



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield, WI 53018
Thursday, August 18, 2016 at 6:00 PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance
The meeting was called to order by President Bellin at 6:06pm with the Pledge of Allegiance.
2. Roll Call
Present was President Bob Bellin, Vice President Theresa Urbancheck, Marty Gallun, Jeff Krickhahn, Matt Grimmer, Rob Bennett, Fire Chief Kevin Keith and Secretary/Treasurer Sandy Rosch.
3. Public Comments
No Public Comments.
4. Approval of minutes from August 11, 2016
A motion to approve the minutes as written for June 23, 2016 and August 11, 2016 was made by Krickhahn and second by Gallun. All ayes, motion was carried.
5. Discussion and possible action of 2017 Operating Budget and Capital Budget
Discussion regarding two budget options was reviewed by Chief Keith with the Board. Keith explained that the additional funding would support the addition of a staff member to oversee the Training Center activities and he felt the position would be funded by the Training Center in the 2018 budget. An adjustment had also been made in the insurance expense as the State's local government plan had come under considerably lower than projected. A motion made by Krickhahn to approve the 2017 LCFR Operating Budget, option #2, for \$1,176,342. Included in the motion was approval to surpass the operating budget to fund the separation agreement from 2014 for healthcare benefits. Allocated funding for this benefit will replace the expense by Audit adjustment until the funds have been exhausted. The motion was second by Gallun. Role call vote: Bellin-aye, Urbancheck-aye, Gallun-aye, Krickhahn-aye, Bennett-aye, Grimmer-aye. Motion carried by unanimous vote.
A motion by Urbancheck to approve the 2017 LCFR Capital Budget for \$462,013 with \$21,967 to be used from the Capital Budget Surplus account reducing the community contributions to \$440,046. The motion was second by Grimmer. Role call vote: Bellin-aye, Urbancheck-aye, Gallun-aye, Krickhahn-aye, Bennett-aye, Grimmer-aye. Motion carried by unanimous vote. A motion was made by Grimmer and second by Bennett to authorize LCFR to purchase from the Capital Surplus account for 2 Exhaust fans and 4 Intubrite EMS tools for \$21,967. All ayes, motion was carried.
6. Board approval of credit card and check disbursements over \$1500 from 6/23/2016 thru 8/16/2016
A motion was made by Urbancheck and second by Krickhahn to approve the check disbursements over \$1500 from 6/23/2016 thru 8/16/2016 (Ck#4724 for \$1,782.00, Ck#4738 for \$5,809.50, Ck#4739 for \$5,556.50, Ck#4740 for \$39,240.00, Ck#4745 for \$3,147.55, Ck#4747 for \$2,175.00, ck#4750 for \$2,466.01, and Ck#4758 for \$1,569.19). All ayes, motion was carried. The credit card reconciliation was inadvertently forgotten and moved to be reviewed at the next Board meeting.
7. Treasurer's Report
There was no information available for reporting at this time from Andres. Preliminary look shows collections down around \$40,000 and billings continued greater than \$100,000 but awaiting final reports from AMB. Expenses are tracking under slightly. Reports to be sent to Board members for review when available.

8. Chief's Report

- a. LCFR Call Activity report – department has been very busy.
- b. Staffing Report—nothing to report
- c. Training/Conference Updates—Training was discussed along with Budget discussions. The cost of keeping our training in-house saves LCFR's training budget.
- d. Vehicle/Equipment Status – Equipment repairs continue to be a big challenge this year
- e. Update on current/ongoing department projects—the budget has been priority.

9. Confirmation of upcoming meetings:

- a. September Board meeting is scheduled Thursday, September 22, 2016 at 6pm at Station #1
- b. The Annual Joint Meeting will be held on Tuesday, October 4, 2016 at 6pm at Station #2 in Nashotah

10. Adjournment

A motion to adjourn was made by Gallun at 6:50pm and second by Urbanchek. All ayes, motion was carried and meeting was adjourned.

Respectfully submitted by Sandy Rosch, Secretary/Treasurer