



Lake Country Fire & Rescue – **Fire Board** Meeting
Chenequa – Delafield – Nashotah
115 Main Street
Delafield, WI 53018
Thursday, May 21, 2015 at 6 p.m.

MINUTES

1. Meeting called to order, Pledge of Allegiance
The meeting was called to order at 6:04 p.m. by President Bellin with the Pledge of Allegiance.
2. Roll Call
Present was President Bob Bellin, Vice President Rod Stotts, Jeff Krickhahn, Matt Grimmer, Susan Wilkey, Theresa Urbanchek, Interim Chief Kevin Keith and Secretary/Treasurer Sandy Rosch.
3. Public Comments
No public comments.
4. Approval of minutes from Joint Meeting held on Thursday, May 14, 2015 and LCFR Board Meeting Thursday, April 30, 2015
A motion by Bellin to approve the minutes from April 30, 2015 as written was second by Krickhahn. All ayes, motion was carried. The minutes for May 14, 2015 were not completed.
5. Discussion and action by the Fire Board to recognize and commend the staff of Lake Country Fire & Rescue for their roles in the 2013 Flight for Life Call of the Year and the call recognizing two individuals for their Acts of Selflessness in a City of Delafield Fire call in 2014
Fire Board members agreed that letters should be placed in the individuals involved personnel files. Keith stated that the department is trying to identify a way to officially note or recognize the accommodation.
6. Treasurer's Report
 - a. Ambulance billing and collection update: April is the seventh month in which the ambulance billings are above \$100K and average collection over the last 4 months is \$9500 greater than the average monthly collection in 2014.
 - b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 04/30/2015: One third the way through the budget year, we are trending 4% under in our overall expenses and almost 10% ahead of our budgeted ambulance billing, however write-offs are almost 6% higher than budgeted. A new report was handed out that identified month to revenues and expenses in the first quarter of 2015.
 - c. Board approval of check journals/disbursements over \$1,500 (Ck#4225 for \$2,970.48 and Ck#4230 for \$1,508.53) from 04/29/2015 thru 5/21/2015.
7. Chief's Report
 - a. LCFR Call Activity report – Keith reported increased intercept calls in April with call volume continuing to be ahead of 2014.
 - b. Staffing Report – LCFR has hired it's first "EMT only" member. She was a student in our first EMT class last summer and comes to us with some very strong experience. She is in orientation and will work mostly weekend shifts.
 - c. Capital Budget – 25 year Capital budget was distributed to Board members for review. Keith plans to discuss his plan at the next meeting.

- d. Training/Conference Updates – Joint training was held with the Town of Delafield FD and Village of Hartland’s FD at 5Alarm, hosted by Gerry Fleisher. Training was on extrication and was well attended and well received.
 - e. Vehicle/Equipment Status – Had a recent repair of an Alternator. Unexpected expenses of approximately \$1500.
 - f. Update on current/ongoing department projects – Gas work on Hwy C decision is coming in July and Keith explained depending on the route the gas company takes will determine the extent of the work and time involved. Urbanchek asked if there was any funding for the project that it would provided any extra financial funding for the additional staffing that will be required during the construction period with limited road access.
8. Confirmation of upcoming meetings:
Special Board Meeting (tentative), Friday, June 5, 2015 at 6:00 p.m., Station #1, in Delafield
Next Board Meeting, Thursday, June 25, 2015 at 6:00 p.m., Station #2, in Nashotah
9. Adjournment
Motion by Stotts to adjourn was second by Grimmer at 6:41pm. All ayes, motion was carried.

Respectfully submitted by Sandy Rosch, Secretary/Treasurer