



Lake Country Fire & Rescue – Fire Board Meeting

Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield
Thursday, August 22, 2013 at 6 p.m.

MINUTES

1. Meeting call to order
The meeting was called to order by President Stotts with the Pledge of Allegiance at 6:00 p.m.
2. Roll call
Members present: Stotts, Krickhahn, MacDougall, Wilkey, Urbanchek, Bellin, Chief Edwards and Secretary/Treasurer Rosch.
3. Public Comments
No public comments.
4. Communication
Thank you card and bake goods received from local family as thank you for our service.
5. President's Report
Stotts had nothing to report at this time.
6. Approval of Minutes
Motion by Wilkey, and second by Urbanchek, to approve the minutes from Friday, August 16th second by Urbachek. All ayes, motion carried. Krickhahn abstained.
7. Motion to convene into Closed Session
Motion by Stotts, second by Krickhahn, to convene into closed session per Wis. State Statute 19.85(1)©, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to conduct performance reviews of full time staff. Roll call vote; Stotts-aye, Urbanchek-aye, Krickhahn-aye, MacDougall-aye, Wilkey-aye, Bellin-aye. Motion carried.
8. Motion to re-convene into Open Session
Motion by Krickhahn to re-convene into open session was second by MacDougall. Roll call vote; Stotts-aye, Urbanchek-aye, Krickhahn-aye, MacDougall-aye, Wilkey-aye, Bellin-aye. Motion carried.
9. Discussion and action regarding the structure and staffing of the full-time positions
Chief Edwards asked the Fire Board to approve the creation of an additional Captain position to share the responsibilities of the EMS Training Role and all related activity. He stated the job has always been a lot for one person, so this will allow staff to share responsibilities and will allow more access and availability when shared. Motion by Urbanchek made to create one additional FF/P-Captain position to share the EMS Captain responsibilities. The motion was second by Wilkey. All ayes, motion carried.
10. Discussion and possible action on the 2014 LCFR Annual Operations and Capital Budgets

Chief Edwards reviewed the proposed budget with the Board members noting changes made to the FICA and calculating the insurance at 8.5% increase until the state releases the rates for 2014 for health premiums. Other areas of change include the reduction of Paid-on-Premise staff by 2 shifts per day and the reduction of the Administrative Assistant position to half time. Edwards proposed wage increase of 1.5% for 2014. The Dive Team budget was eliminated completely and tuition reimbursement was eliminated for the 2014 budget as well as further reductions in the training area and ambulance supplies. Discussion on the reduction of the Administrative Assistant position resulted in the Board recommendation that wages be frozen and a full-time position be maintained. Krickhahn and Stotts also brought up the possibility of increasing the percentage contributed by employees for their health insurance. Discussion then turned to the Revenue portion of the budget with focus on historical data and current trends in predicting a realistic revenue budget. Information presented by Stotts addressing the revenue deficit LCFR is seeing this budget year. Discussion included payor mix percentage shift from private to Medicare with increasing Medicare resident calls and less than expected revenues in 2013. Also affecting revenues are the declining intercepts, and the need to pay staff the Paid-on-Premise wages for overnight staffing creating a potential for increase in WRS contributions. Adjustments were made to the revenue and the Board asked Chief Edwards to update the budget per discussion at tonight's meeting for a final review next week.

11. Discussion and action on the 2013 Revenue

After review and discussion of historical data and current trends, the Board preferred to wait until the September meeting to make recommendations on the revenue short fall. Stotts reminded members of the Board that they should be sharing information with their communities to keep them informed on the anticipated shortfall.

12. Confirmation of upcoming meetings:

Budget Workshop: Thursday, August 29, 2013 at Station #1 at 6 p.m.

Annual Joint Meeting to be held September 12th, 2013 at 6 p.m.

September Board Meeting is scheduled for Thursday, September 12th, 2013 to follow the Annual Joint Meeting

13. Adjournment

Motion to adjourn by Wilkey at 8:15 p.m. was second by Krickhahn. All ayes, motion was carried.