



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield, WI 53018
Thursday, October 22, 2015 at 6:00 PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance

The Board meeting was called to order by President Bellin at 6:03 p.m. with the Pledge of Allegiance.

2. Roll Call

Present was President Bob Bellin, Vice-President Rod Stotts, Theresa Urbanek, Jeff Krickhahn, Chief Kevin Keith and Secretary/Treasurer Sandy Rosch. Excused were Matt Grimmer and Marty Gallun.

3. Public Comments

There were no public comments.

4. Approval of minutes from Thursday, September 24, 2015

A motion by Stotts to approve the minutes from September 2, 2015 as written was second by Urbanek. All ayes, motion was carried.

5. Discussion and action on Resolution 2015-4 to change employee contribution to 13% for health insurance

A motion was made by Krickhahn and second by Urbanek to approve Resolution 2015-4 to change employee contribution to 13% for health insurance effective with the January 2016 premium. All ayes, the motion was carried.

6. Discussion and action on Resolution 2015-5 to change employee contribution to 13% for dental insurance

A motion was made by Stotts and second by Krickhahn to approve Resolution 2015-5 to change employee contribution to 13% for dental insurance effective with the January 2016 premium. All ayes, the motion was carried.

7. Discussion and action regarding Resolution 2015-6 confirming health insurance plan selection

Rosch explained this year the state offered plans that included dental coverage. Lake Country Fire & Rescue currently has a plan with Delta Dental and prefers to stay with that plan as does the other LCFR communities that offer insurance benefits to their eligible employees. The resolution was required by the State to identify our choice. A motion was made by Urbanek and second by Stotts to approve Resolution 2015-6 confirming health insurance plan selection that does not include dental coverage with the health insurance plan. All ayes, the motion was carried.

8. Discussion and possible action regarding proposed Resolution 2015-8 to direct the Board President, Fire Chief and Secretary/Treasurer to address any EMS/Fire Debt inquiries related to requests for reduction or forgiveness

Board members noted the Resolution number was misprinted on the agenda but correct in the Board packet. Rosch confirmed the accurate number was on the Resolution document. A motion by Stotts and second by Krickhahn to approve the Resolution 2015-7 as corrected and written was made. All ayes, motion was carried.

9. Discussion and possible action regarding change in sick leave policy

This was deferred until a future meeting.

10. Discussion and possible action regarding a potential RFP for Auditor services

Discussion to prepare an RFP for a potential new auditor was discussed. In previous meetings the current Auditor has made comments that he is limiting his client base as he begins to move toward retirement. He has extended his services to LCFR so the RFP will include recommendations from our accountant Michael Blau and will include our current Auditor Jim Frechette in the event he would like to continue providing services. Because of the timing in the year, the RFP may not be realistic for the 2015 Audit but may look to begin with 2016 financials.

11. Discussion and action on the request to participate in a Waukesha County study of fire services

Bob Bellin explained to the Board that the proposed study was outlined in a letter sent to the Village of Nashotah and the City of Delafield but was not sent to the Lake Country Fire & Rescue Board for consideration. The communities felt it should be referred to the LCFR Board to consider and reply. Bellin had circulated his thoughts on the subject of merging services and stated that he felt our three Lake Country communities had identified problems in the "volunteer" sector of fire service and challenges that brought them together as LCFR. Many others agreed stating that a great deal of time and work went into the LCFR merger but also discussed the failed attempts at merging with new communities. Stotts stated maybe the use of a mediator would have benefited the group. Several Board members were curious as to what would come from the study and initially thought it might be worth participating. Urbanek stated that she really liked the way the department was progressing and thought bigger government is not always better, specifically losing local control and accountability. Urbanek did not feel such a large scale merger would be in our best interest. Krickhahn stated we have already done the work, we are in a good place. He agreed that we do not necessarily want to actively participate in the fire study but that it would be good to know what is happening. Keith added that community services, involvement and events could look a lot different if you had a Waukesha County run Fire & EMS service. The Board did not feel it was necessary to take a formal vote, but unanimously felt the Board would passively participate by providing information if asked for the study. Rosch was asked to draft a letter to County Executive Farrow in response to the invitation to participate in the study. See attached perspective by Robert Bellin shared at 10/22/2015 Board Meeting and "Talking Points" summarizing discussions.

12. Board approval of credit card and check disbursements over \$1,500 from 09/23/2015 thru 10/21/2015

A motion by Stotts and second by Urbanek was made to approve the check and credit card payments in excess of \$1500 from 9/23/2015 thru 10/21/2015 (Ck#4348 for \$2,094.93, Ck#4349 for \$1,543.77, Ck#4350 for \$1,570.36, Ck#4351 for \$18,395.00, Ck#4376 for \$2,853.03, Ck#4380 for \$1,522.18, Ck#4381 for \$3,223.16, Ck#4392 for \$1,789.95 and for Credit Card Charges for purchases through 10/02/2015). All ayes, motion was carried.

13. Treasurer's Report

- a. Ambulance billing and collection update was presented. Financial statement reviewed with continued close monitoring of expenses and ambulance billing activity. Continue to track under budgeted.
- b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 09/30/2015. Reconciliations were presented and reviewed by members. Checkbook balances were prepared for the packet and included with good reserves noted through 10/19/2015 for the remainder of 2015.

14. Chief's Report

- a. LCFR Call Activity report – call activity report was presented and LCFR continue to be up 41 calls over last year at this time.
- b. Staffing Report – Payroll tracking report was included in the packet. Noted that upcoming payrolls will be higher with vacation and holiday pay.
- c. Training/Conference Updates – Chief Keith discussed the surprise practice drill at Cushing School recently that went very well. He told members that there is a large training exercise that is being planned with St John's in the near future.
- d. Vehicle/Equipment Status – Chief explained they have a list of needed repairs and maintenance that needs to be done on the vehicles and they are addressing it as much as they can in this calendar year as the budget will allow.
- e. update on current/ongoing department projects-Chief Keith reported good attendance at the joint meeting and that he had received some good feedback from those in attendance.

15. Confirmation of upcoming meetings:

a. November/December combined meeting date Thursday December 10th, 2015 at 6pm at Station #1

16. Adjournment

Motion was made by Krickhahn and second by Urbanek to adjourn at 7:02pm. All ayes, motion was carried.