



Lake Country Fire & Rescue – **Fire Board**  
Chenequa – Delafield – Nashotah  
Fire Station #1  
115 Main Street, Delafield, WI 53018  
Thursday, May 26, 2016 at 6:00 PM

## ***MINUTES***

### ***Special Order of Business: Presentation of Waukesha County Firefighter of the Year Award Presented by the Waukesha County Fire Chiefs to Captain Nick Heltemes***

Chief Keith read to the Board members and the people in attendance the recommendation nominating Captain Heltemes for this award. Several family members and County Fire Chiefs and area representatives were present to acknowledge Nick for his work and contributions to fire and EMS services. The award was presented by Assistant Fire Chief Tony D'Amico followed by pictures and refreshments.

1. Meeting to be called to order

The meeting was called to order by President Bellin at 6:14 p.m. following the Special Order of Business with the Pledge of Allegiance.

2. Roll Call

Present was President Bob Bellin, Vice President Theresa Urbanek, Jeff Krickhahn, Matt Grimmer, Fire Chief Keith, and Secretary/Treasurer Sandy Rosch. Excused was Rob Bennett and Martin Gallun.

3. Public Comments

There were no public comments.

4. Approval of minutes from Monday, April 25, 2016

A motion was made by Grimmer and second by Krickhahn to approve the minutes of Monday, April 25, 2016 as written. All ayes, motion was carried.

5. Discussion and action on Items for Disposal

Chief Keith presented to the Board a list of equipment identified for disposal. He explained some of the equipment will be donated and some will be offered for sale whenever it is possible. A motion was made by Krickhahn authorizing the disposal of identified equipment at the discretion of the Fire Chief and second by Grimmer. All ayes, motion was carried.

6. Board approval of credit card and check disbursements over \$1,500 from 04/25/2016 thru 5/26/2016

A motion was made by Urbanek and second by Grimmer to approve the check journal for disbursements over \$1500 (Ck#4653 for \$9,859.95, Ck#4654 for \$2,139.98, Ck#4655 for \$4,952.54, Ck#4657 for \$2,178.62, Ck#4658 for \$3,700.20, Ck#4659 for \$12,400.00, Ck#4682 for \$1,876.25 and Ck#4685 for \$3262.00). All ayes and motion was carried.

7. Treasurer's Report

- a. Ambulance billing and collection update - Ambulance billing remains down from last year but on course based on adjustments made to budget to accommodate the anticipated call volume and collections for the 2016 budget year.
- b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 04/30/2016 - Expenses are tracking slightly below expected and revenues are at almost 75% with intercepts just under budgeted. There was some discussion regarding Station 2 and capital spending. There will be

some transfer of funds from Capital and Donation accounts to be applied to offset the expenses incurred.

8. Chief's Report

- a. LCFR Call Activity report – continued lower interfacility calls noted accounting for most of the call reduction.
- b. Staffing Report – Hire of Julie Krivitz who started on May 22, 2016 officially as a full-time member.
- c. Training/Conference Updates-EMT classes have begun this week. One in the morning and one in the afternoon with approximately 35 students. Station 2 is a great training facility for the groups.
- d. Vehicle/Equipment Status – Chief Keith updated the Board of the current maintenance issue being worked on with Pierce. It seems the roads are being treated with a product that erodes/damages the vehicles frames. In some cases requiring the frame to be replaced at a very costly price. We have come though the testing with minimal damage that can be treated and we are more aware of how we need to work to prevent further damage and what the future vehicles need to have done to prevent this damage. Our other vehicles have been inspected and we are told by Pierce they are ok. LCFR is looking into purchasing an underbody tool that will allow us to “flush” the vehicles after they may have been driven on treated roadways. Keith also reported an ambulance was involved in an accident on a narrow driveway and the diamond plate step hit a tree on the way out of a driveway. The repairs are already completed and the vehicle is scheduled to return tomorrow morning. The driver is signed up to attend a driver refresher training at WCTC. Chief Keith also said the vehicles have had some deer vs. vehicle hits but no damage has been noted.
- e. Update on current/ongoing department projects – Chief has begun working on the 2017 budget and the Board members were asked to think about when they want to schedule budget workshops.

9. Confirmation of upcoming meetings:

Upcoming meeting dates: Tuesday, June 7, 2016 and Thursday June 23, 2016 at 6pm at Station #1.

10. Adjournment

A motion to adjourn by Urbanchek was made at 6:47pm and second by Krickhahn. All ayes, motion was carried.

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Respectfully submitted by Sandy Rosch, Secretary /Treasurer