



Lake Country Fire & Rescue – **Fire Board** Meeting
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield
Tuesday, March 12, 2013 – 6 p.m.
MINUTES

1. Meeting call to order
Meeting called to order by President Stotts at 6:05pm with the Pledge of Allegiance.
2. Roll call
Present this evening was President Stotts, Vice-President Krickhahn, MacDougall, Bellin, Chief Edwards and Secretary/Treasurer Rosch. Absent was Urbanchek and Wilkey.
3. Public Comments
None.
4. Communication
Thank you letter received from the family of Richard Stephan a former Dousman Firefighter who passed away. There was a recent donation of new stuffed animals for the ambulances by the second graders of Lake Country School. A letter from Gayle Maney (wife) and ProHealth Care Foundation regarding a donation made in memory of Thomas Maney to Angels Grace where Tom recently passed away. Tom was a long time Delafield resident and employee who worked closely with the fire staff. Obituary notice for Stephen Bishop, the former Fire Chief of the Town of Delafield. LCFR received a personal thank you from the staff at Lake Country Health and Rehab for a transport of a patient to Aurora Summit for a blood transfusion when no other reimbursable arrangements could be made. The note came with treats for the staff on that day.
5. Election of President, Vice President and appointment of Secretary/Treasurer terms to end 12-31-2013
Motion was made by MacDougall to nominate Stotts for Board President, seconded by Krickhahn. No other nominations. All ayes, motion carried. Motion was made by MacDougall to nominate Bellin for Board Vice President, seconded by Krickhahn. No other nominations. All ayes, motion carried. Motion was made by MacDougall to nominate Rosch for Secretary/Treasurer, second by Krickhahn. No other nominations. All ayes, motion carried. LCFR Board Officers for 2013 are Stotts, Board President, Bellin, Board Vice President, and Rosch, Secretary/Treasurer.
6. President's Report
President Stotts thanked the Board, Fire Chief and Fire Department staff for their contributions to another successful year acknowledging the department growth in many areas including training and providing training opportunities for our staff as well as other departments co-operatively. Stotts recapped the year recognizing the outstanding efforts of our staff during some very difficult calls in 2012. Stotts reminded the Board this will be a very challenging year for the department with challenges we have already been presented with and the possible merger opportunities in our near future.
7. Approval of December 2012 Minutes
A motion was made by Bellin to accept the minutes from December 13, 2012 as written. The motion was second by MacDougall. All ayes, motion carried.
8. Treasurer's Report
 - a. Ambulance billing and collection update – Andres reports reviewed with the Board and collection noted to be lower for the first two months of the New Year. Some of this can be directly caused by patients needing to meet deductibles-so balances are becoming more of a patient responsibility. Billing was done as well for February, but it is generally a lower month and also a shorter month.
 - b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 02/28/2013

Rosch noted that there have been 5 payrolls so far this year and as usual insurance premiums are collected in larger lump sums the first of which is due in January as well as most yearly expenses such as contract/service agreements. Checkbook balance tracking approximately \$13,000 ahead of last year this time and acknowledges this year to be a bigger challenge. Rosch has been working with the Auditor to get him the necessary information to complete the Audit and will keep the Board informed.

- c. Board approval of check journals/disbursements over \$1,500 from 12/13/2012 thru 03/6/2013. Motion by Krickhahn to approve checkbook journal disbursements over \$1500 (Ck# 3095 for \$1,673.23, Ck#3098 for \$3,126.54, Ck#3106 for \$1,544.00, Ck#3107 for \$3,861.28, Ck#3115 for \$1,894.49, Ck#3121 for \$1,607.18, Ck#3136 for \$1,992.00, Ck#3153 for \$4,797.00, Ck#3156 for \$20,453.00, Ck# 3171 for \$1,593.30, Ck#3178 for \$1,763.67, Ck#3180 for \$1,695.00, Ck#3181 for \$2,930.99, Ck#3183 for \$8,156.96, Ck#3185 for \$1,966.76, Ck#3198 for \$3,160.00, Ck#3215 for \$9,454.00, Ck#3218 for \$2,509.00). Motion was second by Bellin. All ayes, motion carried.

9. Chief's Report

- a. FD Staff/Personnel Activities – Chief Edwards informed the Board of the recent staff changes. FF/P Tom Cannizzaro left for another position and after a tough application process FF/P Jeff Granke was hired to fill that vacancy. Chief Edwards reviewed the process the department took to hire for this position. LCFR Commission members approved the hire and the promotion of several part-time/paid on call staff to supervisory roles.
- b. LCFR Call Activity report – Overall call activity is ahead of last year by 16 calls. Spreadsheet provided.
- c. Station 2 Staffing Report – Everyday there was some staff scheduled at Station #2. Spreadsheet provided.
- d. Training/Conference Updates – Training updates are being done to address some recent changes and updates in policy. LCFR continues to have monthly training and updates as well as a new program through an on-line learning center.
- e. Equipment Status – nothing reported
- f. Information related to Paramedic home visits – Chief Edwards explained that this idea is in testing in a couple of parts of the State. He felt it was too premature to look at this for LCFR but will continue to follow it.
- g. New business – Brief discussion regarding Pink Heals Lake Country and the subject of a possible inheritance of a fire truck. The Board stated they would like to support this in any way they can, but if a place to keep the truck was needed it would have to have the permission of the community before it could be stored on premise at any of the stations. Chief Edwards assured them we would do that when or if the decision was is to accept the truck.

10. Confirmation of upcoming meetings

April Board meeting is scheduled for Thursday, April 11, 2013 at 6pm, Station #1.

11. Adjournment

Motion to adjourn was made by Krickhahn and second by MacDougall at 7:33pm. All ayes, motion carried.