chief Keith. No further discussion. All ayes, motion was carried.

6. Board approval of credit card and check disbursements over \$1,500 from 8/30/2018 thru 9/27/2018

A motion by Gallun and second by Grimmer to approve the credit card and check disbursements over \$1,500 (Ck#5741 for \$2,041.39, Ck#5742 for \$2,937.60, Ck#5743 for \$1,753.76, Ck#5755 for \$19,545.00, Ck#5763 for \$2,260.21, Ck#5764 for \$2,817.57) from 8/30/2018 thru 9/27/2018. No further discussion. All ayes, motion was carried.

7. Treasurer's Report

- a. Ambulance billing and collection update reports reviewed, August collections were strong. No questions.
- b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 08/31/2018 Expenses tracking just under expected. Revenues ahead.

8. Chief's Report

- a. LCFR Call Activity report – August call volume was down, lower than expected for this time of year. Chief Keith believes it is due to the unusual amount of rain we had in August restricting activities and outside recreation typical this time of year.
- b. Staffing Report – No discussion.
- c. Training/Conference Updates – Busy with students. Fall programs all underway.
- d. Vehicle/Equipment Status – Chief explained our main engine is out of service for approximately a week. It will go to have work done on it tomorrow. Equipment has been relocated to accommodate its absence.
- e. update on current/ongoing department projects – Ambulance BIDS were due today and opened at noon. One BID was disqualified as it did not meet the requested specifications. A contract with the winning BID company will be prepared for Bellin’s signature next week.

9. **Tentative August meeting schedule:**

- a. **The Annual JOINT Meeting** is scheduled for Thursday, October 4th, 2018 at 6pm at Station #2 in Nashotah was confirmed with Board Members.
- b. **October Board meeting** is scheduled for Thursday, October 25, 2018 at 6pm in Delafield Urbanchek and Gallun were unavailable and excused.

10. **Adjournment**

A motion to adjourn at 6:17 p.m. was made by Grimmer and second by Gallun. All ayes, no further discussion. Motion was carried.

Respectfully submitted by Sandy Rosch, Secretary/Treasurer