



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield, WI 53018
Friday, June 5th, 2015 at 5:30PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance
The meeting was called to order by President Bob Bellin at 5:30 p.m. with the Pledge of Allegiance.
2. Roll Call
Present was President Bob Bellin, Vice-President Rod Stotts, Jeff Krickhahn, Theresa Urbanchek, Susan Wilkey, Matt Grimmer, Interim Chief Kevin Keith and Secretary/Treasurer Sandy Rosch.
3. Announcement of Closed session
President Bellin announced planned closed session pursuant to Wisconsin State Statute 19.85(1)(c), considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction, more specifically to review recommendation for the position of Fire Chief, discussion of compensation and possible negotiation with selected candidate
4. Public Comments
No public comments.
5. Discussion and possible action on the replacement of the refrigerator and stove for LCFR
Interim Chief Keith explained to the Board that the refrigerator is no longer functioning and to repair it would be \$1500. Keith explained that the repair people could not identify the name brand and he was not certain if it could have been reconditioned. The recommendation was to purchase a new refrigerator and costs were approximately \$3,000. Keith then explained to the Board that consideration of replacing the gas stove should be included into the discussion. On several occasions we have had issues with gas leaks and it has been repaired several times over the last 5 years. Combining the total cost of the appliances would be over \$5,000 and he would like to make this a capital purchase since this is not budgeted and not the responsibility of the municipality. There was discussion regarding municipalities responsibility in maintaining/providing appliances for each station. Urbanchek and Stotts had asked if this shouldn't fall to the community where the station is located. Keith explained his understanding was they provided the building and space, and everything attached is their property and responsibility. The City of Delafield had provided furniture for sleep rooms and initial

set-up of the work space and Nashotah had agreed to do the same when the merger agreement was signed. But it was Keith's understanding that future needs, repairs and replacements would be the department's responsibility unless it was truly building or attached fixtures that needed to be addressed. A motion by Stotts to purchase a new refrigerator and gas stove for \$5,070.00 utilizing the Capital Reserve funds was second by Grimmer. Bellin, aye; Stotts, aye; Wilkey, aye; Krickhahn, aye; Grimmer, aye and Urbanchek, nay. The motion was carried.

6. Motion to convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c), considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction, more specifically to review recommendation for the position of Fire Chief, discussion of compensation and possible negotiation with selected candidate.

A motion to convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c), considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction, more specifically to review recommendation for the position of Fire Chief, discussion of compensation and possible negotiation with selected candidate was made by Krickhahn and second by Grimmer at 5:45pm. Roll call vote Bellin, aye; Stotts, aye; Wilkey, aye; Krickhahn, aye; Grimmer, aye and Urbanchek, aye. The motion was carried. Keith and Rosch were excused.

7. Motion to re-convene into Open Session

A motion to reconvene into Open Session was made by Krickhahn and second by Grimmer. Roll call vote Bellin, aye; Stotts, aye; Wilkey, aye; Krickhahn, aye; Grimmer, aye and Urbanchek, aye. The motion was carried.

8. Discussion and action on the recommendation of the LCFR Fire Commission for the position of Fire Chief

Recommendation by the Commission to appoint Interim Chief Keith to the position of Fire Chief was accepted by the Board. After a brief discussion on vacation benefits, a motion was made Krickhahn and second by Grimmer to offer Interim Chief Kevin Keith upon successful completion of the conditions of employment, the position of Fire Chief for LCFR. Chief Keith's annual wage would be increased to \$96,720 effective July 1, 2015 with the maximum allowable vacation of 5 weeks per year. Keith accepted the offer. Roll call vote Bellin, aye; Stotts, aye; Wilkey, aye; Krickhahn, aye; Grimmer, aye and Urbanchek, aye. The motion was carried.

9. Adjournment

Motion to adjourn at 6:22pm was made by Krickhahn and second by Grimmer. All ayes, motion was carried.