



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield, WI 53018
Monday, March 21, 2016 at 6:00 PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance
The meeting was called to order at 6:02 p.m. by President Bellin with the Pledge of Allegiance.
2. Roll Call
Present was President Bob Bellin, Jeff Krickhahn, Matt Grimmer, Rob Bennett, Marty Gallun, Chief Kevin Keith, and Secretary Treasurer Sandy Rosch. Theresa Urbanchek was excused and Nashotah Village President Rich Lartz was in attendance.
3. Public Comments
President Lartz was present to support and hear more about the Intern program.
4. Approval of minutes from January 28, 2015
A motion was made by Gallun and second by Krickhahn to accept the minutes of January 28, 2016 as written. All ayes, motion was carried.
5. Discussion and action on Resolution 2016-2 to Withdraw from the Local Government Property Insurance Fund and obtain coverage through Municipal Property Insurance Company (MPIC)
Rosch explained to the Board that the current insurance carrier has raised the premiums on many policy holders as much as 100%, LCFR premium is approximately 85% higher than last year. Explanations given to Rosch for the rate increases were related to large claims paid out that were under funded by premiums. Policies were reviewed and adjustments have been made resulting in significantly higher premiums. Our current R&R insurance agent has recommended we obtain a quote from MPIC which has been done and the premium quote based on the information provided from LGPIF is approximately \$600 less than our current provider LGPIF. Rosch stated that we have been updating our inventory and will provide a copy to our agent when completed for review. It is possible that our cost could decrease based on our current policy values. A motion by Grimmer, second by Gallun was to withdraw from LGPIF and to obtain coverage through MPIC effective 4/1/2016. All ayes, motion was carried.
6. Discussion and action on Capital purchases for 2016
Keith reviewed the diagram showing a layout of furniture for Station #2's training room and reviewed with the Board a list of furniture and equipment that would be purchased for the training center. The Capital budget would account for \$10,000 with the remaining needs being addressed through the donation received from an anonymous donor and the Wal-Mart Foundation. Keith stated that the Village of Nashotah is planning a celebration/open house to mark the anniversary of the fire station. The event will be held sometime in early July. A motion was made by Krickhahn and second by Grimmer to approve Training Center purchases up to \$10,000 from the Capital Budget as planned. All ayes, motion was carried.
7. Board approval of credit card and check disbursements over \$1,500 from 1/28/2016 thru 3/21/2016
A motion was made by Gallun and second by Bennett to approve the credit card and check disbursements over \$1500 (Ck#4516 for \$1,936.41, Ck#4533 for \$2,071.37, Ck#4535 for \$2,937.55, Ck#4543 for \$1,627.40, Ck#4548 for \$4,495.00, Ck#4575 for \$2,826.51, Ck#4579 for \$2,054.00, Ck#4580 for \$18,683.00 and CC payments for \$8,808.98 and \$1,613.84) from 1/28 thru 3/21/2016. All ayes, motion was carried.

8. Treasurer's Report

- a. Ambulance billing and collection update - Rosch discussed the lower than usual calls billed out for February, reminding the Board of the mild weather and the lack of flu cases in the area.
- b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 3/21/2016
Review of financial reports was available. With only 2 months data into the year and the continued front loading of contract and yearly expenses, LCFR was tracking as expected. There were no questions.

9. Discussion and possible action on proposed Intern program

Keith provided a written document for the Board members outlining the program he is preparing for LCFR to begin in May or June of 2016. He explained that preference would be given to the students looking to commit to three years working for their Associates Degree in Fire Science but also their Paramedic certification through MATC or WCTC versus someone choosing only to go the two year degree route. Cost is estimated at \$20,700/year to have three students housed at Station #2. Details of the program including housing, equipment and uniforms, duty shifts and conditions warranting termination and repayment. Keith has been reviewing the contracts and an agreement used by other programs and is putting one together for LCFR use. A motion was made by Krickhahn and second by Gallun to support LCFR efforts to begin an Internship program. All ayes, motion was carried.

10. Chief's Report

- a. LCFR Call Activity report – As discussed earlier with the financial overview, calls have been down but the department has been very busy the last two weeks.
- b. Staffing Report – Process for a new hire is coming to a close. A new candidate will be presented to the Board next month after approval from the Commission members. Grimmer asked if the interns would change the need for additional staffing and Keith explained they are students and would not replace the need for trained staff at the FF/Paramedic level.
- c. Training/Conference Updates – Paramedic Refresher has been completed with additional training offerings regularly available for staff. Krickhahn encouraged all elected Officials to participate in the WCTC hosted “Elected Officials” day. He enthusiastically described his experience last year and strongly encouraged others to participate.
- d. Vehicle/Equipment Status – nothing reported
- e. update on current/ongoing department projects – reported throughout the meeting

11. Confirmation of upcoming meetings:

- a. Next Board meeting is scheduled Thursday April 21, 2016. The Board identified the need to possibly reschedule the May 26, 2016 meeting if members had any conflicts. This meeting date is just prior to the holiday weekend. Everyone will check there schedules and report availability at the April meeting.

12. Adjournment

A motion was made by Krickhahn and second by Gallun to adjourn at 6:44pm. All ayes, motion was carried.