



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield, WI 53018
Thursday, March 30, 2017 at 6:00 PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance
The meeting was called to order by President Bellin at 6:06pm with the Pledge of Allegiance.
2. Roll Call
Present was President Bellin, Vice-President Theresa Urbanchek, Martin Gallun, Chief Kevin Keith and Secretary/Treasurer Sandy Rosch. Excused were Matt Grimmer and Rob Bennett. Jeff Krickhahn arrived at 6:10 pm.
3. Public Comments
Chief Keith introduced Tanya Reynen, the new Captain/Training Center Coordinator who was in attendance.
4. Approval of minutes from the Fire Board Meeting on Thursday, January 26, 2017
A motion by Gallun to approve the minutes as written was second by Urbanchek. All ayes, motion was carried.
5. Discussion and possible action Resolution 2017-01 To amend the 2017 wage schedule effective 04-01-2017
Chief Keith explained his recommendation to create a wage for staff that performs maintenance for LCFR vehicles/equipment and Training Center Instructors stating it was necessary to be fair and competitive in these areas. A motion was made by Urbanchek and second by Gallun to approve the recommended wage scale additions as presented in Resolution 2017-01 effective 04-01-2017. All ayes, motion was carried.
6. Discussion and possible action on the 2017 Capital Budget purchases
Chief Keith presented the Board with information and pricing related to the budgeted Capital purchases for 2017. He explained the company that provided the pricing that LCFR based their Capital budget needs on was no longer able to provide the vehicle at the cost they specified. Also a problem is the acquisition of the pump. The company is no longer producing the pump as they are being sold. Alternatives are more costly and options are limited. In order to order the replacement vehicle as planned, additional money will be needed. Chief Keith has been able to trim some costs from the ambulance LCFR has ordered and will apply that savings toward the shortfall but is asking the Board for permission to use surplus funds in the Capital surplus to complete the funding of this vehicle. A motion was made by Krickhahn and second by Gallun to approve the additional Capital expense necessary to acquire the Emergency Response Vehicle but the spending shall not exceed the current dollars in the Capital Reserve Account. All ayes, motion was carried. Chief Keith was called out to fire alarm at 6:23pm and not present for the remainder of the meeting.
7. Board approval of credit card and check disbursements over \$1,500 from 1/26/2017 thru 3/30/2017
A motion was made by Krickhahn and second by Gallun to approve credit card disbursements (on 2/24/2017 for \$4,221.51) and check disbursements (Ck#4978 for \$2,370.47, Ck#4979 for \$2,331.81, Ck#4980 for \$2,418.44, Ck#4986 for \$1,949.00, Ck#4999 for \$1,500, Ck#5000 for \$1,622.55, Ck#5018 for \$1,546.02, Ck#5025 for \$3,171.16, Ck#5026 for \$22,073.00, Ck#5030 for \$2,873.61, Ck#5031 for \$3,176.98) over \$1,500 from 1/26/2017 thru 3/30/2017. All ayes, motion was carried.
8. Treasurer's Report

- a. Ambulance billing and collection updates were reviewed with Board Members
- b. A review of balance sheet, revenues and expenses, and reconciliations, thru 02/28/2017 with Board members was done.

9. Chief's Report

- a. LCFR Call Activity report – department has been busy. Participated in two recent house burns for training.
- b. Staffing Report – addition of Training Center Coordinator/Captain who was introduced earlier.
- c. Training/Conference Updates – Training is a priority for the department, ensuring everyone is trained to department expectations.
- d. Vehicle/Equipment Status – Needed to replace the 3,000 gal tank at a cost of \$2,000
- e. update on current/ongoing department projects – Training house nearing completion. Next meeting will take place at Station #2 so Board can see progress

10. Confirmation of 2017 meeting schedule:

- a. Next meeting scheduled for Thursday, April 27, 2017 at 6pm at the **Nashotah Station on Rasmus Street**

11. Adjournment

A motion was made by Krickhahn and second by Gallun to adjourn at 6:41pm. All ayes, motion was carried.

Respectfully submitted by Sandy Rosch, Secretary/Treasurer